Dundry Parish Council
Minutes of the Meeting held on Monday, 18th May 2015 at 7.30 pm
(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux
In Attendance: Councillors David Hurford, Ralph Gay, Simon Fiddian, Amanda Scott, Steve McCarthy, Maggie Keast.
Also in attendance: 3 parishioners
Clerk: Judith Hoskin

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
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<tbody>
<tr>
<td>18/05/2015</td>
<td>1825 Election of Chair</td>
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<tr>
<td>1825.1.</td>
<td>Cllr Laux was re-elected as Chair (proposed Cllr Hurford, seconded Cllr Keast) and signed the Declaration of Acceptance of the office of Chair. Cllr McCarthy and all Councillors said that his previous work as chair had been much appreciated.</td>
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<td>18/05/2015</td>
<td>1826 Election of Vice Chair</td>
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<tr>
<td>1826.1.</td>
<td>Cllr Fiddian was re-elected as Vice Chair (Proposed Cllr Hurford, seconded Cllr Gay)</td>
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<td>18/05/2015</td>
<td>1827 Apologies</td>
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<tr>
<td>1827.1.</td>
<td>had been received from Cllr Nancy Jennings, District Councillor</td>
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<td></td>
<td>Nick Wilton and PC Martin Faithfull.</td>
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<td>18/05/2015</td>
<td>1828 Chair’s welcome and introduction.</td>
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<td>1828.1.</td>
<td>Cllr Laux welcomed all councillors and members of the public to the first meeting after the election. He welcomed Cllr Scott to her first meeting as councillor. He thanked all his fellow councillors for their work over the previous year and in particular the departing councillors Thomas and Pellowe. Cllr Thomas had served on the parish council for twenty years and his experience and knowledge would be sorely missed. Cllr Pellowe had been on the council for a shorter time but had also made important contributions to the work of the council.</td>
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<td>18/05/2015</td>
<td>1829 Signing of Declarations of Acceptance of Office</td>
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<tr>
<td>1829.1.</td>
<td>All councillors present signed the Declaration of Acceptance of Office. It was agreed that Councillors Murphy and Jennings could sign this before or at the next meeting.</td>
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<td>1829.2.</td>
<td>Register of interests - The Clerk asked councillors to check that their entries on the register of interests were up to date. She had previously sent the form to Cllr Scott to complete.</td>
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<td>18/05/2015</td>
<td>1830 Declarations of Interest by Councillors in items on the Agenda</td>
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<tr>
<td>1830.1.</td>
<td>Cllr Fiddian declared an interest in item 1846.1 planning application 15/P/0916/F</td>
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<tr>
<td>18/05/2015</td>
<td>1831 Minutes of Previous Meeting</td>
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<td>1831.1.</td>
<td>The minutes of the meeting held on 13th April 2015 were agreed as a true record (proposed Cllr Gay, seconded Cllr Hurford)</td>
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<td>18/05/2015</td>
<td>1832 Crime Report and Neighbourhood Watch</td>
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<td>1832.1.</td>
<td>No Crime Report had been received. The Clerk reported that PC Faithfull had returned from sick leave.</td>
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<td>1832.2.</td>
<td>The Clerk said she had nothing to report about Neighbourhood Watch</td>
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<td>18/05/2015</td>
<td>1833 Public Forum</td>
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<td>1833.1.</td>
<td>A parishioner commented that the new Bristol water reservoir appeared to be significantly higher than expected and wondered how it could be satisfactorily landscaped when it was so close to the road. The Clerk was asked to contact Bristol Water for their comments.</td>
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<td>1833.2.</td>
<td>A parishioner said that he was very pleased to see the work being carried out on the finger posts in the village.</td>
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<td>1833.3.</td>
<td>Comments were made about signage that had been put on the visibility area at the bottom of Dundry Lane. Cllr Laux would contact the owners of the signs. If this approach was unsuccessful the Clerk would contact NSC.</td>
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<td>18/05/2015</td>
<td>1834 Appointment of members to serve on the undermentioned</td>
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<td></td>
<td>Committees/Working Groups for 2015/2016</td>
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<td>Planning</td>
<td>– Cllrs Gay and Hurford</td>
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<tr>
<td>Finance</td>
<td>– Cllrs Laux, Hurford, Keast and Fiddian</td>
</tr>
<tr>
<td>General purposes</td>
<td>– Cllrs Laux, Jennings and McCarthy</td>
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<tr>
<td>Playing Field</td>
<td>– Cllrs Murphy, Jennings, Scott and Fiddian</td>
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<tr>
<td>Streets and Open Spaces</td>
<td>– Cllrs Jennings, McCarthy, Fiddian, and Murphy</td>
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18/05/2015 - 1835 Appointment of representatives to the following bodies for 2015/2016:
Consolidated Charities Trustees – Cllr Keast
Parish Councils Airport Association – Cllr Keast
Playground Group – Cllrs Jennings and Gay, Clerk
North Rural Network (Forward Activities) - Clerk
Village Hall Committee – Cllrs Laux and McCarthy
Broadband Initiative Group – Cllrs Laux and McCarthy, Clerk

18/05/2015 - 1836 Appointment of Councillors/others with special responsibilities for:
Neighbourhood Watch coordinator - Clerk
Care of the Natural Environment and Tree Wardens – Cllrs Gay and Hurford
Health and Wellbeing – Cllrs Scott and Laux
Website – Cllr Laux

18/05/2015 - 1837

14.0 Dundry Consolidated Charities and Symes Charities – Cllr Keast reported that the Rev Charles Roberts was in agreement that these charities should be wound up and the small amount of money returned to the church. It was agreed that Cllr Keast and the Clerk should search the paperwork for a constitution which might set out the procedure for winding up the charities.

18/05/2015 - 1838

1838.1. The Financial Report for May was approved (proposed Cllr Keast, seconded Cllr Scott)
1838.2. The Chair signed the Clerk’s time sheet
1838.3. Payment of the following Cheques was approved:
100564 Holger Laux Various expenses 16.91 Various
100565 Judith Hoskin April Salary 375.00 Clerk’s Salary
100566 NSC Playground Inspection 14.40 Playground inspections
100567 Information Comm. Data Protection registration 35.00 Data Protection
100568 Broker Network Ltd Insurance 539.15 Insurance
100569 Nibra Signs Car park sign 198.24 Community
100570 Jody’s GS V orderly Dec14 – May 15 290.00 Asset maintenance
1838.4. The Asset Register was agreed and it was agreed to take out a three-year fixed price insurance policy with Came and Co.
1838.5. The Annual Return was approved (proposed Cllr McCarthy, seconded Cllr Hurford and signed. Councillors were very grateful to Peter Whitehead for carrying out the internal audit.

18/05/2015 - 1839 Streets and Open Spaces

1839.1. Broadoak Hill – the Chair reported that District Councillor Wilton had been discussing Broadoak Hill with various councillors and officers at NSC.
Meanwhile the Clerk had received an email from the engineer in charge of the remedial works who had told her that clearing of the vegetation, for which the road had been closed off-peak for three days, had not been completed because the ecologist had found an active bird’s nest. However, the opportunity was taken to litter pick and patch some of the worst potholes. A specialist had been engaged to help with the design. Work would hopefully start in September after the end of the bird nesting season.
Before the election District Councillor Gregor had met David Turner (NSC Director of Development and Environment) who had agreed to attend a Dundry PC meeting. The Clerk was asked to pursue this.
No direct response had been received from District Councillor Nigel Ashton to the letter of 1st April. The Clerk was asked to investigate the process of escalating this matter to the Ombudsman.

1839.2. Speed limit A38 – The Clerk said that, as instructed at the last meeting, she had written to NSC requesting that they review the proposed reduction in speed limit on the A38 to 50 mph and instead consider reducing the limit to 40 mph for the whole length from the outskirts of Bristol to the Airport. She had been told that no decision would be made until after the election.

1839.3. Adopt a kiosk – The Clerk had discovered that BT were planning to re-paint the telephone kiosk sometime soon. They apparently otherwise had no plans for it. She had not been in touch with the landowner but it was agreed to wait until the box was painted before discussing any further decision on whether to adopt it.

1839.4. Finger posts and letter bins. – The finger posts were in the process of being repaired
and painted by NSC. The Clerk had made enquiries about litter bins to fix to those at either end of Crabtree Lane. Yellow bins would be available free of charge from NSC. It was agreed that, although not ideal, yellow would be preferable to having to pay for the bins and the Clerk was asked to confirm the request to NSC.

18/05/2015 - 1840 High Speed Broadband update
1840.1. Cllr Laux reported that since the Annual Parish Meeting discussions had been taking place with a provider of wireless broadband. At present he had no more to report.

18/05/2015 - 1841 Sports and Social Club
1841.1. Removal of rail round football pitch. Since the previous meeting there had been some debate in the village about whether it was fair to ask the Sports and Social club to remove the rail over the summer months. Councillors were of the opinion that it was important that the principle of removing the rail should be established so that it did not become a permanent fixture. It was decided that for this year the S & SC should be asked to remove the section in front of the village hall and that they should be required to ask each year whether it could remain. The Clerk was also asked to ask for a proposal for fixing the removable dugouts during matches.
1841.2. Sports and Social Club Accounts - Some clarification of the Sports and Social Club accounts was required. It was agreed that this should be pursued by the new playing field working group.

18/05/2015 - 1842 – Bristol 2015 Neighbourhood Arts Project for Dundry View/Dundry Slopes - Duncan McKellar had given a presentation at the APM on his proposal for an art installation on Dundry Hill. There was some interest in the project among parishioners but he was still in need of funding. It was agreed to wait until further information was received.

18/05/2015 - 1843 Brief Reports and updates
1843.1. There were no brief reports and updates.

18/05/2015 - 1844 Future Meetings and Events
1844.1. Heartstart session, 28th May. The Clerk said that so far 8 people had booked for this.
1844.2. Forward Activities drop-in session, Dundry Village Hall, 1st June. The Clerk said that Forward Activities were holding a drop-in session in each village to try to encourage more people to participate in running the scheme for children's activities.
1844.3. Proposed village clean-up day – it was thought that there would not be sufficient support for this and that parishioners should instead be encouraged in clearing up litter in their part of the village on a regular basis.

18/05/2015 - 1845 Meeting Attended
1845.1. Village Hall committee – Cllr Laux had attended the meeting of the village hall committee on 16th April. He reported that there would be a fund-raising summer ball on 6th June.
Cllr Keast left the meeting at this point

18/05/2015 - 1846 Planning
1846.1. Applications Received
15/P/0753/CUPA  Farm Building near Dundry, West Dundry Lane, Dundry  Prior approval for the change of use from an agricultural building and land to a single dwelling within use class C3, plus associated operational development comprising the insertion of windows/doors to all elevations and the creation of a first floor – no comments
15/P/0916/F  Former Aztec One Service Station, Bridgwater Road, Dundry, BS41 8JW. Erection of 4no. detached dwellings. Creation of a new access driveway - Dundry Parish Council has no objection in principle to this application but would question whether there are too many properties proposed for this site.
1846.2. Applications Approved by NSC
15/P/0061/F  Little Orchard, Ham Lane, Dundry, BS41 8JA Demolition of existing single garage and conservatory. Alteration to existing front retaining walls to accommodate a drive way, off road parking and a double garage adjacent to the property with a garden room and decking over. Erection of two storey side, rear and front extensions and alterations/extension to the roof including the addition of front and rear dormers -
1846.3. Applications Refused by NSC

15/P/0603/O
15 Crabtree Close, Dundry, BS41 8LW - Outline application for the erection of detached dwelling following demolition of annexe and detached garage with details of access and layout to be decided and all other details reserved for subsequent approval.

15/P/0515/CUPA
Dutch Barn at Watercress Farm, Upton Lane, Dundry, BS41 8NS Prior approval for change of use from agricultural building and land to a single dwelling within use class C3 plus associated operational development comprising of works to convert dutch barn into a dwelling with corrugated cladding, doors and windows and replace corrugated roofing sheets.

Cllr McCarthy left the meeting at this point.

1846.4. Appeal against NSC refusal of an application

APP/D0121/D/15/3008342
Carport attached to existing garage - Alveare, Bridgewater Road, Dundry, BS41 8JP

18/05/2015 - 1847 – Planning Enforcement

1847.1.1. The Clerk reported that NSC were carrying out enforcement action at Downs Farm.
1847.1.2. The owner of Oxleaze Farm had appealed against the enforcement notice served on him. The hearing was to be on 7th July in Weston super Mare.

18/05/2015 - 1848 Clerk’s Reports

1848.1. The Clerk’s Report and Streets and Open Spaces Report for the previous month had been circulated before the meeting and were noted.
1848.2. The Clerk noted the following:

- The vehicle activated sign was still in place on Dundry Lane and had been activated about 600 times.
- The car park sign was now installed.
- A parishioner had reported to the airport an extremely low-flying plane approaching from the north. He had not had a satisfactory response to his complaint and the Clerk was asked to raise this with the Airport Consultative Committee.
- A parishioner had had a very unpleasant experience with cattle (cows with calves) while walking her dogs on the footpath across Dundry Down. The Clerk had reported this to the farmer in question and to NSC who had written to him pointing out the Health and Safety Executive advice on keeping cows with calves in fields with footpaths across them. However, it is not illegal to keeps cows with calves where there are footpaths and the parish council could only advise walkers to take extreme care in this situation, particularly when walking with dogs.

1849.1. Correspondence list -. Councillors had no further comments on the list of correspondence.

18/05/2015 - 1850 Items from the Public Forum to be noted for discussion at next meeting

1850.1. No items were noted for discussion at next meeting.

There being no further business, the meeting ended at 10.10 p.m.

Copies of the full minutes of the meeting of Dundry Parish Council held on Monday 18th May can be found on the village notice boards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk

Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Monday 8th June.

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by Monday 1st June. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.