

DUNDRY PARISH COUNCIL

Minutes of the Meeting of Dundry Parish Council

Held on Wednesday 1st July 2009 at 7.30pm

Chair: Cllr Kevin Smith

In Attendance: Cllrs Richard Thomas, Holger Laux, & Bee Peters.

Clerk: Julie Smith

Three parishioners attended for the public forum

Five members of the Dundry Residents Action Group joined the meeting at 7.45pm.

01/07/09 498 – Apologies Cllrs Maggie Keast, David Hurford & Bee Quick, WPC Jackie McDonald, PCSO Michele Barrett & Claire Hawkins, NSCPLO.	
With the agreement of all Councillors, the agenda was rearranged to enable attending Parishioners early participation in relevant discussion. 01/07/09 499 – Hill Road Turning Circle combined with Public Forum Cllr Smith had recently arranged the installation of a hammer head turning area in the Hill Road turning circle, in an attempt to reduce anti-social behaviour. Residents had been notified by letter and invited to comment. As a result several residents had contacted either the Chair or the Clerk with adverse comments and the three attending members of the public, whilst acknowledging and appreciating the intention, wished to endorse and report problems arising from the installation. These range from youths in cars driving down to the bottom of ‘The Steps’, to vehicles sustaining minor damage whilst turning around and the refusal of North Somerset Council refuse contractors to collect waste from Hill Road residents due to their being unable to turn vehicles around. Cllr Smith reported that he had been in contact with WPC McDonald who also felt that the hammer head had not achieved the planned objective and advised all present that he had therefore arranged for the stones to be removed that very evening. One resident had sent a note to the Clerk stating that they may support the installation of a gate. Much discussion followed, much of which involved suggestions that had been mooted on previous occasions, and it was eventually decided to investigate the installation of CCTV and Cllr Laux agreed to explore this option.	ACTION: Cllr Laux
01/07/09 500 - Crime Report for Preceding Month/Neighbourhood Watch 500.1 WPC McDonald sent the following crime report: 2 x bilkings with cars on stolen number plates at the petrol station. Both committed by the same person. Enquiries in hand to apprehend person as known to the Police. 1 x attempted theft of a car from the village. 500.2 Cllr Peters had no Neighbour Watch news to report except that newsletters are due for distribution. A copy was offered to Debbie Nicholls, an attending member of DRAG, as A38 residents do not currently receive copies of the NW newsletter due to the lack of a volunteer delivery person. Cllr Peters took the opportunity of formally thanking PCSO Michele Barrett who has been visiting elder Parishioners.	

01/07/09 501 – Matters Arising

- 501.1 Village Hall Sign – has now been installed and looks good. Thanks given to Mike Gleave and John Ogborne for seeing to this.
- 501.2 Hill Road Turning Circle – covered earlier in meeting.
- 501.3 Village Maintenance – the Chair reported that a letter had been sent to Cllr Ephan ap Rees, complaining about the lack of communication between North Somerset Council (Streets & Open Spaces) and Dundry Parish Council. The letter had been cascaded down to S&OS and our area officer had been in touch, somewhat affronted, to report that she had arranged for the potholes along Dundry Lane & Church Road to be patched.
- The Clerk reported that she had received a letter from Carillion who say they are bidding for the highways maintenance contract for Somerset Council and seeking the Parish Council's views on priority works. As a result, the Clerk had responded requesting confirmation that Dundry should have been contacted as we are a North Somerset Parish Council – no response received to date.
- 501.4 Dundry Buses – the Clerk had received a response from North Somerset Council regarding the queries raised at the last meeting. North Somerset considered the running of buses early of schedule to be a serious complaint. They did however, stress that in order to pursue a complaint with the contractor, detailed information of date and time needs to be supplied. Therefore, if Parishioners are aware of any such occurrences, details should be reported to the Parish Council or North Somerset Council direct. The question of cars parking and obscuring the bus stop at the bottom of Dundry Lane remains unresolved.
- 501.5 Ham Lane Drainage – the Chairperson reported that he and Cllr Thomas had met that morning with an engineer from North Somerset Council who have agreed to undertake extensive drainage refurbishment in and around Ham Lane. Surveys of the area have been undertaken and North Somerset Council will write to the Parish Council and Ham Lane residents to advise of the nature of the works, and timescale. There is no doubt that serious disruption will be caused to Ham Lane residents but it is hoped that all will be tolerant and patient while this important work takes place. The engineer in charge of works is aware of the planned resurfacing of Dundry Lane, Church Road and West Dundry Lane, and the timing of both scheduled works will be carefully considered.
- 501.6 Donation to Firefighters Charity – the Clerk advised that Gllr Gleave had delivered £53.80 in cash, this being the profits gained from selling cream teas at Dundry Day in June and as agreed at the last meeting, the Clerk had raised a cheque for this amount to send to the Firefighters Charity, in recognition of their bringing the Chew Magna fire tenders to the Dundry Day. Cllr Laux raised a query that had been brought up at a recent Parish Plan Committee meeting, where it had been said that this donation could not be paid from any Parish Plan related funds. After some discussion, Cllrs concluded that the

**ACTIONS
Clerk**

cream tea profits were not linked to Parish Plan funding. Thanks were given to Anne Gleave for organising the teas. 501.7 Downs Farm Planning Enforcement – as no news has been forthcoming from either North Somerset Council or District Cllr Hugh Gregor, the Clerk was asked to pursue this matter.	
01/07/09 502 – Minutes of the Meeting held 3rd June 2009 Debbie Nicholls from DRAG, asked that minute item 03/06/09 489 – Public Forum, was amended to read “An attending Parishioner” instead of “An attending member of DRAG” after which the minutes were signed as a true and accurate reflection of proceedings – Proposed: Cllr Thomas Seconded: Cllr Laux	ACTION: Clerk
01/07/09 503 – Dundry Residents Action Group Debbie Nicholls reported on the very successful information day held at the Dundry Royal British Legion on 29th June. Dr Liam Fox was the principal guest and spoke very effectively to those present. Other guests included Hilary Burn representing the Parish Council’s Airport Association and Georgie Biggs, representing the Campaign to Protect Rural England. Cllr Thomas praised DRAG in their efforts in raising awareness of the South Bristol development and on behalf on Dundry Parish Council, thanked DRAG for their hard work in promoting the issue and organising the information day. Debbie Nicholls advised that volunteers had removed all the advertising posters in and around the Parish. During further discussion, Mrs Nicholls reported that funds raised at the Dundry information day only covered the costs incurred from having a stand at the recent Bath & West Show and Cllrs agreed to cover some costs for DRAG. Cllr Peters enquired about the whereabouts of an ordnance survey map of the Parish which had been at the Dundry information day – Mrs Nicholls offered to check her papers for this.	
01/07/09 504 - North Somerset Council Core Strategy – South Bristol Urban Expansion Cllr Thomas reported that he had attended a meeting between the joint Parishes of Dundry, Barrow Gurney & Long Ashton and North Somerset Council officers, Michael Reep & Joy Milsom, and proceeded to give a brief overview of the meeting. North Somerset Council have raised many queries with the developers and are keen to slow the whole process down. There is a further meeting in August regarding North Somerset’s Core Strategy, although in reality, few decisions will be made until the outcome of the Regional Spatial Strategy, which has been delayed, is known.	
01/07/09 505 – Bristol International Airport Cllr Thomas reported that Bristol International Airport have now submitted their formal expansion planning application. Very little has changed since the pre-planning consultation except that BIA will cap night flight movements. There is a statutory six/seven week consultation period and both Dundry Parish Council and the Parish Council’s Airport Association will be studying the planning application closely prior to responding. Details of the planning application are available on-line, but as it is such a large document, a disc is available which Cllr Thomas had thought would be sent to all consultees as a matter of course, but had not, as yet, been received. As the	

next meeting of Dundry Parish Council would not be held until September and responses to BIA's planning application need to be submitted in early August, Cllr Thomas sought Cllrs approval for him and Cllr Keast to proceed with Dundry Parish Council's formal response. All agreed.	ACTION: Cllrs Thomas & Keast
01/07/09 506 – Report from District Councillor Hugh Gregor None available	
01/07/09 507 – Parish Website The Clerk regretted that she had not been able to investigate web designs. Until this task can be undertaken, the Chairperson suggested introducing Parish Councillors via the existing Parish website, in the form of photographs and names. All agreed to submit their personal details to the Chair who will try to arrange.	ACTION: All Cllrs/ Chair
01/07/09 508 – Parish Plan 508.1 Cllr Laux reported that Committee meetings are now held on Mondays to enable representation by Dundry Women's Institute members. This had proved a worthwhile exercise with the attending representative and her husband, providing a wealth of community knowledge. 508.2 Cllr Laux had one or two points arising from Parish Plan action points that he wished to discuss with Cllrs – • Dog Control Measures for Village Playing Field – the Clerk was able to report that North Somerset Council were currently undertaking formal consultation in relation to banning dogs from the playing field. • Planning – the Parish Plan Committee wish to propose formal guidelines on the type of building materials to be used in building projects around the Parish. Cllr Thomas responded that although there are no such formal guidelines currently in place, the Parish Council Planning Committee do give consideration to the use of sympathetic building materials and indeed planting, where appropriate. He also felt that we should be careful not to duplicate an area of responsibility of North Somerset Council. 508.3 Cllr Laux reported that the second edition of the Parish Plan newsletter is due for distribution in July and a rough draft was presented to Cllrs. Parishioners will be invited to send comments for inclusion in the newsletter via the Clerk. DRAG were also invited to submit a short article for the newsletter. 508.4 Cllr Laux advised that he was aware of a BBC initiative, 'Village SOS' whereby communities could apply for funding for the enhancement and improvement of village facilities. After discussion, the Chairperson suggested investigating whether Dundry Parish Council might be able to apply for funding for a community minibus to enhance the existing Community Cars scheme. Cllr Laux will make enquiries.	ACTION: Cllr Laux
01/07/09 509 – Dundry Day 2010 The Parish Plan Committee have been discussing ways of enhancing 'Dundry Day' for 2010, beginning with forward planning. Cllr Peters expressed her view that a collective, central day is an important opportunity for village organisations to advertise themselves and attract new members. A lengthy discussion followed regarding the pros and cons of holding this type of event and whether Parishioners would feel reluctant to attend if they felt there was	

a chance of them being encouraged to take an active role in any one of the organisations. It was suggested that an informal, fun day might be preferable and act purely as a way of bringing the community together, but after further debate it was decided that both objectives could be achieved in one event. Cllrs also discussed whether instead of having 'Dundry Day' the Parochial Church Council should be approached and offered assistance to extend the annual St Giles Fair to incorporate the types of stands usually seen at 'Dundry Day'. However, as this is a fundraising event for the Church, it was generally felt that this would conflict with the non-profit making ethos of 'Dundry Day'. It was therefore decided to keep 'Dundry Day' a separate event, enhanced to include more attractions aimed at families and children, and in order not to impinge on the St Giles Fair, plan the event for earlier in the year, perhaps May. It was agreed however that any village organisation having a stand, must be careful not to 'press-gang' visiting Parishioners into volunteering help! The Parish Plan Committee will give this further consideration and share their thoughts with Cllrs at a later meeting.	
01/07/09 510 – Planning 510.1 Declaration of Members Interests - <i>none</i> 510.2 Applications Received 09/P/0954/F Hill View, Highridge Road, Dundry: Erection of two storey extension & alterations – <i>no objection</i> 510.3 Applications Refused 09/P/0572/LDP Myrtle Cottage, 58 Dundry Lane, Dundry: Lawful development certificate for proposed use and erection of a private garage for cars for the occupiers 09/P/0643/F Bridgwater Farm, Bridgwater Road, Dundry: Change of use & conversion of existing barn into 11 no letting rooms, 4 no rooms for staff accommodation & ancillary rooms including the raising of the roof & the construction of 2 new dormers to east elevation. Conversion & change of use of store room including raising the roof to create a first floor level for use as acupuncture therapy rooms. Additional hardstanding (retrospective) 510.4 National Planning Portal (e-consultation) The Clerk reported that North Somerset Council are currently advising and consulting on a new on-line national planning portal. The Clerk was asked to convey Cllrs views that North Somerset Council should concentrate on maintaining their existing on-line facility and if this was kept up to date, there may not be a need for this new facility. 510.5 Cllr Thomas asked if there was any news on the application for Certificate of Lawfulness for Flight Service Station, Bridgwater Road, but the Clerk reported that she had not yet received a decision.	ACTION; Clerk
01/07/09 511 – Clerks Report/Finance 511.1 Financial Report/Clerk's Time Sheet The Clerk presented an up to date financial report together with her time sheet for the previous month, which was duly signed. 511.2 Audit Self Evaluation inc review of Standing Orders The Clerk had been asked by the external Auditor to complete an audit self assessment. She had therefore prepared appropriate responses which were discussed and approved. However, the self-assessment had raised one or two areas for development and it was therefore agreed to put these issues onto the September 2009 meeting agenda for proper debate and consideration. 511.3 Approve Cheques Paid/ to be Paid C/N 100265 £8.76 Cllr B Peters re Parish Plan/Dundry Day expenses	ACTIONS Clerk

100266 £53.80 The Fire Fighters Charity re Dundry Day attendance 100267 £999.99 Mrs J Smith June/July/August wages 100268 £17.99 Mr K Smith Printer Cartridge Purchase 100269 £9.99 Mr A Bell Paint for Footpath Marking 100270 £57.00 Mr D Nevitt Dundry Day Expenses 100271 £9.96 Mrs B Peters Parish Plan Expenses 511.4 The Clerk reported that no formal applications had been received for the post of Parish Clerk. However, Cllr Keast had approached a Parishioner who had expressed an informal interest in the post, and she had agreed to take on the role with effect from 1st September 2009. The Clerk had arranged to a handover session in August and will arrange for a formal offer letter and contract to be sent from the Chairperson.	
01/07/09 512 – Correspondence 512.1 CPRE membership 512.2 NSC re Early Draft Core Strategy 512.3 NSC South Area Committee Meeting 17th June 2009 512.4 NS NHS invitation to ‘Making North Somerset Healthier’ 16th July 09 512.5 HSBC Bank Statement 512.6 Carillion re Highways Maintenance Contract 512.7 NSC re update on Parish Chairperson & Clerk	ACTIONS Clerk
01/07/09 513 – Clerks Resignation As this was the last meeting that the current Parish Clerk would attend before her cessation of duties, Cllr Thomas expressed thanks, on behalf of Dundry Parish Council, for all her hard work. He held the view that the Parish Council had benefited from her dedication, high standard of work and sense of humour.	

There being no further business, the meeting ended at 9.50pm.
Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 1st July 2009 can be found on village notice boards, on the parish website or obtained from the Clerk, Mrs Julie Smith - 0117 978 4209.

Please note that due to the summer recess, the next meeting of Dundry Parish Council will be held on Wednesday 2nd September 2009