

## Dundry Parish Council

**Minutes of the Meeting held on Monday, 9<sup>th</sup> October 2017 at 7.30 pm**  
*(These minutes are subject to approval at the next meeting)*

**Chair:** Cllr Holger Laux

**In Attendance:** Councillors Ralph Gay, Amanda Scott, Jim Scott, Steve McCarthy, Nancy Jennings.  
 Ian Wilson (NSC Parish Liaison Officer) (part time)

2 parishioners for the Public Forum.

**Clerk:** Judith Hoskin

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| <p><b>09/10/2017 - 2254 Apologies</b> had been received from Cllrs Maggie Keast, Simon Fiddian, David Hurford and Thomas Armit, and PC Martin Faithful.</p>  |                            |
| <p><b>09/10/2017 - 2255 Chair's welcome and introduction.</b><br/>                 2255.1. Cllr Laux welcomed all to the meeting.</p>  |                            |
| <p><b>09/10/2017 - 2256 Declarations of Interest by Councillors in items on the Agenda</b><br/>                 2256.1. There were no declarations of interest.</p>  |                            |
| <p><b>09/10/2017 - 2257 Minutes of Previous Meeting</b><br/>                 2257.1. The minutes of the meeting held on Monday 11h September 2017 were approved as a true record (proposed Cllr Gay, seconded Cllr Jennings)</p>   |                            |
| <p><b>09/10/2017 - 2258 Crime Report and Neighbourhood Watch</b><br/>                 2258.1. The following crime report had been received from PC Faithful::<br/>                 In the previous month there have been:<br/>                 3 x Thefts<br/>                 1 x Criminal Damage<br/>                 3 x burglaries<br/>                 1 x drugs<br/>                 Outbuilding and Plant/Farm machinery are still being targeted by Criminals. Please ensure any equipment is securely stored and identifiable.<br/>                 Fly tipping continues to be an issue across Redwood Beat. Please report any such incidents to the Local Council who are the lead agency on such matters.<br/>                 With the darker evenings approaching, now is the time to invest in Security lighting and Timer switches. Review your home security and take action.<br/>                 Your Neighbourhood Beat Team can come and give you Crime Prevention and Target hardening advice for your home, outbuilding and vehicles.<br/><br/>                 2258.2. The Clerk said she had nothing to report on Neighbourhood Watch.</p>  |                            |
| <p><b>09/10/2017 - 2259 Public Forum</b><br/>                 2259.1. The parishioners present reported that new gutters on a property on Dundry Lane belonging to their son have twice been struck by the wing mirrors of lorries driving up the hill. The road narrows at this point and their perception was that the vehicles are travelling too fast to slow down if they meet a vehicle coming the other way. They intended to ask North Somerset Council whether a bollard could be placed in a position to keep vehicles away from the property and asked whether the Parish Council would support this. <i>(Ian Wilson joined the meeting at this point)</i><br/>                 There was some discussion of this issue which is also a problem on other sections of Dundry Lane.<br/>                 Ian Wilson said that it isn't the District Council's role to protect property but he suggested that, if a suitable location could be found for it, a vehicle operated flashing 'Slow' sign might help to slow vehicles down and remind drivers of the speed limit. He could arrange for a temporary sign for a trial period but, if this appeared to work, funding (approximately £3,000.00) would have to be found locally for a permanent sign. It was agreed to explore this option further.<br/><br/>                 2259.2. A parishioner had sent councillors his proposals for renovations to a property at Broadoak</p> | <p><b>IW<br/>Clerk</b></p> |

|   |                         |                             |                      |                          |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
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| <p>Crossroads. These had not yet been submitted to North Somerset Council. Apart from some changes to the layout of the property the building's appearance would be changed by the addition of external insulation and grey aluminium windows. Councillors did not have objections to this proposal but could not comment formally until a planning application had been submitted. Cllr Laux would reply to the parishioner.</p>   | <p><b>Cllr Laux</b></p> |                             |                      |                          |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| <p>2259.3. Cllr Fiddian had reported that work discussed at the meeting with Ian Wilson and another NSC officer in August (cutting the grass in the Visibility Area and digging up and disposing of the hawthorn bush around the Dundry Lane sign) had not been done. Ian Wilson said he had discussed this with the Area Officer but would chase it up.</p>  | <p><b>IW</b></p>        |                             |                      |                          |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| <p>2259.4. Cllr Fiddian had also reported to NSC blocked drains on the A38 between Dundry Lane and the Plev garage. Both have been marked with yellow paint, but nothing has been done about clearing / emptying them. Ian Wilson would also ask about these.</p>   | <p><b>IW</b></p>        |                             |                      |                          |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| <p><b>09/10/2017 - 2260 District Councillor Report</b><br/>2260.1. There was no report from Councillor Wilton.</p>  |                         |                             |                      |                          |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| <p><b>09/10/2017 - 2261 Finance</b><br/>2261.1. The Financial report for October was approved (Proposed Cllr Gay, seconded Cllr J Scott)<br/>2261.2. The Chair signed the Clerk's time sheet for October.<br/>2261.3. The Clerk said that she had spoken to HMRC and it would not be necessary at present for Dundry PC to register as an employer. This should be reviewed when a new Clerk was appointed.<br/>2261.4. Payment of the following cheques was approved:</p> <table border="0" data-bbox="145 1041 1321 1182"> <tr> <td>100659</td> <td>Steve Tucker</td> <td>Village Orderly (BC)</td> <td>120.00</td> <td>Fixed bills and subs</td> </tr> <tr> <td>100660</td> <td>Judith Hoskin</td> <td>September Salary</td> <td>375.00</td> <td>Clerk's salary</td> </tr> <tr> <td>100661</td> <td>Jody's GS</td> <td>Village Orderly July - Sept</td> <td>717.50</td> <td>Village Orderly other</td> </tr> <tr> <td>100662</td> <td>DAC Beachcroft</td> <td>Legal Fees 30/06 – 22/09</td> <td>1,800.00</td> <td>Playing Field legal Fees</td> </tr> </table> <p>2261.5. Cllr Laux raised the subject of the Chris Glover bench which had been reported as in need of attention. Cllr Gay said he had inspected the bench and that for extended life it needed sanding down and re-coating but that in his opinion it should last several years without anything being done to it. It was agreed not to take any action at present.</p>   | 100659                  | Steve Tucker                | Village Orderly (BC) | 120.00                   | Fixed bills and subs | 100660 | Judith Hoskin | September Salary | 375.00 | Clerk's salary | 100661 | Jody's GS | Village Orderly July - Sept | 717.50 | Village Orderly other | 100662 | DAC Beachcroft | Legal Fees 30/06 – 22/09 | 1,800.00 | Playing Field legal Fees | <p><b>Clerk</b></p> |
| 100659  | Steve Tucker            | Village Orderly (BC)        | 120.00               | Fixed bills and subs     |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| 100660  | Judith Hoskin           | September Salary            | 375.00               | Clerk's salary           |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| 100661  | Jody's GS               | Village Orderly July - Sept | 717.50               | Village Orderly other    |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| 100662  | DAC Beachcroft          | Legal Fees 30/06 – 22/09    | 1,800.00             | Playing Field legal Fees |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |
| <p><b>09/10/2017 - 2262 Road Safety</b> – Councillors agreed that this item should be brought forward so that Ian Wilson (a highways engineer) could be included in the discussion.<br/>2262.1. <b>A38 – Planning application 17/P?2304/F</b> The developer of the eight new properties at the Aztec West service station (now known as 'Bridge View') had submitted a planning application for removal of a condition in the planning approval to provide a pedestrian refuge on the A38. The contractor had commissioned a report which offered three options:<br/>Option 1 – extending the pavement from Bridge View to the bus stop opposite the end of Dundry Lane. (The developers preferred option as least costly)<br/>Option 2 – introducing a pedestrian refuge without reducing the speed limit (Likely to create an increased hazard to vehicles, cyclists and pedestrians and to require a 'departure from standard approval')<br/>Option 3 – introducing a pedestrian refuge and reducing the speed limit to 40 mph with associated traffic calming measures. The report acknowledged that this would be the optimum solution with the added benefit of improving safety of the exit from Dundry Lane but would be at considerable cost. Ian Wilson said that he had not read the report or been involved with the planning application but that the costings sounded higher than he would expect.<br/>Councillors agreed that Option 3 was the best option and would therefore object to the planning application. (see Item 2267.1 below)</p> |                         |                             |                      |                          |                      |        |               |                  |        |                |        |           |                             |        |                       |        |                |                          |          |                          |                     |

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| <p><b>2262.2. Response from Traffic Commissioner to complaint about heavy lorries</b><br/>                 A response had finally been received from the Office of the Traffic Commissioner to the complaint about the operating licences for parking heavy lorries at Downs Farm. The complaint had failed on the basis that the Parish Council neither owned land in the vicinity of the Operating Centre nor were Statutory Objectors under the relevant legislation. In addition the Traffic Commissioner’s remit covers only the operating centre itself, not the approach roads, however narrow. Councillors agreed that this response was disappointing but not surprising. It was agreed to send the documents to the director of Highways and Transport at North Somerset Council.</p> <p><b>2262.3. Vehicle Activated Sign – Broadoak Hill.</b> The Clerk reported that there had been a temporary Vehicle Activated sign at the top of Broadoak Hill for the past three weeks, during which time it had been triggered on average 200 times a day by vehicles exceeding the 40 mph speed limit.<br/> <i>Ian Wilson left the meeting at this point.</i></p>  | <p><b>Clerk</b></p>  |
| <p><b>09/10/2017 - 2263 Playing Field</b><br/> <b>2263.1. Sports and Social Club</b><br/> <b>2263.1.1. Update on progress with assigning lease and licence</b><br/>                 At the previous meeting no response had been received from CVFC to requests for an update on assigning the lease and licence. However, shortly after the meeting, and amid some confusion over email sending dates, the Clerk had received from CVFC some very brief minutes from a meeting on 5<sup>th</sup> June 2017 at which three Trustees (for whom no evidence of appointment at an AGM or EGM of the Dundry Sports and Social Club had ever been received) appointed two more Trustees. These minutes did not constitute evidence of assignment of the Lease and Licence. The Clerk had therefore, with the help of DPC’s solicitor, sent a further email setting out again what was required. This had finally resulted in a promise to ‘tidy up all the administration’ when CVFC’s solicitor returned from holiday on 12<sup>th</sup> October.<br/>                 Meanwhile there had been some problems with CVFC parking outside the Village Hall. A meeting was scheduled for 11<sup>th</sup> October between representatives of DVHT and CVFC.</p> <p><b>2263.1.2. Next actions</b><br/>                 Councillors agreed that it was time to publish the ‘Statement’ for the Parish (see item 2249.1.2 of previous meeting). This had not been done after the last meeting because of a promise of ‘documents’ which had in the event not materialised (apart from the minutes mentioned above). The draft was reviewed and agreed (and further reviewed after the meeting) and would be published on the website, Facebook, noticeboards and the Parish News.</p> | <p><b>Clerk<br/>                 Cllr Laux<br/>                 Cllr<br/>                 Jennings</b></p> |
| <p><b>09/10/2017 - 2264 Other Matters</b><br/> <b>2264.1. Broadband –</b><br/> <b>2264.1.1.</b> Councillor Laux reported that <b>Wight Wireless</b> were making progress but had unfortunately been unable to install broadband for all the voucher holders before the deadline. There had been some teething problems, mainly to do with power supply. This should improve when backup batteries were installed. Response to problems was generally very swift and he thought that WW should be given a chance to demonstrate that their final permanent installation worked well.<br/> <b>2264.1.2. Truespeed</b> had held a meeting in the Village Hall the previous week. Turnout had been low, with most attending already signed up to WW. Truespeed had now secured a large amount of funding to roll out fibre broadband to the villages in the Chew Valley and surrounding area but had in the past consistently refused to give the Dundry Broadband Group any indication of whether or when they would be coming to Dundry with the result that the Broadband Group had recommended Wight Wireless to the parish as their suggested provider.</p> <p><b>2264.2. Hill Road Turning circle, anti-social behaviour –</b> Cllr A Scott reported that the farmer was not keen to reopen Hill Road because he felt that this would simply move the antisocial behaviour closer to his farm. He was currently in discussion with the police and NSC.</p>   |  |

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| <p><b>09/10/2017 - 2265 Meetings Attended</b><br/>                 2265.1. <b>Village Hall Committee – 14<sup>th</sup> September</b> - Cllr Scott had attended this meeting. She reported that there had been little to concern the Parish Council but that it had been agreed that all hirers of the hall should be asked to watch a fire safety video. The link for this is:<br/> <a href="http://www.firesafetyfirst.co.uk/firesafetytrainingvideo.html">http://www.firesafetyfirst.co.uk/firesafetytrainingvideo.html</a></p>   | <b>All</b>  |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| <p><b>09/10/2017 - 2266 Planning</b><br/>                 2266.1. <b>Applications Received</b><br/>                 17/P/2304/F Former Aztec One Service Station, Bridgwater Road, Dundry, BS41 8JW<br/>                 Variation of condition 14 on 16/P/2084/F (Demolition of existing service station structure and the erection of 8no. semi-detached houses Use Class C3 together with off-street parking, hard/soft landscape works and drainage) to exclude the pedestrian refuge on the A38 – <b>Object on the grounds that provision of an extended pavement on the north side of the A38 and no pedestrian refuge would be of limited benefit to pedestrians and would make no improvement to safety while crossing the road. The Parish Council would however support Option C in the report prepared by Ridge and Partners which suggests a pedestrian refuge with lowering of the speed limit to 40mph with associated traffic calming measures. This would be the optimum solution for pedestrian safety with the added benefit of increasing safety at the junction of Dundry Lane with the A38.</b></p> <p><b>09/10/2017 - 2267 Applications Approved by NSC - none (noted)</b><br/> <b>09/10/2017 - 2268 Applications Refused by NSC – none (noted)</b><br/> <b>09/10/2017 - 2269 Other Planning Matters - none</b></p> |   |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| <p><b>09/10/2017 - 2270 – Reports</b><br/>                 2270.1. The Clerk's report had been circulated before the meeting and was noted.<br/>                 2270.2. She reported that she had asked for three quotations for 'no dogs' signs and received two replies. Councillors agreed the cheaper option and asked the Clerk to order the signs.<br/>                 2270.3. There were no other reports</p>  | <b>Clerk</b>  |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| <p><b>09/10/2017 - 2271 Correspondence – all noted</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">PCAA</td> <td>Draft PCAA Response to the West of England Strategy Discussion Paper</td> </tr> <tr> <td>Chew Medical Practice</td> <td>September patient newsletter</td> </tr> <tr> <td>Parishioner</td> <td>Warning of lead theft</td> </tr> <tr> <td>NSC</td> <td>North Somerset Site Allocations Plan Proposed Modifications Consultation</td> </tr> <tr> <td>NSC</td> <td>Urgent temporary road closure - West Dundry Lane, Dundry</td> </tr> <tr> <td>NSC</td> <td>Town and Parish Forum meeting - 1st November</td> </tr> <tr> <td>PCAA</td> <td>Bristol South West Economic Link – Documents from Freedom of Information request for information.</td> </tr> </table>   |   | PCAA | Draft PCAA Response to the West of England Strategy Discussion Paper | Chew Medical Practice | September patient newsletter | Parishioner | Warning of lead theft | NSC | North Somerset Site Allocations Plan Proposed Modifications Consultation | NSC | Urgent temporary road closure - West Dundry Lane, Dundry | NSC | Town and Parish Forum meeting - 1st November | PCAA | Bristol South West Economic Link – Documents from Freedom of Information request for information. |
| PCAA  | Draft PCAA Response to the West of England Strategy Discussion Paper                              |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| Chew Medical Practice   | September patient newsletter  |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| Parishioner   | Warning of lead theft   |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| NSC   | North Somerset Site Allocations Plan Proposed Modifications Consultation                          |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| NSC   | Urgent temporary road closure - West Dundry Lane, Dundry  |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| NSC   | Town and Parish Forum meeting - 1st November  |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |
| PCAA  | Bristol South West Economic Link – Documents from Freedom of Information request for information. |      |  |                       |                              |             |                       |     |  |     |  |     |  |      |   |

There being no further business, the meeting ended at 09.59 p.m.

Copies of the full minutes of the meeting of Dundry Parish Council held on Monday 9<sup>th</sup> October can be found on the village notice boards, on the parish website ([www.dundry.org.uk](http://www.dundry.org.uk)) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk  
 Abridged versions are available in the Parish News and in the Chew Valley Gazette.

**The next full meeting of Dundry Parish Council will be held on Monday 13<sup>th</sup> November 2017**

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Monday 6<sup>th</sup> November**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.