

Dundry Parish Council

Minutes of the Meeting held on Wednesday 1st June 2011 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Maggie Keast

In Attendance: Cllrs Bee Peters, Nancy Jennings, David Hurford, Ralph Gay, Simon Fiddian

Clerk: Judith Hoskin

01/06/2011 955 - Apologies 955.1. Apologies had been received from Cllrs Laux, Thomas, and McCarthy, PC Trevor Byford and PCSO Michele Barrett.																															
01/06/2011 956 - Chair’s Introduction 956.1. Cllr Keast (Vice-chair) explained that she was chairing the meeting because Cllr Laux was on holiday.																															
01/06/2011 957 - Declarations of Interest by Councillors in items on the Agenda 957.1. There were no declarations of interest																															
01/06/2011 958 - Minutes of the Meeting of Dundry Parish Council – 11/05/2011 958.1. The Minutes of the Annual Meeting held on 11 th May 2011 were agreed as a true record (proposed Cllr Hurford, seconded Cllr Gay)																															
01/06/2011 959 - Crime Report/Neighbourhood Watch 959.1. Crime report for preceding month – No police were present at the meeting but PCSO Barrett subsequently sent the following report on crimes since the previous meeting: 1 x Theft 1 x Theft of a motor vehicle 1 x Theft from a motor vehicle 1 x Non dwelling burglary 1 x Possession of cannabis 959.2. Neighbourhood Watch Report – Cllr Peters said that she had nothing in particular to report. She noted advice that she had heard on the radio that when buying UPVC widows it was important that they were Kite marked as this meant they were more resistant to break-ins.																															
01/06/2011 960 - Public Forum - No members of the public were present but councillors raised the following points: 960.1. It was noted that Dundry Lane would be closed for two weeks while the school wall was rebuilt. 960.2. Cllr Peters reported that there had recently been renewed discussion in the village of a memorial to Chris Glover, perhaps in the form of a seat in the churchyard, provided the church authorities agreed. The Clerk was not sure what the legal situation would be on such a purchase by the Parish Council. She would check this and Cllr Peters would research costs. Another possibility suggested was that a memorial might be paid for by fund-raising. 960.3. Cllr Hurford reported that rubbish and re-cycling had not been collected for two weeks on Castle Farm Lane. The Clerk would contact North Somerset Council about this. 960.4. It was reported that the ‘Flight Service Station’ appeared to be allowing long-term parking which was outside the conditions of its planning consent. The Clerk would raise this with the NSC planning enforcement officer.	Cllr Peters/ Clerk Clerk Clerk																														
01/06/2011 961 - Report from District Councillor Hugh Gregor 961.1. Cllr Gregor was not present.																															
01/06/2011 962 - Finance 962.1. Financial Report: The finance report had been circulated before the meeting. This was approved (proposed Cllr Jennings, seconded Cllr Peters) 962.2. The chair signed the Clerk’s time sheet 962.3. Payment of the following cheques was approved: (* Indicates cheque already paid) <table><tr><th>Cheque</th><th>Paid to</th><th>For</th><th>Payment</th><th>Fund</th><th>Category</th></tr><tr><td>100354*</td><td>Nicola Patch</td><td>Bouncy Castle</td><td>£100.00</td><td>Playground</td><td>Dev. Grant</td></tr><tr><td>100355</td><td>B Peters</td><td>Food & drink HTW opening ceremony</td><td>£7.36</td><td>Hill Top Walk</td><td>Opening ceremony</td></tr><tr><td>100356</td><td>Somerset PFA</td><td>Subscription</td><td>£10.00</td><td>General</td><td>Playing field</td></tr><tr><td>100357</td><td>N Jennings</td><td>Drinks Dundry Day</td><td>£39.53</td><td>Playground</td><td>Dev. Grant</td></tr></table>	Cheque	Paid to	For	Payment	Fund	Category	100354*	Nicola Patch	Bouncy Castle	£100.00	Playground	Dev. Grant	100355	B Peters	Food & drink HTW opening ceremony	£7.36	Hill Top Walk	Opening ceremony	100356	Somerset PFA	Subscription	£10.00	General	Playing field	100357	N Jennings	Drinks Dundry Day	£39.53	Playground	Dev. Grant	
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100358	CPRE	Subscription	£29.00	General	CPRE	
100359	J Hoskin (Total £375.08)	May wages Laptop RAM	£350.00 £25.08	General General	Clerk's salary Office Expenses	
100360	PCAA	Subscription	£50.00	General	PCAA	
100361	DVHT	Hall hire	£56.00	PP hospitality	Dundry Day	
01/06/2011 963 - Playground						
963.1. Monthly report – Cllr Jennings reported that work would start the following week. There had been good attendance at the presentation she had given at Dundry Day, with only one organisation not being represented. The playground committee was now considering how to spend the sustainability grant. Expenditure had to include four 'free and accessible' events during the year, and she suggested that one of these should be at Dundry Day 2012. She volunteered to organise the day and liaise with other village groups, with the sustainability grant helping to fund the event. 963.2. The Clerk said she had again investigated insurance for the playground. It was still not possible to obtain either public liability insurance or asset insurance as part of the PC's current insurance as DPC did not as yet officially own the playground, so she had obtained an updated quote from Zurich Insurance, including PL and asset insurance for stage 1 for the period between stages.						
01/06/2011 964 - Parish Plan						
964.1. Report on Dundry Day (it was agreed to bring this item forward as a continuation of the discussion on the playground) Cllr Peters thought the day had been very successful and fully endorsed what Cllr Jennings had said. She suggested that preparation should start in March in order to determine early on what various organisations wanted to get out of the day. She thanked everyone who had helped with the event.						
01/06/2011 965 - Village Orderly – progress report						
965.1. Cllr Jennings had circulated a list of three contractors for whom she had obtained references. Although he was not the cheapest Councillors' preference was for the first on the list who was the most local and had good references. This person needed to obtain a waste carrier's licence and would need to be CRB checked before working on the playground site. Cllr Jennings would pursue this with him. Cllr Fiddian reported that he and Cllr McCarthy had recently driven round Dundry in order to identify village orderly duties and key areas needing attention. He tabled a report on their findings. This list could be adapted as necessary. Cllr Jennings said that she felt it was important that no pesticides or weed killers should be used by the orderly. After some discussion it was agreed that generally the policy should be to be chemical free but that in exceptional circumstances the orderly could make a request to use chemicals. It was agreed that the Streets and Open Spaces working group would progress this matter in order to establish what work could be done within the budget.						Cllr Jennings
01/06/2011 966 - Millennium Stone – report by Cllr Gay						
966.1. The new Millennium stone was in place by the hairpin bend. There had been some discussion by email before the meeting as to whether this stone should be cleaned or left in its weathered state. Those councillors who had expressed an opinion had voted for leaving the stone as it was – various suggestions were made for speeding up moss and lichen growth on the areas damaged during installation. There was also some discussion of whether, instead of replacing the granite plaque, 'DUNDRY MMAD' should be carved directly into the stone but it was thought that although an attractive option this would be expensive, might be difficult to do with the stone in situ and possibly not weather as well Cllr Gay had obtained three quotations for inserting the existing granite plaque into the stone. It was agreed that Option C in his report should be accepted and Cllr Gay was asked to progress this. Since there was presently no budget item for this work it was agreed that money should be taken from the reserves.						Cllr Gay
01/06/2011 967 - Land at end of Dundry Lane						
967.1. Councillors agreed that a management plan was needed for the triangular area of land at the bottom of Dundry Lane (SW of the junction). This would need to be agreed with North Somerset Council who owned it. Cllr Jennings would consult a parishioner with horticultural expertise and the proposed village orderly for suggestions on how to prepare and plant this						S & OS group Cllr Peters

area. She and the rest of the Streets and Open Spaces working group would progress this in consultation with Cllr Peters. 967.2. The land on the NE side of the junction also needed attention as NSC contractors did not seem to be cutting far enough back to maintain visibility for drivers exiting from Dundry Lane S & OS group would also discuss both these area with the NSC area officer when they met.	
01/06/2011 968 - Noticeboards - report from Cllr Keast 968.1. Cllr Keast had researched prices of new ready-made noticeboards and found the cost of each one was well in excess of the budget allowed. She had then contacted a local craftsman who had been recommended to her and he had agreed to make like-for-like boards, in hardwood with three coats of preservative stain, for the centre of the village and East Dundry, each for the sum currently allowed in the budget. He had recommended that the posts for the East Dundry board be replaced at the same time and Cllr Keast had also obtained a quotation for this work. It was agreed that the board by the church should be replaced in this financial year and that the East Dundry board would be replaced next year with additional money being allowed in the budget for new posts. Cllr Keast to progress this. Since the board in the village is fixed to the garden wall of the Dundry Inn Cllr Gay undertook to obtain permission from the new owners of the pub.	Cllr Keast Cllr Gay
01/06/2011 969 - Report on meeting attended 969.1. Chew Medical Practice (24th May) - Cllrs Peters & Keast had attended this meeting where the new Practice Manager had talked about the organisation of the practice and the services available. Dr Alban had moved away and there would be one full-time and one part-time doctor appointed shortly. Dr Sandra Fenn, senior partner, had talked about the new surgery which would give have more space than the present building. There would be a Community Health Service and the dispensary would continue. Chew Magna Minors Nursery would also be moving to this building. There was a request for volunteers to join a Patient Reference Group to meet 2 to 4 times a year.	
01/06/2011 970 - Planning 970.1. Planning Applications received: None 970.2. Applications Approved by NSC: None 970.3. Applications Withdrawn by applicant: 11/P/0443/F Colliters House Bridgwater Road Dundry BS13 8AH - Erection of a detached garage and car port with annexe over. Works to include balcony over carport. 970.4. Applications Refused by NSC: 11/P/0444/F Colliters House Bridgwater Road Dundry BS13 8AH Erection of a detached garage and car port with annexe over. 11/P/0465/F Rockery Bonsai Gardens, Highridge road, Dundry BS41 8JY Change of use from agricultural building to a self-contained dwelling.	
01/06/2011 971 - Clerk's Report 971.1. The Clerk's report on the past month had been circulated with the agenda. 971.2. The Clerk referred to an email she had received from the NSC Area Officer, Fay Powell. Ms Powell reported that an order had been raised for all potholes to be filled on Highridge Road, and that this road had been referred to the engineering team for more permanent repairs. Dundry Lane had also been put on order for patching work and engineers were working on a scheme for Upton Lane. Ms Powell had also asked for a bin for village waste to go in the Dundry Inn car park. However, the Dundry Inn had recently changed hands and new permission would probably be needed. Cllr Gay undertook to see if he could find out who the new owners were. (See also item 968.1 above)	Cllr Gay
01/06/2011 972 - Correspondence requiring action/discussion/noting (not dealt with elsewhere on the Agenda) 972.1. ALCA NS Group AGM & Quarterly meeting 7th June – <i>noted</i> 972.2. Kingston DCLG Planning Consultation – <i>the deadline for this was before the next meeting. Planning Group would meet and discuss then circulate comments by email for agreement. Clerk delegated to send reply based on this.</i> Seymour PC (via ALCA)	All

972.3. NSC	Empty property delivery plan consultation - <i>Noted</i>	
972.4. NSC	Tree Warden network – <i>agreed to advertise for volunteers</i>	Clerk
972.5. NSC	Update on ceasing to send paper copies of planning applications – <i>Because of comments from various councils paper copies would continue to be sent at present</i>	
972.6. DVHT	Change to Location of pre-school container – <i>Cllr Jennings said that neither she nor other neighbours had been consulted about this but she personally had no objections. The Clerk was asked to follow up the outcome to the meeting at which the pre-school garden had been discussed.</i>	Clerk
972.7. NSC	Reply to query from Cllr Peters about Community Empowerment Fund as set up in BANES. – <i>No scheme in NSC as yet apart from a few parishes. Would keep DPC informed if anything came up.</i>	
Parish Liaison Officer		
972.8.	Comments/queries arising from complete correspondence list (circulated with agenda) - <i>none</i>	
01/06/2011 973 - Items to be noted for discussion at next meeting		
973.1. No items raised without notice at the meeting were noted for discussion at the next meeting		

There being no further business, the meeting ended at 9.30 pm.
Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 1st June 2011 can be found on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: dundryclerk@tiscali.co.uk
Abridged versions are available on the parish noticeboards, in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 6th July 2011