

Dundry Parish Council

Minutes of the Meeting held on Monday, 13th November 2017 at 7.30 pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Councillors Ralph Gay, Steve McCarthy, Nancy Jennings, Simon Fiddian, Maggie Keast
2 parishioners were also in attendance

Clerk: Judith Hoskin

<p>13/11/2017 - 2272 Apologies had been received from Cllrs David Hurford, Jim Scott, Amanda Scott and Thomas Armitt, and Ian Wilson (NSC Parish Liaison Officer).</p>	
<p>13/11/2017 - 2273 Chair's welcome and introduction. 2273.1. Cllr Laux welcomed all to the meeting and councillors introduced themselves for the benefit of the parishioners present.</p>	
<p>13/11/2017 - 2274 Declarations of Interest by Councillors in items on the Agenda 2274.1. There were no declarations of interest.</p>	
<p>13/11/2017 - 2275 Minutes of Previous Meeting 2275.1. The minutes of the meeting held on Monday 9th October 2017 were approved as a true record (proposed Cllr Gay, seconded Cllr McCarthy)</p>	
<p>13/11/2017 - 2276 Crime Report and Neighbourhood Watch 2276.1. No crime report had been received 2276.2. The Clerk said that she had recently been in correspondence with the Avon and Somerset Police Neighbourhood Watch Administrator who had given her the names of three residents who were in receipt of the A & S NW email updates. The Clerk believed that there were probably others on the mailing list but was not sure whether information was being circulated round the village by these people. The alerts were being posted on the website where relevant. She was asked to request to have them forwarded to Cllr Jennings and the Facebook page administrator for posting there.</p>	Clerk
<p>13/11/2017 - 2277 Public Forum 2277.1. Cllr Fiddian reported that: 2277.1.1. The 'waterfall wall', having been dry for several months, was now flowing again. Clerk to report 2277.1.2. The gulleys on the A38 had been cleared but were not carrying water away – Clerk to report 2277.1.3. The bushes round the Dundry Lane sign had not been cut back as promised. Councillors thought that a more permanent solution would be to remove them. Clerk to report. 2277.2. The Clerk displayed a photograph she had taken of a vehicle parked entirely on the pavement in front of the noticeboard near the Dundry Inn. Apart from obstructing the pavement this vehicle was blocking the view of oncoming traffic for those exiting from The Mead. She was asked to send the photo to the Beat Manager for his advice. 2277.3. Cllr Laux said that he had received a complaint from a parishioner about the barriers placed on the corner of 107 Dundry Lane and that they narrowed the road. He had explained to the parishioner that this house had several times been struck at high level by large vehicles negotiating the corner and this was an attempt to protect it. Councillors agreed that this was a difficult bend to negotiate and very narrow and that all traffic needed to approach it with caution. 2277.4. The Clerk said that she had had a complaint about moss on the pavement in Andruss Drive. She had asked NSC to clear this and reported that the condition of the road surface in Andruss Drive was very poor. 2277.5. The Clerk had that day received an email about three separate incidents over little more than four months where vehicles had driven into the same wall on Broadoak Hill. She had asked NSC to investigate this as a matter of urgency.</p>	Clerk Clerk Clerk Clerk

<p>13/11/2017 - 2278 District Councillor Report 2278.1. There was no report from Councillor Wilton.</p>																			
<p>13/11/2017 - 2279 Finance 2279.1. The Financial report for November was approved (Prop Cllr McCarthy, sec Cllr Keast) 2279.2. The Chair signed the Clerk's time sheet for November. 2279.3. Payment of the following cheques was approved:</p> <table border="0" data-bbox="164 398 1260 499"> <tr> <td>D/D</td> <td>E.ON</td> <td>Streetlight</td> <td>15.59</td> <td>General</td> <td>Fixed bills and subs</td> </tr> <tr> <td>100663</td> <td>Holger Laux</td> <td>Web hosting</td> <td>257.76</td> <td>General</td> <td>Community</td> </tr> <tr> <td>100664</td> <td>Judith Hoskin</td> <td>October salary</td> <td>375.00</td> <td>General</td> <td>Clerk's salary</td> </tr> </table> <p>2279.4. It was agreed that the Finance Working Group should meet after the meeting on December 4th. Clerk to suggest dates. 2279.5. The Clerk had reviewed the designs for the 'No dogs' signs to make them more in keeping with the playground signs they would be adjacent to. The final design and costs for the were agreed. The revised prices now included fixing. The quotations were very similar and it was agreed to order from the supplier who appeared to have given most thought to the fixing method.</p>	D/D	E.ON	Streetlight	15.59	General	Fixed bills and subs	100663	Holger Laux	Web hosting	257.76	General	Community	100664	Judith Hoskin	October salary	375.00	General	Clerk's salary	<p>Clerk Clerk Clerk</p>
D/D	E.ON	Streetlight	15.59	General	Fixed bills and subs														
100663	Holger Laux	Web hosting	257.76	General	Community														
100664	Judith Hoskin	October salary	375.00	General	Clerk's salary														
<p>13/11/2017 - 2280 Playing Field 2280.1. Sports and Social Club 2280.1.1. Report on reaction on Facebook to DPC statement on Playing field. After the previous meeting a public statement about the status of Chew Valley Football Club had been put on the website and noticeboards, in the Parish News and on Facebook. The post on Facebook had been viewed over 1000 times and provoked several strong adverse reactions, particularly from parents whose children were attending the football sessions. However Cllr Jennings reported that she had since spoken to some of the respondents who had begun to realise that the Parish Council has always been open about how it works and how decisions are being taken while Chew Valley Football Club was much less forthcoming and very little information about them is publicly available. Since there are legal contracts involved, the council has a duty to insist on the provision of such information. It was clear that the residents wanted the problems to be sorted out and that many parents appreciated having the football club in the parish.</p> <p>2280.1.2. Update on progress with assigning lease and licence After some prompting by the Clerk, CVFC had responded to say that the trustees had met and legal documents had been prepared. However, they had not been signed and presented yet because CVFC wished to discuss two possible 'options' before doing so. A suggestion to conduct individual negotiations with the PC Chair had to be declined because no councillor is, by law, allowed to represent the council on their own or to make decisions that can only be passed by a council meeting. Unfortunately, no indication on the nature of these 'options' was given to be considered at the meeting.</p> <p>13/11/2017 - 2281 Next Actions Councillors were of the opinion that the 'options' should be discussed by the full Parish Council at the next meeting but that they should be explained in writing beforehand. The Clerk was therefore instructed to write to CVFC asking them to:</p> <ol style="list-style-type: none"> 1) Provide a written summary of their two 'options' by Monday 20th November. 2) Send representatives to present their 'options' at the next parish council meeting on Monday 4th December. They would be given a slot (about 15 minutes) at the beginning of the meeting to put forward their proposals. <p>They should also be made aware that if progress could not be made at this point it is likely that notice would be given on the licence for use of the playing field.</p> <p>It was agreed that it might be necessary to exclude the press and public during the council's discussion of CVFC's presentation.</p>	<p>Clerk</p>																		

<p>13/11/2017 - 2282 Suggestions for improving communication with Parishioners</p> <p>2282.1. Cllr Jennings said that the reaction on Facebook had indicated that Facebook was a way to engage with more residents, particularly those who would not normally look at the website or read the Parish News. She had circulated before the meeting a suggested post to explain some details about the parish council, what it does, who the councillors are, how to become a councillor etc. She also suggested a format of 'mini minutes' to be posted after each meeting.</p> <p>2282.2. After some discussion it was decided to post these details in small sections over several months with a link to the website for more information. Councillors thought it would also be a good idea to put this information on the noticeboards, on the website and in the Parish News.</p>	<p>Cllrs Jennings Laux Clerk</p>
<p>13/11/2017 - 2283 Other matters</p> <p>2283.1. Finger post A38 - The Clerk said that the pavement between Bridge View and the bus stop was under construction on the A38. She had met a NSC officer at short notice to discuss the fingerpost as the Dundry 'finger' is considered to be too low. The officer had said that he might be able to extend the height of the post but that the finger would need to be put in storage for a while. (Post meeting note: further investigations have revealed that the post itself is in poor condition with a large crack at low level which has already had one repair. Cllr Fiddian has had discussions with the NSC officer and the entire post will be put in storage while a solution is found for repairing it)</p> <p>2283.2. Fly-tipping – a parishioner had asked whether a single councillor was responsible for reporting fly-tipping and recording the reports on the website so that they were not duplicated. Councillors felt that this was not really a feasible option or good use of time. Parishioners could easily report fly-tipping online on the NSC website or by phone (01934 888 888 or in an emergency outside office hours 01934 622 669) and then would be in a position to monitor whether it had been cleared in a reasonable time. If it hadn't, the Clerk was available to 'nudge' NSC.</p> <p>An individual had been caught on CCTV fly-tipping near Maes Knoll (in BANES). The Clerk would send the report to NSC for their comment.</p>	<p>Clerk</p>
<p>13/11/2017 - 2284 Planning</p> <p>2284.1. Applications Received</p> <p>17/P/ 2334/LUP Chestnut Cottage, Wells Road, Dundry, BS41 8ND - Certificate of lawful development for proposed siting of a mobile home to be used as additional accommodation – <i>noted</i></p> <p>17/P/ 2351/TPO Town & Country Lodge, Bridgwater Road, Long Ashton, BS13 8AG - T1 oak - crown raise to for parking height; reduce lower limb to clear building; T2 willow - crown raise for parking height; G 1-G2 poplar - remove growth to 3m - <i>noted</i></p> <p>17/P/ 2508/F Greentrees, Wells Road, Dundry, BS41 8ND Front porch, two storey rear extension, rear balcony, raised roof section and widening of side access to 4.5m. – <i>no comment</i></p> <p>17/P/ 2568/F Land Off Of Broadoak Hill, Dundry, BS41 8ND Erection of communal wet weather room to service existing glamping pods and retrospective application for a third glamping pod and revised layout – <i>no comment</i></p> <p>17/P/ 2606/TPO 2 Beechcroft, Dundry, BS41 8LE - T1 Sycamore - Crown reduce by 3-4m to near old reduction points. T2 - Beech - Crown reduce by 3-4m. – <i>no comment</i></p> <p>2284.2. Applications Approved by NSC –</p> <p>17/P/ 2012/F The Coach House, Church Road, Dundry, BS41 8LH First floor extension, construction of new roof including rear dormer.</p> <p>17/P/ 2058/F 40 Dundry Lane, Dundry, BS41 8JQ - Erection of a single storey side and rear extension, the erection of a new porch entrance on the side elevation following the Demolition of the single storey timber framed carport at the side of the property</p>	<p>Clerk</p>

<p>2284.3. Applications Refused by NSC – none (noted) 2284.4. Other Planning Matters 2284.4.1. Consultation on Joint Spatial Plan – The Clerk reported that the Draft Joint Spatial Plan was in the process of being considered by the various councils and a public consultation on the ‘Publication Version’ would start on 22nd November provided all the councils approved the draft. Details of the consultation will be https://www.jointplanningwofe.org.uk/consult.ti The Clerk said that the draft version did not indicate that there would be major housing development at Ashton Vale but there was a reference to a new Park and Ride in this area. 2284.4.2. Proposed expansion of Bristol Airport – Correspondence had been received from the Parish Councils Airport Association about Bristol Airport’s plans for expansion. There would be an initial consultation starting on November 16th with ‘Drop in’ sessions run by the airport at various locations in North Somerset and Bristol. A Master Plan would be produced in the Spring of 2018. 2284.4.3. The Clerk was asked to enquire about enforcement action at Oxleaze Farm where little seemed to have changed.</p>	Clerk														
<p>13/11/2017 - 2285 – Reports 2285.1. The Clerk’s report had been circulated before the meeting and was noted. 2285.1.1. She noted that the corner sign opposite Cross Cottage, East Dundry had been replaced and NSC had promised that the road markings would be refreshed soon. 2285.2. Cllr Laux reported that he would be attending a meeting of the North Somerset Footpath Forum the following day.</p>	Clerk														
<p>13/11/2017 - 2286 Correspondence – all noted</p> <table border="0"> <tr> <td style="padding-right: 20px;">NSC</td> <td>Invitation to Local Plan and Settlement Profile update meeting – <i>Cllrs Fiddian and J Scott and Clerk to attend</i></td> </tr> <tr> <td>NSC</td> <td>Notice of Intent - Highridge Road (3), Dundry (T17-129) – <i>to publicise</i></td> </tr> <tr> <td>ALCA</td> <td>LAIS Right Homes consultation</td> </tr> <tr> <td>4 global</td> <td>North Somerset District Council Sports Facility Strategy - Your Support – <i>noted</i></td> </tr> <tr> <td>Parishioner</td> <td>Moss on pavement/fly tipping – <i>reported by Clerk</i></td> </tr> <tr> <td>Bristol Airport</td> <td>Invitation to Christmas Event 6th December</td> </tr> <tr> <td>Parishioner</td> <td>Accidents on Broadoak Hill</td> </tr> </table>		NSC	Invitation to Local Plan and Settlement Profile update meeting – <i>Cllrs Fiddian and J Scott and Clerk to attend</i>	NSC	Notice of Intent - Highridge Road (3), Dundry (T17-129) – <i>to publicise</i>	ALCA	LAIS Right Homes consultation	4 global	North Somerset District Council Sports Facility Strategy - Your Support – <i>noted</i>	Parishioner	Moss on pavement/fly tipping – <i>reported by Clerk</i>	Bristol Airport	Invitation to Christmas Event 6 th December	Parishioner	Accidents on Broadoak Hill
NSC	Invitation to Local Plan and Settlement Profile update meeting – <i>Cllrs Fiddian and J Scott and Clerk to attend</i>														
NSC	Notice of Intent - Highridge Road (3), Dundry (T17-129) – <i>to publicise</i>														
ALCA	LAIS Right Homes consultation														
4 global	North Somerset District Council Sports Facility Strategy - Your Support – <i>noted</i>														
Parishioner	Moss on pavement/fly tipping – <i>reported by Clerk</i>														
Bristol Airport	Invitation to Christmas Event 6 th December														
Parishioner	Accidents on Broadoak Hill														

There being no further business, the meeting ended at 09.50 p.m.
 Copies of the full minutes of the meeting of Dundry Parish Council held on Monday 13th November can be found on the village notice boards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk
 Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next full meeting of Dundry Parish Council will be held on Monday 4th December 2017

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Monday 27th November**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.