

Dundry Parish Council

Minutes of the Meeting held on Wednesday 6th July 2011 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Steve McCarthy

In Attendance: Cllrs Bee Peters, David Hurford, Ralph Gay, Simon Fiddian, Holger Laux (part time)

District Councillor Hugh Gregor (part time)

2 parishioners were present for the public forum

Clerk: Judith Hoskin

06/07/2011 974 - Election of Chairman 974.1. Councillors elected Cllr McCarthy to chair the meeting (proposed Cllr Peters, seconded Cllr Fiddian).	Actions
06/07/2011 975 - Apologies 975.1. Apologies had been received from Cllrs Keast, Jennings, and Thomas, PC Trevor Byford and PCSO Michele Barrett.	
06/07/2011 976 - Chair's Introduction: 976.1. The Chairman explained to parishioners present that Cllr Laux had been delayed and Cllr Keast was unavailable which was why there was a change of chairman for the evening.	
06/07/2011 977 - Declarations of Interest by Councillors in items on the Agenda 977.1. There were no declarations of interest.	
06/07/2011 978 - Minutes of the Meeting of Dundry Parish Council – 01/06/2011 978.1. The Minutes of the Meeting held on 1 st June 2011 were agreed as a true record (proposed Cllr Hurford, seconded Cllr Gay)	
06/07/2011 979 - Crime Report/Neighbourhood Watch 979.1. Crime report for preceding month – No police were present at the meeting but PCSO Barrett had sent the following report on crimes since the previous meeting: • 3 x Theft from a motor vehicle • 1 x Criminal damage • 1 x Non-dwelling burglary • 2 x Theft • 1 x Fraud • 1 x Malicious phone call 979.2. Neighbourhood Watch Report 979.2.1. Cllr Peters reported that the Neighbourhood Watch Area Coordinator had been made redundant because of police cutbacks. There were changes in communication with communities, with everything being done online. She understood that there were changes planned in how community policing is managed. 979.2.2. There was concern that the police representatives were finding it more difficult to attend Parish Council meetings because of increased workload. The Clerk was asked to contact PC Byford and PCSO Barrett saying that DPC realised that they were increasingly busy but that their attendance at meetings was very much appreciated and an update on community policing would be useful.	Clerk
06/07/2011 980 - Public Forum – 980.1. the following matters were raised by parishioners: 980.1.1. The temporary fences round the building site on the corner of Crabtree Lane and Crabtree Close had encroached on the visibility splay. This was not at present causing a problem with visibility but there was concern that this temporary boundary might become permanent and more solid. Councillors thought the planning consent would not have allowed this but agreed to monitor the situation. 980.1.2. Vehicles apparently associated with this building site had been parking on the pavement on Crabtree Lane. The Clerk was asked to bring this to the attention of the police. 980.1.3. Queries were also raised about the laws on parking in turning circles such as the one at the end of Crabtree Close and across dropped kerbs in front of driveways. The Clerk would ask the police for advice on this. 980.1.4. There was a request for action on the overgrown pavement on Crabtree Lane on the Winford side of Crabtree Close. Streets and Open Spaces group to investigate. <i>Cllr Gregor joined the meeting at this point</i>	Clerk Clerk Cllr Fiddian S & OS

980.2. Cllr McCarthy said that he had been asked by the chair of the Village Hall committee to raise the following: 980.2.1. The hall committee had taken advice from a fire officer about whether it was still necessary to keep the area of the car park at the end of the hall clear of cars for emergency access. The fire officer had said that this was not necessary. Councillors thought that the requirement might in fact be related to access to ambulances for the sports field, and it was also pointed out that this was the route to the playground entrance. 980.2.2. The location of the container in the pre-school garden had been changed without consultation. This would be discussed at the next meeting of the village hall committee. 980.2.3. The village hall committee welcomed the proposed provision of bins and recycling facilities for the recreation ground but would like to discuss the details of how these bins were to be emptied before they were installed. Clerk to ask NSC area officer to take no action until after the VHC meeting.	Clerk																																																						
06/07/2011 981 - Report from District Councillor High Gregor 981.1. Cllr Gregor apologised for his lateness and for missing the previous meeting. He reported that the new NSC administration had cut back severely on the number of workshops, meetings and committees in order to cut costs. The independent group of which he is a member had met to discuss tactics and discuss who should fill various vacancies on committees. The Independents are the second largest group after the Conservatives, although the conservatives have an overall majority. Budget savings of £47m have to be made over the next four years. It seems likely that there will be more close working with town and parish councils and more responsibilities passed down to local councils. 981.2. Cllr Gregor reported that he had attended the following meetings: 19th May – a training session on planning 23rd May – a session on Development, Planning and Enforcement. 24th May – training session of scrutiny panels 15th June – Central area Planning Committee. (Planning area committees have been reduced to three instead of four as a cost saving. Dundry is now in the Central area) The July meeting has been cancelled for lack of business.																																																							
06/07/2011 982 - Finance 982.1. The Financial Report had been circulated with the Agenda and was approved (Proposed Cllr Peters, seconded Cllr Gay) 982.2. The Chairman signed the Clerk's time sheet 982.3. Payment of the following cheques was approved: <table><thead><tr><th>Cheque</th><th>Paid to</th><th>For</th><th>Payment</th><th>Fund</th><th>Category</th></tr></thead><tbody><tr><td>100362</td><td>Centrewire Ltd</td><td>Kissing gate</td><td>£441.60</td><td>Playground</td><td>Millennium/Dundry Day funds*</td></tr><tr><td>100363</td><td>J Hoskin (Total 710.52)</td><td>June & July wages</td><td>£700.00</td><td>General</td><td>Clerk's salary</td></tr><tr><td></td><td></td><td>Stamps & paper</td><td>£10.52</td><td>General</td><td>Office Expenses</td></tr><tr><td>100364</td><td>Hampshire Flag company</td><td>Flag for playground</td><td>£77.41</td><td>Playground</td><td>Development Grant</td></tr><tr><td>100365</td><td>Tennyson Insurance Ltd (Total 430.16)</td><td>Public liability Insurance</td><td>£328.01</td><td>General</td><td>Playground Insurance</td></tr><tr><td></td><td></td><td>Asset insurance</td><td>£102.15</td><td>Playground</td><td>Dundry Day fund**</td></tr><tr><td>100366</td><td>Nancy Jennings</td><td>Sprinkler & hose for mound</td><td>£77.26</td><td>Playground</td><td>Dundry Day fund</td></tr><tr><td>100367</td><td>SLCC</td><td>Joining fee & subscription</td><td>£103.00</td><td>General</td><td>SLCC</td></tr></tbody></table> *Cheque already paid and to be claimed back from Community Spaces & HMRC ** To be claimed back from Community Spaces		Cheque	Paid to	For	Payment	Fund	Category	100362	Centrewire Ltd	Kissing gate	£441.60	Playground	Millennium/Dundry Day funds*	100363	J Hoskin (Total 710.52)	June & July wages	£700.00	General	Clerk's salary			Stamps & paper	£10.52	General	Office Expenses	100364	Hampshire Flag company	Flag for playground	£77.41	Playground	Development Grant	100365	Tennyson Insurance Ltd (Total 430.16)	Public liability Insurance	£328.01	General	Playground Insurance			Asset insurance	£102.15	Playground	Dundry Day fund**	100366	Nancy Jennings	Sprinkler & hose for mound	£77.26	Playground	Dundry Day fund	100367	SLCC	Joining fee & subscription	£103.00	General	SLCC
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06/07/2011 983 - Playground 983.1. The Monthly report on the playground had been circulated with the agenda and was noted. The first stage of the build (the mound and tunnel) had been completed on 15th June and the first claim submitted to Community Spaces. An application would be made to Community Spaces for a sustainability grant which would fund four further events in the first year after the playground is completed. The Clerk reported that confirmation had been received from HMRC that the VAT on the first stage would be repaid shortly. The Children's Playground Company had therefore been given the go-ahead to order the rest of the equipment.																																																							
06/07/2011 984 - Report on Meeting with NSC area Officer: 984.1. Notes of the meeting held on 23rd June with Fay Powell had been circulated with the																																																							

agenda and were noted. Among items discussed were: • Problems with refuse collection in Castle Farm Lane – these were being addressed • Stolen gully covers – these are soon to be replaced with anti-theft versions • Grass cutting on visibility splay at the end of Dundry lane – FP to raise with officers the possibility of cutting further back earlier in the year. • Parish boundary markers soon to be installed on Upton Lane and Whitchurch Lane.	
06/07/2011 985 - Hill Road Turning Circle 985.1. Cllr McCarthy had met the coordinator from Community Payback to discuss the possibility of rubbish clearance on and around the Hill Road turning circle. She had been keen to take on the project and would arrange a meeting in the near future between Cllr McCarthy and her supervisor to discuss it further. 985.2. A suggestion had been made that it might be possible to improve the hairpin bend from the road down to the bottom of the Steps on to Hill Road, thus making the turning circle redundant. This had been discussed with Fay Powell who would raise it with Streets and Open Spaces officers, although she thought it unlikely that money would be forthcoming from NSC. Councillors had pointed out that there might well be a trade-off between this and the costs of litter clearance and policing of the turning circle.	
<i>Cllr Laux joined the meeting at this point.</i>	
06/07/2011 986 - Bristol Airport 986.1. A Report by Cllr Thomas on the recent PCAA Meeting had been circulated with the agenda and was noted. Minutes would be circulated when they arrived. 986.2. A draft response to 11/P/0943/RM – Bristol Airport application for reserved matters had been circulated with the agenda. This application involved 6 aircraft stand on the Western Apron. There was concern that these stands, together with the 3 originally planned for the Eastern Apron would bring the total number of stands above the 33 permitted in the planning approval and thus allow an increase in passenger numbers above the 10mppa for which a new planning application would be necessary. There also appeared to be no allowance for phasing of stands in line with the increase in passenger numbers. Councillors agreed the response.	Clerk
06/07/2011 987 - Report from Dundry School Governors 987.1. Cllr Peters reported that over the school holidays there was to be an extensive refurbishment of the school, starting with making the building watertight and then work on decoration and carpets indoors. This was part of a two year programme. In the following year the inside of the old part of the building would be reorganised to improve working spaces for the children. 987.2. Cllr Peters also reported that the school had a full intake for September.	
06/07/2011 988 - Noticeboards – 988.1. Cllr Keast had asked the Clerk to report that the noticeboard for the centre of the village would be completed soon. The local craftsman who was making the boards had told Cllr Keast that he might make the second board (for East Dundry) at the same time, although he was aware that this was not included in the budget and had not asked for payment. After some discussion it was agreed that if he did make the board he should be offered a contribution of £250.00 towards materials out of this year's reserves with the rest being paid out of next year's budget. The board would need to be stored until funds were available for the new posts.	Cllr Keast
06/07/2011 989 - Planning 989.1. Planning Applications received: 11/P/0911/F Field OS 4755, land off Littleton Lane, Winford, Bristol, BS40 8HF Erection of 6.3m high mast with 1800mm blade diameter wind turbine – <i>Concern that the existing mast is to be retained. No objections to the new mast but request that the applicant seeks a solution that enables the existing mast to be removed.</i> 11/P/0972/F Winifred Cottage, Oxleaze Lane, Dundry, BS41 8JZ – erection of a front conservatory – <i>no objections</i> 11/P/1112/F Densford House, Bridgwater Road, Dundry, BS41 8JP Erection of two storey and single storey front extension – <i>no objections</i> 989.2. Applications Approved by NSC: None 989.3. Applications Refused by NSC: None	

989.4. Ashton Park Application No: 09/P/1455/OT: Cllr Fiddian reported that Dundry Residents action Group (DRAG) had received a letter from North Somerset Council confirming that the Ashton Park application was deemed to have been withdrawn.	
06/07/2011 990 - Clerk's Report 990.1. The Clerk's report on the past month had been circulated with the agenda and was noted.	
06/07/2011 991 - Correspondence 991.1. Correspondence requiring action/discussion/noting (not dealt with elsewhere on the Agenda) - None 991.2. Comments/queries arising from complete correspondence list (circulated with agenda) 991.2.1. Cllr Peters said that she had arranged a meeting with the new Community Connect Agent for the Chew Valley, Beverley Crocker, who works for a project which aims to link up older people (over 50) with appropriate agencies who can make their lives easier and more comfortable and in some cases, help them remain in their own homes.	
06/07/2011 992 - Report on meeting with new village orderly (postponed from earlier in the meeting until the arrival of Cllr Laux) Cllr Laux and Cllr Jennings had met the new village orderly (Jody Fairish) to discuss duties and hours. To start with tasks would mainly involve mowing and strimming round the playground and play tower, round the church wall and a monthly litter collection. He would invoice DPC monthly in time for the monthly meeting. Mr Fairish had obtained a waste disposal licence and was in the process of being CRB checked so that he could work on the playground. Cllr Jennings would be the councillor with responsibility for the village orderly.	
06/07/2011 993 - Items to be noted for discussion at next meeting 993.1. Grit bins would be discussed at the next meeting.	Cllr McCarthy

There being no further business, the meeting ended at 9.40 pm.
Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 6th July, 2011 can be found on the village noticeboards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: dundryclerk@tiscali.co.uk
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 7th September 2011