

Dundry Parish Council

Minutes of the Meeting held on Wednesday 2nd June 2010 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Cllrs Richard Thomas, Steve McCarthy, Bee Peters, David Hurford, Nancy Jennings, Maggie Keast, Duncan Pittaway.

District Councillor Hugh Gregor, Claire Dyke (North Somerset Council Parish Liaison Officer)

Clerk: Judith Hoskin

No parishioners were in attendance

02/06/2010 710 - Apologies 710.1. Apologies had been received from Cllrs Kevin Smith and Mike Gleave	ACTIONS
02/06/2010 711 - Chairman's Introduction 711.1. The Chairman welcomed those present, in particular Claire Dyke, the North Somerset Council Parish Liaison officer who was present after a break of some months.	
02/06/2010 712 - Declarations of Interest by Councillors in items on the Agenda 712.1. There were no declarations of Interest.	
02/06/2010 713 - Minutes of the Meeting of Dundry Parish Council – 05/05/2010 713.1. – The minutes of the Annual Meeting (AGM) held on 5 th May 2010 were signed as a true and accurate record of proceedings (proposed Cllr Thomas, seconded Cllr Keast)	
02/06/2010 714 - Crime Report/Neighbourhood Watch 714.1. Crime report for preceding month – WPC McDonald reported that, because crimes are reported by the location in which they take place, Dundry officially had seven crimes in the past month. However, five of these had no connection with the parish, being 3 cannabis possessions (in the Hill Road turning circle), a domestic assault and another assault. Crimes relating specifically to Dundry were the theft of some horses and of some scrap metal. In answer to a query from Cllr McCarthy, WPC McDonald said she understood that funding cuts should not affect rural policing as cuts would be made in administrative posts rather than front-line policing There was some discussion about residents trying to stop criminal or anti-social behaviour themselves, as a councillor had recently had a particularly unpleasant encounter. WPC McDonald recommended that if a crime was actively taking place residents should dial 999, otherwise contact police on 0845 456 7000.	
<i>At this point Cllr Hurford joined the meeting</i>	
714.2. Neighbourhood Watch Report Cllr Peters reported that generally things had been quiet, although residents should be vigilant about intruders in their gardens and keep an eye on unoccupied property.	
<i>At this point WPC McDonald left the meeting</i>	
02/06/2010 715 - Parish Liaison Officer – Claire Dyke 715.1. Ms Dyke introduced herself to councillors who didn't know her and explained that she had in fact been Parish Liaison Officer for some time but had not recently attended meetings. Her particular background was in housing but the role of the Parish Liaison Officer is to act as a conduit to make it easier for Parish Councils to find information or the right contact in North Somerset Council. Every Parish Council has a PLO who is specific to that council. She could attend meetings or be contacted in between meetings. Ms Dyke said that she had found in the past that many queries in Dundry were on Streets and Open Spaces. These should be directed to the Area Officer, Fay Powell. It was agreed that now contact had been re-established was probably only necessary for Ms Dyke to attend quarterly unless there was something specific that needed her input.	
02/06/2010 716 - Public Forum 716.1. There were no items for the public forum	
02/06/2010 717 - North Somerset Council Core Strategy /Regional Spatial Strategy 717.1. Abolition of Regional Spatial Strategy. Cllr Thomas said that since the RSS had now been abolished it seemed likely that local councils would be able to make their own decisions about housing. However, it was unclear whether North Somerset Council would follow the figures published in the Draft Core Strategy or as originally put forward for the RSS.	

It was not known what would happen next with the Ashton Park planning application but it was not safe to assume that it would be withdrawn because it represented a huge investment of time and money. There was, however, a strong possibility that some of the infrastructure on which it depended would not be built because of spending cuts. Cllr Gregor said he would try to find out more.	Cllr Gregor
02/06/2010 718 - Bristol International Airport Planning Application 718.1. Planning and Regulatory Committee Meeting 24th May 2010 – Cllr Thomas reported that, as expected, the application for airport expansion had been approved. He thought that the Parish Councils Airport Association, Barrow Gurney Parish Council, Friends of the Earth and CPRE had put forward well-argued objections which he felt had been dismissed out of hand. He thanked Cllr Gregor for speaking at the meeting. There was little likelihood that the South Bristol Link or any other major improvements to infrastructure would be built and this had prompted Dr Liam Fox MP to write a personal letter to the Leader of the Council asking for the application to be turned down. There had been some conditions imposed including a cap on passenger numbers at 10mppa, a cap on night movements and contributions to highway improvement, which would not have been achieved without work by the PCAA and others. The application had now been referred to the Secretary of State to rule on Climate Change and development in the Green Belt, although he was not limited to looking at these aspects. There was also the possibility of legal challenges by various organisations. Cllr Thomas said that he thought that the PCAA should continue, to monitor developments, and Cllr Gregor was asked to find out how the conditions would be policed by North Somerset Council. 718.2. Blagdon Parish Council had written to Parish Councils Airport Association members and councils in North Somerset querying the procedure behind a contribution given towards a traffic report commissioned by Barrow Gurney PC, and the general conduct of the PCAA. This letter had been circulated to councillors before the meeting together with the PCAA's response. Cllr Thomas said that, in his opinion, the PCAA's letter dealt satisfactorily with the issues raised by Blagdon. Furthermore, he thought that the work done by the PCAA, in conjunction with Friends of the Earth and CPRE, which were both very reputable organisations, was very professional, involving a number of experts, and could not have been achieved by parishes working alone. Councillors unanimously supported this view and it was agreed that a reply should be sent to Blagdon PC generally along the lines of the PCAA response (proposed Cllr Keast, seconded Cllr Hurford).	Cllr Gregor Cllr Thomas
02/06/2010 719 - Report from District Councillor Hugh Gregor 719.1. Cllr Gregor reported on meetings he had attended in the month. These included the Annual Meeting of North Somerset Council, the Licensing Committee, the School Reorganisation Working Group and the Planning and Regulatory Committee meeting about the Airport. He had also attended the opening of the Airport's western walkway and a meeting of Avon Fire and Rescue Authority.	
02/06/2010 720 - Finance 720.1. The Financial Report had been circulated with the agenda. 720.2. The Chairman signed the Clerk's time sheet. 720.3. Payment of the following cheques was approved: 720.3.1. Cheque No: 100304 – Information Commissioner (Data protection) £35.00 720.3.2. Cheque No: 100305 – Judith Hoskin – May Wages + stamps - £350.42 720.3.3. Cheque No: 100306 – Judith Hoskin – printer cartridge (high volume) £27.75 720.3.4. Cheque No 100307 – Dundry Village Hall Trust – hire of hall and half of telephone bills November 2009 – March 2010 - £103.62 720.3.5. Cheque No: 100308 – CPRE subscription - £29.00 720.4. It was noted that the average quarterly bill for calls on the Village Hall telephone appeared to exceed what seemed likely for emergency use only and that the Parish Council seemed to be committed to paying for a proportion of calls over which it had no control. After some discussion it was agreed that in future the council would pay for half the cost of the line rental, which it understood was needed for emergency use for the Pre-School, but not for half the calls. The Clerk was asked to write to the Village Hall Committee. 720.5. There was some discussion about whether a landline was still required by Ofsted for the Pre-school. Claire Dyke said she would consult colleagues about this.	Clerk Claire Dyke

02/06/2010 721 - Recreation ground 721.1. Sports and Social Club Floodlighting – this was in the process of being removed. Cllr Pittaway reported that the pole would be removed completely and the electrical supply had been disconnected. 721.2. It had been noted that the Sports and Social Club had been burning rubbish, including plastic, in an unattended incinerator. Cllr Pittaway said that although permission had been given for the burning of rubbish in a container it shouldn't include plastic and shouldn't be left unattended and he would speak to the Sports and Social Club about it. 721.3. General disposal of rubbish. Questions had been raised about disposal of rubbish from the playing field and village hall, and about disposal of the results of litter-picking, once the new recycling arrangements were in place. Cllr McCarthy said that there had been no advice about 'public' rubbish at the briefings he had attended. Claire Dyke said that she would try to find out more about the arrangements for public waste.	Cllr Pittaway Claire Dyke
02/06/2010 722 - Parish Plan Report 722.1. Cllr Laux reported that for various reasons there had been no official meeting of the Parish Plan Committee since February. However, meetings would be resumed once Dundry Day was out of the way and the intention was to concentrate on specific projects, which at the moment included the Play Area, the Wildlife Walk and proposals for improvement to Broadband. 722.2. Cllr Laux said that he had recently had various conversations with parishioners from which he had formed the impression that some people found the Public Forum part of the Parish Council meeting rather formal and intimidating. He therefore suggested that the Parish Plan committee meetings might be a more approachable way for people to make their views known and that these could then be brought to the Parish Council. Some councillors expressed concern that, while parishioners should be given all encouragement to have their say, the Parish Plan committee might end up discussing matters which were really the responsibility of the Parish Council. After some discussion it was agreed that in future there would be a time before the Parish Council meetings when at least some councillors would be available to talk to parishioners in a more informal way. Councillors would need to arrive early in order for this to happen. The Clerk was asked to publicise this and the Parish Plan committee meetings (held on the 3rd Monday of the month at 8p.m.in the back room of the British Legion) as a way for people to get involved and make their views known. 722.3. Dundry Day - Cllr Laux reported that arrangements were in place for Dundry Day which would run from 2 – 5 p.m. on 5th June. Cllr Jennings said that the Playground logo, chosen from 40 entries, would be unveiled at Dundry Day. Dundry Day would be all about consultation, and she hoped that it would provide plenty of data. She also hoped that more people would be persuaded to join the Playground Group.	Clerk
02/06/2010 723 - Playground 723.1. Cllr Jennings reported that an application had been made for a Development Grant to help the Playground Group with the process of applying for the Stage 2 grant. Among other things this would help to cover the costs of consultation events (including Dundry Day). She had also included an application for funds to pay for the costs of a landscape architect to help with the planning application. 723.2. A letter of support would be needed from the Parish Council. Cllr Jennings would find out what it needed to contain. 723.3. There was to be a meeting soon with North Somerset Play Rangers to agree how the Playground would fit into the North Somerset Play Strategy. 723.4. Cllr Jennings said that there would have to be discussion on the future maintenance of the playground for which there were various options. A condition of the grant process was that management of the playground should be separate from the Parish Council for at least five years.	Cllr Jennings
<i>At this point Claire Dyke left the meeting</i>	
02/06/2010 724 - Wildlife Survey and Hill Top Walk 724.1. Cllr Peters reported that the survey had not yet taken place but would soon. She had been working on a grant application to the airport. If this was successful it would, when combined with money from the Malago Valley Conservation Group, allow the best option for leaflets and interpretation boards to be achieved. It would also allow funds for way markers.	
02/06/2010 725 - Invitation from the Woodland Trust to celebrate 10 years of Little Down Wood 725.1. Cllr Peters said that it would be good to combine this with a walk round the proposed	

route of the Hill Top Walk. It was agreed to discuss arrangements and dates (Sundays in August) further at the next meeting. Meanwhile the Clerk would register interest on the Woodland Trust website. Councillors were also asked to think about where additional trees offered by the Woodland Trust could go and how they might be maintained.	Clerk All
02/06/2010 726 - Grit bins 726.1. A proposal for use of the three grit bins that had been bought before the price went up in April, and for future action, had been circulated before the meeting. Since the first discussion of these bins Cllr McCarthy had carried out a comprehensive survey of the existing grit bins and found that some were damaged and in need of replacement. It was felt that these should be replaced before adding bins in new locations as had previously been discussed. Consequently the following actions were agreed: • Relocate the bin from half-way down Dundry Lane to the entrance to the cul-du-sac further up Dundry Lane in a location to be agreed with residents. • NSC to replace the damaged bin at the junction of Hill Road/Ham Lane. (NSC have agreed in principle). • New Bin 1 – to replace the damaged bin at the bottom of Ham Lane • New Bin 2 – to replace the damaged bin on Hill Road • New Bin 3 – to replace the damaged bin on Upton Lane • There was sufficient money in this year's budget for one more new bin. It was agreed that one should be purchased and placed in the Beechcroft/Andruss Drive area. (Proposed Cllr Thomas, seconded Cllr Pittaway) It was further agreed to allocate a sum in future years for winter maintenance and the purchase of new and replacement bins. The exact sum to be agreed when setting the budget. Cllr McCarthy would liaise with NSC over putting the new bins in place.	Cllr McCarthy
02/06/2010 727 - Village orderly 727.1. Advice had been received from ALCA about things to consider if proposing to accept an offer from a parishioner to work as a village orderly for free in return for help with advertising. After some discussion it was agreed that this arrangement could be problematical and that, despite the financial implications, it would be better to have a formal arrangement with someone who was paid to do the work. 727.2. The beginnings of a list of suggested duties had been circulated before the meeting. The Clerk had brought to the meeting a document produced by North Somerset Council Streets and Open Spaces detailing what their responsibilities are and how and when they carry them out. It was agreed that the Parish Council should not in general be paying a village orderly to do work which would otherwise be done by NSC and Cllr Pittaway undertook to look through this document to see what appeared not to be covered.	Cllr Pittaway
02/06/2010 728 - Parking in The Mead 728.1. A meeting had been held on site that morning, attended by Cllrs Laux and Smith, the Clerk and two residents of the Mead, together with a representative of NSC's Highways Department (Rob Westhead). Residents had explained concerns they had about cars parked opposite drive entrances, at the very end of the road and in the turning area. There had been discussion of various options, including short lengths of double yellow line in strategic places, but Mr Westhead had explained that the process for setting parking restrictions was expensive and each village was therefore only reviewed every two years or so. He was also not sure that this was the correct solution for this location. NSC would not provide 'Keep Clear' road markings for such a low-occupancy road and he had told the Clerk later in the day that there did not seem to be an appropriate sign which NSC could legally put up to deter people from parking in the turning area.	
02/06/2010 729 - Planning 729.1. Applications received: 729.1.1. 10/P/0729/F: Windwhistle, Downs Road, Dundry, BS41 8LQ – Erection of Conservatory – <i>No objections</i> 729.1.2. 10/P/0787/PDA: Highridge Farm, Oxleaze Lane, Dundry, BS41 8JZ – prior determination, agricultural - <i>Reserve comments until a full planning application is submitted.</i> 729.1.3. 10/P/0871/LDE: Rose Cottage, Castle Farm Lane, Dundry, BS41 8LU - Certificate of lawfulness for the erection of a front entrance porch, a rear conservatory and conversion of water tank under conservatory to cellar – <i>no process for Parish Council to comment as this is a legal matter.</i> 729.2. Applications Approved by NSC: 729.2.1. 09/P/2220/F: Myrtle Tree Cottage, 58 Dundry Lane – Erection of detached double garage for	

the storage of personal cars to replace existing garage
Cllr Gregor explained that there had been a site meeting where aspects such as ridge height, bulk, usage and colour of the proposed building had been discussed. As a result of this conditions had been imposed, including a condition that it should be used for domestic purposes only. The applicant had assured councillors from the South Area Committee that the building would only be used for storage of his own vehicles and not for business purposes.

729.2.2. 10/P/0406/F: 58 Dundry Lane, Dundry, Bristol, BS41 8JQ: Relocation of vehicular access to dwelling

729.3. Applications Refused by NSC:

10/P/0457/TPO - Broad Oak Cottages, Wells Road, Dundry BS41 8NE -Horse chestnut, Crown thin etc, height reduction (but **approval** given for lesser amount of work)

02/06/2010 730 - Clerk's Report

730.1. A Report on the past month had been circulated with the agenda.

730.2. Cllr Pittaway noted the correspondence with the Sports and Social Club about insurance. He undertook to find out whether it was usual practice for insurance companies to give public liability insurance only when the insured was responsible for maintenance.

**Cllr
Pittaway**

02/06/2010 731 - Correspondence of note (complete list circulated with agenda)

731.1. The following correspondence of note had been received:

- 731.1.1. NSC Streetscene
- 731.1.2. National Grid Hinkley Point C connection Project Update
- 731.1.3. WEP Newsletter
- 731.1.4. A & S Police Authority Newsletter
- 731.1.5. ALCA Members' Survey and training courses
- 731.1.6. NSC North Somerset Life
- 731.1.7. NSC South Area Committee Agenda
- 731.1.8. NSC Guide to Fees and charges
- 731.1.9. EDF Energy Contract offer
- 731.1.10. NSC Response to letter about outstanding items
- 731.1.11. PCAA Planning and Regulatory Committee meeting on 24 May
- 731.1.12. Open Spaces Society Copy of rights of Way report to NSC – Footpaths off Dundry Lane
- 731.1.13. Blagdon PC Letter to all Councils about concerns over PCAA
- 731.1.14. PCAA Response to Blagdon's Concerns
- 731.1.15. AON Public liability cover for Sports and Social club
- 731.1.16. NSC Children's Centre now open
- 731.1.17. PCAA P & R Committee Meeting 24th May
- 731.1.18. NSC Local Aggregate levy Grants
- 731.1.19. ALCA NS Group AGM
- 731.1.20. NSC Standards Committee agenda
- 731.1.21. WEP Joint Waste Core Strategy pre-submission Document - Landfill
- 731.1.22. PCAA Copy of letter from Liam Fox to Nigel Ashton
- 731.1.23. Chew Magna PC Response to Blagdon PC concerns over PCAA
- 731.1.24. NSC Consultation on Older People's services
- 731.1.25. NSC Changes to mobile library service
- 731.1.26. NSC South Area Committee meeting schedule/deadlines for Parish Voice
- 731.1.27. NSC Town & Parish Council Development Management Workshop – 9/6/10
- 731.1.28. SLCC SLCC Somerset Branch Summer Open Meeting

C V School Announcement about becoming a Foundation School from 1st August.

02/06/2010 732 - Items to be noted for discussion at next meeting

732.1. No new items were noted for discussion at the next meeting

There being no further business, the meeting ended at 10.30pm.

Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 2nd June 2010 can be found on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804
 Abridged versions are available on the village noticeboards, in the Parish News and the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 7th July 2010.