

DUNDRY PARISH COUNCIL

Minutes of the Meeting of Dundry Parish Council

Held on Wednesday 12th November 2008 at 7.30pm

Chair: Cllr Kevin Smith

In Attendance: Cllrs Maggie Keast, Jane Swyer, Bee Peters, Bee Quick, Richard Thomas, Mike Gleave Duncan Pittaway & David Hurford.
NS Parish Liaison Officer, Claire Hawkins

Clerk: Julie Smith

One member of the public (also a member of the Parish Plan Committee) joined the meeting for the Public Forum

12/11/08 391 – Apologies Cllr Dave Nevitt, District Cllr Hugh Gregor, WPC Jackie McDonald, PCSO Michele Barrett.	
12/11/08 392 – Crime Report for Preceding Month/Neighbourhood Watch 392. 1 WPC McDonald had supplied the following crime report: In the past month the Parish has suffered a spate of dwelling burglaries. These are mainly during the daytime when houses are unoccupied. Entry is usually via the back doors or windows, electrical and jewellery items are the main targets but cash and credit cards have also been taken. If anything suspicious is seen please contact the Police on 0845 456 7000 and if you think a burglary is taking place, please call 999. Please take particular note of car index numbers and descriptions of the people involved. So far, we have had two burglaries in Dundry Lane and one in Highridge Road (there have been burglaries also just over the Parish boundary in Upton Lane and of an identical nature in Backwell, Chelvey and Churchill). There was a burglary to a set of stables in West Dundry Lane and a car was broken into in Church Road and tools stolen. Upon hearing the report, Cllr Keast voiced concern that the spate of burglaries had not been circulated via the Neighbourhood Watch ‘ringmaster’ contact system and asked the Clerk to investigate why this breakdown in communication had occurred. 392.2 Cllr Peters had no specific Neighbourhood Watch news but wished to remind all Parishioners that it is important to remain vigilant and report any suspicious behaviour promptly.	ACTION: Clerk

12/11/08 393 – Matters Arising	
393.1 Village Phone Box – the Clerk reported she had emailed two separate officers of North Somerset Council to try to ascertain the status of the phone box situated outside the Dundry Inn – no response to date.	ACTION: Clerk
393.2 A38 Notice Board – Cllr Hugh Gregor had contacted North Somerset Council for assistance with identifying a site for a new notice board to serve Parishioners living at the lower end of Dundry Lane and along the A38 and officers had contacted the Clerk to instigate discussion. However, the Clerk had, in the meantime, received a positive response from the owner of the garage and all agreed that this would be a safe and sensible place for a new notice board. The Clerk will therefore arrange to meet with the owner to pursue this matter.	ACTION: Clerk
393.3 Highridge Road Hedges – the Clerk had contacted Bristol City Council who agreed to look at the hedges. Cllr Swyer will advise the Clerk of any action that becomes apparent.	ACTION: Cllr Swyer
393.4 Football Disrupting Crabtree Close Residents The Clerk reported that she had written to the Sports & Social Club to advise of this situation. Cllr Pittaway volunteered to speak directly to club members to ascertain any outcome.	ACTION: Cllr Pittaway
393.5 Dundry Inn Smoking Shelter The Chair reported that he had spoken to the owners of the Dundry Inn regarding comments made by a Parishioner. The owners have subsequently written in response confirming that the land upon which the shelter is situated, is the property of the pub. They further observed that the shelter is a welcome addition to the students who pick up the school bus at this point, who now have somewhere dry to wait. The owners did concede that the failure to collect glasses at the end of the evening is unacceptable, and gave an assurance that this would be rectified. Cllr Thomas reported that since the receipt of the negative comment regarding the shelter, he had received positive comments and all agreed that the owners had worked hard to make the shelter blend in, whilst looking attractive. All were keen that the owners were made aware of the support of the Council and that whilst Councillors have a duty to act upon and report Parishioners comments, this does not mean that those views are shared by the whole community. The Clerk was asked to write to the Dundry Inn owners thanking them for their response.	ACTION: Clerk
393.6 Ham Lane Drainage – the Chairperson had been trying to obtain a report of the survey carried out by North Somerset Council and an update on action planned. A resident of Ham Lane had proved that sewerage is being incorrectly directed and this is causing concern. The Chair asked Claire Hawkins, NS Parish Liaison Officer to assist in chasing this matter with relevant NS officers.	ACTION: Claire Hawkins

393.7 Hill Road Turning Circle – in an attempt to prevent cars loitering, large stones had been put in place to form a temporary ‘hammerhead’ style turning area. Disappointingly, this had not been successful as the stones had simply been moved. The Chair took this opportunity to mention that the tidying of the village car park still needs to be tackled and to report that a barrier post has been re-erected at the entrance to Littleton Lane.	
12/11/08 394 – Minutes of the Meeting held 1st October 2008 The Clerk requested an amendment to the minutes to include a comment made by the Chairperson regarding a Parishioner questioning the resurfacing of Winford Lane. He had reported that this had been undertaken by North Somerset Council after being on their list of routine maintenance for some three years. Following Cllrs agreement to this amendment , the minutes were approved and a reprinted copy will be signed as a true and accurate record of proceedings – proposed; Cllr Hurford seconded; Cllr Pittaway The Clerk will arrange for the amended copy to be posted on the village website.	ACTION: Clerk
12/11/08 395 – Public Forum 395.1 The attending member of the public sought advice from the Council regarding the implementation of the Parish Plan action points in particular relation to whom would be taking responsibility for the various actions. After much discussion, it was agreed that the Parish Plan document must be completed and presented to the Council for formal adoption before decisions can be made on the implementation of an action plan. 395.2 Cllr Quick had published a litter picking rota to establish regular cleaning of the village. Particular thanks were given to Patrick Hewitt for his help and support with this venture. 395.3 Cllr Hurford had been approached regarding potholes along West Dundry Lane. The Chair agreed that the state of the lane is unacceptable and reported that he regularly reminds North Somerset Council about the poor state of the Parish lanes. The Chair requested assistance from Claire Hawkins, NSPLO, in bringing this matter to the attention of the District Council. 395.4 A blocked culvert between Nutgrove Cottage and Greenditch Farm on Dundry Lane is causing excessive water to course down the lane during inclement weather. The Clerk will report this to North Somerset Council. 395.5 The Clerk had been contacted by a Parishioner with information on how Parishioners can save money on heating oil costs by getting together to form purchasing clubs. Basically, a group of people living near each other group together to buy their fuel oil at the same time, which counts as a ‘bulk buy’, thus saving money. Councillors thought this was a very good idea and urged Parishioners to talk to their neighbours!	ACTION: Claire Hawkins ACTIONS Clerk

12/11/08 396 – Report from District Councillor Hugh Gregor Cllr Gregor was unable to attend the meeting due to District Council commitments, but had supplied information about consultation on a proposed Rapid Transport System and the South Bristol link road.	
12/11/08 397 – Parish Plan 397.1 Litter picking rotas have been published. 397.2 Cllr Peters advised that the Parish Plan Landscape sub-committee had been thinking about ways to improve the A38 entry into the village. She had made enquiries with North Somerset Council regarding confirmation of ownership and subsequent enhancing of the waste land cornering the A38 and Dundry Lane. 397.3 Cllr Peters and parishioner Anne Gleave continue to look at ways of helping the pensioners in the Parish and will undertake a regular slot in the Parish magazine giving useful information. Claire Hawkins volunteered help with securing information regarding energy efficiency. 397.4 Final Parish Plan Committee meeting planned for Wednesday 19th November. Cllr Pittaway reported that he had been approached by a Parishioner enquiring when the Parish Plan would be implemented. During the course of this conversation, it became apparent that some are under the impression that Parish Councillors are paid, which is not the case.	ACTION: Claire Hawkins
12/11/08 398 – North Somerset Council Core Strategy 398.1 Cllrs Keast and Smith reported on their attending the recent Parliamentary debate on the draft Regional Spatial Strategy. They had attended at the invitation of the Dundry Residents Action Group. 398.2 Cllr Thomas reported that Dundry Parish Council's formal response to the draft RSS had been submitted and that he was pleased to discover that North Somerset Council had raised many of the same issues and objections as the Parish Council. The Clerk was asked to send a copy of Dundry Parish Council's response to DRAG. 398.3 Cllrs Keast and Thomas had attended a meeting with the consultants, Broadway Malyan during which they formed the opinion that the consultants were working as per the outcome of the stakeholder event held earlier this year. They had also met with the consultants working on behalf of landowners whose plans seem to keep development below an 85m contour line which will have a better outcome for Dundry. 398.4 A letter had been received from Alistair Rice, North Somerset Council Transport Policy Team Leader, advising of consultation on transport systems and infrastructure relating to the proposed development and offering to meet directly with the Parish Council. The Clerk was asked to invite Mr Rice to attend the December meeting. Cllrs Keast and Thomas continue to work to reduce the impact of	ACTION: Clerk ACTION: Clerk

development upon Dundry Parish and will attend two further meetings during November. The Chairperson thanked them for this.	
12/11/08 399 – Bristol International Airport Consultative Committee Meeting Report Cllr Thomas gave a brief outline of a report received from the Airport Consultative Committee meeting regarding a re-application for a walkway. On a related issue, the Clerk advised of the receipt of a letter from the new Chief Executive of BIA, Robert Sinclair, regarding consultation on BIA's plans to further develop and enhance the airport. After discussion, Cllrs Hurford, Keast, Thomas and Smith expressed a wish to attend a private meeting to discuss this matter at the airport. The Clerk will be contacted by BIA.	ACTION: Clerk
12/11/08 400 – Planning 400.1 Applications Received 08/P/2117/TPO – Jayanne, 3 Beechcroft, Dundry; tree works <i>No objection</i> 08/P/2322/F – 32 Crabtree Lane, Dundry; Erection of a two storey rear, side and front extension and a single storey rear extension following the demolition of the existing side store and WC and rear conservatory. <i>No objection but need to ensure adequate off road parking provision.</i> 400.2 Appeal Notified APP/DO121/C/08/2984727 – Alveare, Bridgwater Road, Dundry; appeal against enforcement notice. 400.3 Applications Refused 08/P/1869/F – Alveare, Bridgwater Road, Dundry; Retrospective planning application for the amendment of approval 06/P/1311/F to use different materials from those approved to create two bedroom detached annexe.	
12/11/08 401 – Chew Magna Surgery Dispensory Information had been received via a surgery newsletter that the Government are considering removing dispensaries from GP surgeries. Chew Magna surgery is seeking support in their objection to this proposal and after discussion, it was agreed that the Clerk should write a letter of objection to the appropriate Government department.	ACTION: Clerk
12/11/08 402 – Clerks Report/Finance 402.1 Current financial reports were circulated to all Councillors for perusal and the Clerks time sheet was signed. 402.2 Audit of Accounts 2007/2008 – following the assessment of the effectiveness of the internal audit processes, the Clerk has produced an Internal Audit Plan which was circulated to Councillors. After discussion and one addition regarding Councillors expenses, all agreed to formally adopt the plan which will subsequently undergo annual review. The Clerk will forward a copy of the plan to the external auditors.	ACTION: Clerk

402.3 Approve Cheques Paid/to be Paid C/N 100235 – EDF Energy £11.76 100236 – Dundry CE Primary School £12.50 (RSS related printing) 100237 – Mrs L DeBoer £2.46 (Dundry Day supplies) 100238 – Mrs J Smith £318.73 (Oct wages/stamps)	
12/11/08 403 – Correspondence 403.1 B&NES Adoption of the Existing Dwelling in the Green Belt Supplementary Planning Document 403.2 DRAG – copy of response to RSS petition from PM’s office 403.3 NSC South Area Committee Meeting 15/10/08 403.4 North Somerset Partnership Stakeholder Event 2008 Report 403.5 Communities & Local Government – Communities in Control: 403.6 Real people, real power: Codes of Conduct for local authority members and employees – a consultation 403.7 NSC Complaints Hearing of the Standards Committee – 30/10/08 403.8 HSBC Bank Statement 403.9 NSC School Travel Showcase Event – Friday 21st November 403.10 Mrs E McKeown re village play area quotations 403.11 Land Registry Plymouth Office – Voluntary First Registration of Title 403.12 Chew Magna Surgery Patient Group Meeting 18/11/08 403.13 The Ethical Property Foundation and South West Planning Aid training event 24/11/08 403.14 Great Western Ambulance Service ‘Focus’ Newsletter 403.15 NSC Joint Local Transport Plan (JLTP) Major Transport Schemes Consultations 403.16 NSC Recycling Calendar – Christmas & New Year Dates 403.17 North Somerset Life Magazine 403.18 NSC Re-issue of register of electors 403.19 NSC Town & Parish Council Development Control Workshop 27th November 2008	

There being no further business, the meeting ended at 10.20pm. Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 12th November 2008 can be found on village notice boards, on the parish website or obtained from the Clerk, Mrs Julie Smith - 0117 978 4209.