Dundry Parish Council

Clerk: Judith Hoskin, Cross Cottage, East Dundry Lane, Dundry, Bristol, BS41 8NH
Tel: 0117 964 2804 Email: parishclerk@dundry.org.uk

Notice of Annual Meeting – 18th May 2015, 7.30 p.m.

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the Council of the above named Parish will be held in Dundry Village Hall on **Monday 18th May 2015 at 7.30pm**.

Judith Hoskin - Clerk to the Council Dated this day, 13th May 2015

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, and Human Rights.

“The Council acknowledges its continuing duty under the Race Relations (Amendment) Act 2000 and resolves that in the provision of its services due regard must be given to (i) the elimination of unlawful discrimination; (ii) the promotion of opportunity; and (iii) the promotion of good race relations between people of different racial groups”.

“No member of the public, job applicant, elected member, or employees shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability”.

On 11th December 2002, Dundry Parish Council adopted the Model Publication Scheme for Local Councils (Core Classes only). A copy of the scheme is available from the Clerk to the Council, telephone 0117 9642804. The documents referred to in the Scheme are held by the Clerk and can be inspected at a mutually convenient date, time and place. Copies of documents can be provided at a cost of 10 pence per A4 sheet plus postage, payable in advance.

Supporting Documents referred to in this agenda are available from the Clerk

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**Members of the public are welcome to arrive at any time after 7.00pm to talk informally to councillors before the meeting.**

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**Business to be Transacted**

1.0 **Election of Chair**
   1.1 New Chair’s signing of Declaration of Acceptance of Office

2.0 **Election of Vice Chair**

3.0 **Apologies**

4.0 **Chairman’s welcome and introduction**

5.0 **Signing of Declarations of Acceptance of Office by Councillors**

6.0 **Register of interests**

7.0 **Declarations of Interest by Councillors in items on the Agenda**
   7.1 Declarations of interest
7.2. Requests for dispensation to take part in discussions on matters where councillors have declared an interest – n.b. for pecuniary interests these should be sent to the Clerk in writing as soon as possible after receipt of the agenda and no less than 24 hours before the meeting.

8.0 Minutes of the Meeting of Dundry Parish Council – 13/04/2015 - To Approve and sign

9.0 Crime Report/Neighbourhood Watch
9.1. Crime report for preceding month
9.2. Neighbourhood Watch Report

10.0 Public Forum - the Council will allow 15 minutes for items raised by members of the public

11.0 Appointment of members to serve on the undermentioned Committees/Working Groups for 2015/2016
11.1. Planning
11.2. Finance and general purposes
11.3. Playing Field
11.4. Streets and Open Spaces
11.5. Other – if required

12.0 Appointment of representatives to the following bodies for 2015/2016:
12.1. Consolidated Charities Trustees
12.2. Parish Councils Airport Association
12.3. Playground Group
12.4. North Rural Network (Forward Activities)
12.5. Village Hall Committee
12.6. Broadband Initiative Group
12.7. Other

13.0 Appointment of Councillors/others with special responsibilities for:
13.1. Neighbourhood Watch coordinator
13.2. Care of the Natural Environment
13.3. Health and Wellbeing
13.4. Tree Wardens
13.5. Website
13.6. Other – if required

14.0 Dundry Consolidated Charities and Symes Charities – report by Cllr Keast.

15.0 Finance
15.1. Financial Report (attached) – to approve
15.2. Clerk’s time sheet
15.3. Approve Cheques paid/ to be paid:
   Holger Laux (Total 16.91) Cable ties for no dogs signs 4.98 General Playing field
   Parking W-s-M 2.20 General Councillors’ expenses
   APM refreshments 9.73 General APM refreshments
   Judith Hoskin April Salary 375.00 General Clerk's Salary
   Information Commissioner Data Protection registration 35.00 General Data Protection
   Broker network Ltd Insurance 539.15 General Insurance

15.4. Asset Register and Insurance
15.5. Annual Return – to approve

16.0 Streets and Open Spaces
16.1. Broadoak Hill
16.2. Speed limit A38
16.3. Adopt a Kiosk
16.4. Finger posts and litter bins

17.0 High Speed Broadband – update– Cllr Laux
18.0 **Sports and Social Club**
18.1 Removal of rail over summer months
18.2 Accounts

19.0 **Bristol 2015 Neighbourhood Arts Projects for Dundry View/Dundry Slopes**

20.0 **Brief Reports and Updates** (not requiring discussion) to note

21.0 **Future meetings and events**
21.1 Heartstart session – 28th May
21.2 Forward Activities Drop-in session Dundry village hall 1st June
21.3 Proposed village clean-up day - discuss

22.0 **Report on meeting attended**
22.1 Village Hall Committee – Cllr Laux

23.0 **Planning**
23.1 **Planning Applications received:**
   15/P/0753/CUPA Farm Building near Dundry, West Dundry Lane, Dundry Prior approval for the change of use from an agricultural building and land to a single dwelling within use class C3, plus associated operational development comprising the insertion of windows/doors to all elevations and the creation of a first floor
   15/P/0916/F Former Aztec One Service Station, Bridgwater Road, Dundry, BS41 8JW. Erection of 4no. detached dwellings. Creation of a new access driveway

23.2 **Applications Approved by NSC:** to note
   15/P/0061/F Little Orchard, Ham Lane, Dundry, BS41 8JA Demolition of existing single garage and conservatory. Alteration to existing front retaining walls to accommodate a drive way, off road parking and a double garage adjacent to the property with a garden room and decking over. Erection of two storey side, rear and front extensions and alterations/extension to the roof including the addition of front and rear dormers -

23.3 **Applications Refused by NSC:** To note
   15/P/0603/O 15 Crabtree Close, Dundry, BS41 8LW - Outline application for the erection of detached dwelling following demolition of annexe and detached garage with details of access and layout to be decided and all other details reserved for subsequent approval
   15/P/0515/CUPA Dutch Barn at Watercress Farm, Upton Lane, Dundry, BS41 8NS Prior approval for change of use from agricultural building and land to a single dwelling within use class C3 plus associated operational development comprising of works to convert dutch barn into a dwelling with corrugated cladding, doors and windows and replace corrugated roofing sheets

23.4 **Other Planning matters**

24.0 **Clerk’s Reports**
24.1 Clerk’s Report on past month (circulated with agenda)
24.2 Streets and Open Spaces Report (circulated with agenda)

25.0 **Correspondence requiring action/discussion/noting (not dealt with elsewhere on the Agenda)**

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<th>NSC</th>
<th>Chair DVHT</th>
<th>Avon &amp; Somerset police</th>
<th>South Bristol link</th>
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<tr>
<td>Consultation on Local Planning Application Requirements 2015</td>
<td>Fuel usage</td>
<td>Invite to PCC police public forum, 3rd June</td>
<td>South Bristol Link information - Restoring 3 historic lime kilns</td>
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25.1. Comments/queries arising from complete correspondence list (circulated with agenda)

26.0 **Items raised in public forum noted for discussion at next meeting**