

## Dundry Parish Council

### Minutes of the Meeting held on Monday, 8<sup>th</sup> May 2017 at 7.30 pm

*(These minutes are subject to approval at the next meeting)*

**Chair:** Cllr Holger Laux

**In Attendance:** Councillors Ralph Gay, Simon Fiddian, Amanda Scott, Jim Scott, David Hurford, Thomas Armitt.

1 parishioner (for part of the Public Forum)

Clerk: Judith Hoskin

<p><b>08/05/2017 - 2184 Election of Chair</b> 2184.1. Cllr Laux was re-elected as Chair (proposed Cllr Gay, seconded Cllr Hurford) and signed the Declaration of Acceptance of the Office of Chair.</p> <p><b>08/05/2017 - 2185 Election of Vice Chair</b> 2185.1. Cllr Fiddian was re-elected as Vice Chair (Proposed Cllr J Scott, seconded Cllr A Scott)</p>	
<p><b>08/05/2017 - 2186 Apologies</b> had been received from Cllrs Nancy Jennings, Steve McCarthy and Maggie Keast, PC Martin Faithfull and Ian Wilson (NSC Parish Liaison Officer)</p>	
<p><b>08/05/2017 - 2187 Chair's welcome and introduction.</b> 2187.1. Cllr Laux welcomed all to the first meeting of the new Council year.</p>	
<p><b>08/05/2017 - 2188 Declarations of Interest by Councillors in items on the Agenda</b> 2188.1. There were no declarations of interest.</p>	
<p><b>08/05/2017 - 2189</b> It was resolved to exclude the press and public during discussion of item 2200.1 – Playing Field – Sports and Social Club (Proposed Cllr Hurford, seconded Cllr Fiddian)</p>	
<p><b>08/05/2017 - 2190 Minutes of Previous Meeting</b> 2190.1. The minutes of the meeting held on Monday 10<sup>th</sup> April 2017 were approved as a true record (proposed Cllr Gay, Seconded Cllr Fiddian)</p>	
<p><b>08/05/2017 - 2191 Crime Report and Neighbourhood Watch</b> 2191.1. PC Faithful had sent an annual crime report for Dundry and a report for March 2017. These can be found at <a href="http://www.dundry.org.uk/parish_council_documents.php">http://www.dundry.org.uk/parish_council_documents.php</a></p> <p>2191.2. The Clerk said she had nothing to report on Neighbourhood Watch.</p>	
<p><b>08/05/2017 - 2192 Public Forum</b> 2192.1. Cllr Fiddian reported that trees had been planted outside 'Alveare' on Bridgwater Road. Officers from NSC had visited the property and appeared not to be concerned that these had been planted on a verge belonging to NSC. However, they thought the trees were too close to the pavement and had asked for them to be relocated nearer the property in the next planting season.</p> <p>2192.2. The Clerk read out an email from a resident of Dundry Lane who reported that she and her staff had been receiving anonymous complaints about her cars and cars belonging to her dog walking business which were parked outside her property. Cllrs agreed that this was another example of the perennial problem of parking in Dundry which was probably without an easy solution. However, they were concerned that this matter appeared to have escalated and Cllr Jim Scott would visit the parishioner.</p> <p>2192.3. A parishioner had forwarded a letter from the Speaker of the House of Commons about UK Parliament week in November. Although councillors were interested in this idea they did not feel that it was something into which they could at present put resources or time.</p> <p>2192.4. Cllr Gay said that as tree warden he had received a communication from the Forest of Avon who were compiling a list of important trees in North Somerset. He did not know what he criteria were but would follow this up.</p> <p>2192.5. Cllr A Scott said she had been asked whether the Parish Council could make enquiries with North Somerset Council about having speed bumps in Crabtree Lane to reduce the speed of the traffic. Councillors thought it was unlikely that NSC would provide these without records of dangerous incidents that had occurred.</p> <p>2192.6. Cllr A Scott said that the footpath down from Dundry Lane near no 81 was still impassable</p>	<p style="text-align: center;"><b>Cllr J Scott</b></p> <p style="text-align: center;"><b>Clerk</b></p> <p style="text-align: center;"><b>Cllr Gay</b></p>

<p>having been blocked when a car had left the road some months ago. Clerk to report to NSC.</p> <p>2192.7. A parishioner joined the meeting to enquire about progress with the Wight Wireless broadband. Cllr Laux said that he understood that a sign-up page was ready and emails would go out either that evening or the following day to people who had expressed an interest.</p> <p>2192.8. The parishioner then asked about the playing field. Cllr Laux briefly explained the situation and said that the Parish Council was working towards bringing it back into use.</p>	<p><b>Clerk</b></p>																									
<p><b>08/05/2017 - 2193 District Councillor Report</b> 2193.1. There was no District Councillor Report</p>																										
<p><b>08/05/2017 - 2194 The following were appointed to serve on the undermentioned Committees/Working Groups for 2017/18</b> 2194.1. Planning: Cllrs Gay, Hurford and J Scott 2194.2. Finance general purposes and personnel: Cllrs Laux, Hurford, Keast and Fiddian 2194.3. Playing Field: Cllrs Jennings, McCarthy and Fiddian 2194.4. Streets and Open Spaces: Cllrs Jennings, McCarthy, Fiddian, and Armitt 2194.5. Asset Repairs and Maintenance: Cllrs Fiddian, Armitt and Gay 2194.6. Playground: Cllrs Jennings and Gay, Clerk</p>																										
<p><b>08/05/2017 - 2195 The following were appointed as representatives to the following bodies for 2017/2018:</b> 2195.1. Consolidated Charities Trustees: Cllr Keast 2195.2. Parish Councils Airport Association: Cllr Keast 2195.3. Village Hall Committee: Cllrs Laux and A. Scott 2195.4. Broadband Initiative Group: Cllrs Laux and McCarthy, Clerk</p>																										
<p><b>08/05/2017 - 2196 The following councillors/others to have special responsibilities for:</b> 2196.1. Neighbourhood Watch coordinator: Clerk 2196.2. Care of the Natural Environment: Cllrs Gay, Hurford and Armitt 2196.3. Health and Wellbeing: Cllrs A Scott and Laux 2196.4. Tree Wardens: Cllrs Gay and Hurford 2196.5. Website: Cllr Laux 2196.6. Footpaths: Cllrs A Scott, J Scott and Armitt 2196.7. Recycling initiative: Cllrs Armitt, Jennings, A Scott and J Scott</p>																										
<p><b>08/05/2017 - 2197 Finance</b> 2197.1. The Financial Report for May was approved (proposed Cllr Armitt, seconded Cllr Fiddian) 2197.2. The Chair signed the Clerk's time sheet for May. 2197.3. Payment of the following Cheques was approved:</p> <table border="0" data-bbox="159 1366 1308 1545"> <tr> <td>100643</td> <td>CPRE</td> <td>Subs 2017 - 18</td> <td>36.00</td> <td>Fixed bills and subs</td> </tr> <tr> <td>100644</td> <td>Judith Hoskin</td> <td>April Salary</td> <td>375.00</td> <td>Clerk's salary</td> </tr> <tr> <td>100645</td> <td>Came and Co</td> <td>Insurance</td> <td>586.87</td> <td>Fixed bills and subs</td> </tr> <tr> <td></td> <td colspan="4">Information</td> </tr> <tr> <td>D/D</td> <td>Commissioner*</td> <td>Data Protection</td> <td>35.00</td> <td>Fixed bills and subs</td> </tr> </table> <p>*It was agreed to pay this by Direct Debit as it was a necessary annual payment.</p> <p>2197.4. The Asset Register was agreed and it was agreed that there would be no changes to the three-year fixed price insurance policy with Came and Co of which there is one year left.</p> <p>2197.5. <b>Annual Return:</b> 2197.5.1. The Annual Governance Statement for 2016 - 2017 was approved and signed 2197.5.2. The Accounting Statement for 2016 – 2017 was approved and signed 2197.5.3. Councillors were very grateful to Peter Whitehead for again carrying out the internal audit.</p> <p>2197.6. The Clerk said that because of a change in her circumstances it would probably be necessary for DPC to register as an employer. She would investigate this.</p>	100643	CPRE	Subs 2017 - 18	36.00	Fixed bills and subs	100644	Judith Hoskin	April Salary	375.00	Clerk's salary	100645	Came and Co	Insurance	586.87	Fixed bills and subs		Information				D/D	Commissioner*	Data Protection	35.00	Fixed bills and subs	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
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<p><b>08/05/2017 - 2198 Dundry Consolidated Charities and Symes Charities – in the absence of Cllr Keast there was no report on these.</b></p>																										
<p><b>08/05/2017 - 2199 Annual Parish Meeting 2017.</b> 2199.1. The Annual Parish Meeting had been well attended, with parishioners wishing to hear about the proposals for Broadband. 2199.2. <b>Broadband</b> – See item 2192.6 above</p>	<p><b>Cllrs Armitt, Jennings,</b></p>																									

<p>2199.3. <b>Recycling</b> – Cllr Armitth had been unable to attend the APM because of pressure of work. He would like to discuss with the rest of the working group the next steps for the Silver Award.</p>	<p><b>A and J Scott</b></p>
<p><b>08/05/2017 - 2200 Playing Field</b>  <b>2200.1. Sports and Social Club</b>                  2200.1.1. Since the previous meeting nothing had been heard from the representatives of Dundry AFC.                  2200.1.2. The Clerk had consulted the solicitor and received further advice on the details how to proceed in the manner agreed at the previous meeting. It was agreed unanimously to instruct the solicitor in accordance with his advice.                  2200.1.3. It was agreed to investigate the feasibility of mowing a reduced area for the use of the school. The Clerk would contact the school to see how big an area they needed.                  2200.1.4. No other actions were required at present.  <b>2200.2. Miscellaneous</b>                  2200.2.1. <b>Padlock</b> – The chair of the hall committee had commented that too many people now seemed to know the combination of the padlock on the gates. He would like to change it and limit the number of people who knew it. The Clerk had consulted NSC and been told that there would be no problem with changing the combination. Councillors were in agreement and Cllr Laux would report to the hall committee.                  2200.2.2. <b>Bins</b> – Cllr Laux said that following a large event at the hall a great deal of rubbish had been left unsorted in black bags by the large bin. These would not be collected by NSC and he and his wife (the hall booking clerk) had spent a considerable amount of time sorting it. This had prompted a discussion between various users of the hall and committee members about what should go in the bins and whether hirers of the hall should be asked to take their rubbish away and/or sort it for recycling.                  Councillors were agreed that the bins are intended for use by regular community users of the hall and recreation ground. They are not for use by parishioners to take the overflow from their wheelie bins or anything that would otherwise be taken to the recycling centre. It should also not be necessary for any residents to use the recycling bins for their own recycling as this is collected at the kerbside.                  After some discussion it was agreed to try padlocking the rubbish bin although it was acknowledged that this might lead to rubbish being left beside it. Cllr Laux would report to the hall committee.                  2200.2.3. <b>Dogs on the recreation ground</b>                  It had become apparent that dogs owners were either ignoring or were not aware of the ‘No dogs’ rule on the recreation ground. It was agreed that more prominent signage was required. The Clerk would ask NSC if it was possible to have some bigger signs. The playing field working group would arrange location and fixing.                  2200.2.4. <b>Disposal of playground grass cuttings.</b>                  The Clerk reported that since the introduction of the green waste bins the village orderly was having difficulty disposing of the grass cutting from the playground. He had offered to take them away to compost for £1 per bag. Councillors were in agreement with this solution.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Cllr Laux</b></p> <p><b>Cllr Laux</b></p> <p><b>Clerk</b> <b>Cllrs</b> <b>Jennings,</b> <b>McCarthy</b> <b>&amp; Fiddian</b></p> <p><b>Clerk</b></p>
<p><b>08/05/2017 - 2201 Speed limit on A38</b>                  As instructed at the previous meeting the Clerk had asked NSC how the guidelines for speed limits on the A38 and the SBL had resulted in a 40 mph limit on the SBL and a 50 mph limit on the A38. It appeared that the new Government guidelines had not been applied to the SBL but that the speed limit had been kept low to reduce expenditure on safety measures. The Parish Liaison Officer had offered to arrange a meeting to discuss safety on Bridgwater Road and the Clerk was asked to accept the offer.</p>	<p><b>Clerk</b></p>
<p><b>08/05/2017 - 2202 Meetings attended</b>                  2202.1. <b>Parish Councils Airport Association</b> – The Clerk had attended this meeting in her capacity as Secretary. She had circulated the minutes which were noted.                  2202.2. North Somerset Council had recently decided to commit £200,000 towards a study to investigate further transport options on the A38 to Bristol Airport under the Bristol South West Link proposals which were part of the West of England Joint Spatial Plan (JSP) and Joint Transport Strategy (JTS). The Chair of the PCAA had asked parishes for their support in objecting to this decision on grounds including the fact that there had been no mandate for or consultation on this expenditure, the final consultation on the JSP and JTS has not yet taken place and NSC was granting this substantial amount of money for this study while at the same time cutting vital services.                  Councillors were unanimously supportive of this objection.</p>	<p><b>Clerk</b></p>

<p><b>08/05/2017 - 2203 Planning</b>  <b>2203.1. Applications Received</b>  17/P/1009/ O Leavesden, Upton Lane, Dundry, BS41 8NF Outline application for the erection of 4 no. holiday accommodation units with details of access only. All other matters of appearance, landscaping, layout and scale reserved for subsequent approval – <i>no objection</i></p> <p><b>2203.2. Applications Approved by NSC (noted)</b>  17/P/0457/ F Glenside, Oxleaze Lane, Dundry, BS41 8LA Erection of an entrance porch, new external terrace with canopy over, alteration to some of the windows, over cladding to some of the existing volumes; following the removal of the existing front and rear porch.</p> <p><b>2203.3. Applications Refused by NSC – (noted)</b>  17/P/0746/ PDA Oxleaze Farm, Oxleaze Lane, Dundry, BS41 8LA Prior notification for the proposed erection of a new hay/straw/implement/machinery store (<b>full application required</b>)</p> <p>17/P/0440/ TPO 12 Yanleigh Close, Bristol, BS13 8AQ T1 oak - fell and replant; T2 oak - reduce crown over property back to boundary</p> <p><b>2203.4. Other Planning Matters - none</b></p>	
<p><b>08/05/2017 - 2204 Reports</b>  <b>2204.1. The Clerk’s Report</b> for the previous month had been circulated and was noted. She noted in particular:</p> <ul style="list-style-type: none"> <li>• She had again emailed the Traffic Commissioner with regard to the promised review of Operator licences at Downs Farm but as yet received no reply.</li> <li>• She had turned round the Vehicle Activated sign at the top of Broadoak Hill to face traffic coming up the hill. In the three weeks since it had been installed facing downhill traffic it had recorded 4014 vehicles travelling at over 40 mph. In a week of facing the other way it had recorded a further 1711.</li> <li>• She had received the following information about dogs on footpaths:  ‘Dogs are regarded as a ‘usual accompaniment’ of a foot passenger when on a Public Rights of Way. For a walker to take a dog is therefore no trespass.  The entitlement to take a dog on a public right of way is confined to the line of the path, and exists which the dog is accompanying its owner or keeper. If a dog is allowed to run around off the path, trespass is committed against the holder of the land.  There is no rule requiring that on a right of way a dog must be kept on a lead. However, if livestock are kept in a field then dogs should be kept on a short lead to avoid offences relating to sheep worrying or chasing livestock’.</li> </ul> <p><b>2204.2. Other Reports</b>  2204.2.1. Cllr Laux had carried out a survey of potholes on main routes through the parish. The Clerk would send this to NSC.</p>	<b>Clerk</b>
<p><b>08/05/2017 - 2205 Correspondence</b>  NSC Invitation to Town and Parish Workshop 11<sup>th</sup> May a.m. W s M – <i>Clerk to attend</i></p> <p><b>2205.1. Comments/queries arising from complete correspondence list - none</b></p>	

There being no further business, the meeting ended at 10.07 p.m.  
Copies of the full minutes of the meeting of Dundry Parish Council held on Monday 8<sup>th</sup> May can be found on the village notice boards, on the parish website ([www.dundry.org.uk](http://www.dundry.org.uk)) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: [parishclerk@dundry.org.uk](mailto:parishclerk@dundry.org.uk)  
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

**The Next Meeting of Dundry Parish Council will be held on Monday 12<sup>th</sup> June 2017**

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Monday 5<sup>th</sup> June** You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.