

Dundry Parish Council

Minutes of the Meeting held on Wednesday 7th March, 2012 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Cllrs David Hurford, Nancy Jennings, Bee Peters, Maggie Keast, Ralph Gay, Steve McCarthy, Richard Thomas.

District Councillor Hugh Gregor (part time)

Clerk: Judith Hoskin

07/03/2012 1124 - Apologies 1124.1. Apologies had been received from Cllrs Fiddian and Pittaway and Claire Dyke (NSC Parish Liaison Officer)	Actions
07/03/2012 1125 - Chair's Introduction 1125.1. The Chair welcomed all present	
07/03/2012 1126 - Declarations of Interest by Councillors in items on the Agenda 1126.1. There were no Declarations of Interest.	
07/03/2012 1127 - Minutes of the Meeting of Dundry Parish Council – 08/02/2012 1127.1. The minutes of the meeting held on 8th February 2012 were agreed to be a true record except for Item 08/02/2012 1118.1 where the sentence 'To this could be linked some sort of event in the village hall' was deleted. (proposed Cllr Gay, seconded Cllr Jennings)	
07/03/2012 1128 - Crime Report/Neighbourhood Watch 1128.1. No representatives of the police were present but PCSO Barrett later sent apologies and the following crime report: 2 x Possession of cannabis 1 x Fraud by false representation 1 x theft of a motor vehicle. She also reported that (since the meeting) there had been a large amount of debris fly tipped in Whitchurch Lane and that scrap metal thefts are still occurring. She asked that residents be vigilant and report suspicious behaviour. 1128.2. Cllr Laux and Cllr Thomas had visited the mobile beat surgery which had been parked in the village car park on 1st March. No other parishioners had been there and the police had thought that in future an early evening visit might be more useful. Cllr Thomas noted that police based at the Airport were also available for the local area. 1128.3. Neighbourhood Watch Report - Cllr Peters said that the police were now producing a quarterly newsletter to replace the Neighbourhood Watch one. She would be asking the Neighbourhood Watch coordinators to deliver these. This would help to continue the personal connection with residents which NW had encouraged.	
07/03/2012 1129 - Public Forum – No members of the public were present but councillors noted the following: 1129.1. Cllr McCarthy reported that after several months' discussion the Community Payback Team had concluded that they could not take their minibus and trailer to the Hill Road turning circle because the combined vehicle was too big. However, they had spent two hours bagging up rubbish on the previous Saturday. Cllr McCarthy had disposed of most of this at the Backwell Recycling Centre but still had about 20 tyres which he was not allowed to take there. The Clerk would ask NSC for help disposing of these and future collections by the Community Payback team. Cllr McCarthy said that the team had been polite and worked hard and Councillors asked him to thank the organisers. 1129.2. Cllr Laux reported that he had attended the opening of the new Chew Medical Practice Surgery. He had met representatives from the Chew Valley Community transport team who had told him that they sometimes transported Dundry residents and were looking for more drivers and coordinators. (The number to call for all enquiries is 01275 333430) 1129.3. Cllr Peters said that ex-Cllr Quick had had to cease being the parish's representative on the Senior Community Link Team because of ill-health. A new representative was therefore needed. Councillors thanked ex-Cllr Quick for her hard work.	Clerk Cllr McCarthy
07/03/2012 1130 - Report from District Councillor Hugh Gregor 1130.1. Cllr Gregor reported that he had attended the following meetings: February 2nd – Children and Young Persons Scrutiny Panel	

February 7th – Youth Services working group. Discussed problems of devolving youth services down to Parish Council level at the end of this financial year. February 9th – Central area Planning Committee. Discussed development at Barrow Hospital site. February 13th – Local Youth Activities Group Meeting. Consultant present to help create a legal entity for the group which would enable it to apply for grants.(See also item 1135.1) February 21st – Full Council meeting which approved budget and set level of council tax. February 23rd – Health Scrutiny Panel – was able to alert panel to discrepancy in care on discharge from hospital between NSC and BANES residents at Chew Medical Practice. February 24th – First Meeting of Airport Local Community Fund. Criteria for funding had been discussed (Cllr Gregor had previously sent a report to DPC setting out his understanding of these) Cllr Thomas referred to a letter received from the administrator for the fund which referred to Parishes represented on the Airport Consultative Committee being next to be considered for funding after the six named parishes. Since Dundry did not have a place on the ACC it seemed that it would not come high on the priority list for funding. He asked Councillor Gregor to take this up with the NSC Head of Development Control as the fund was a condition of the planning approval. February 29th – NSC Planning and regulatory Committee.	Cllr Gregor																																				
07/03/2012 1131 - Finance 1131.1. The Financial Report had been circulated before the meeting and was approved (proposed Cllr McCarthy seconded Cllr Peters). 1131.2. The Chairman signed the Clerk's time sheet 1131.3. Payment of the following Cheques was approved: <table><tr><th>Cheque</th><th>Paid to</th><th>For</th><th>Payment</th><th>Fund</th><th>Category</th></tr><tr><td>100417</td><td>J Hoskin</td><td>February wages</td><td>350.00</td><td>General</td><td>Clerk's salary</td></tr><tr><td></td><td>(total</td><td>'Clerk's Manual' insert</td><td>32.00</td><td>General</td><td>Training</td></tr><tr><td></td><td>£422.82)</td><td>Expenses (Meeting W-s-M)</td><td>9.00</td><td>General</td><td>Expenses</td></tr><tr><td></td><td></td><td>Stamps & Ink cartridges</td><td>31.82</td><td>General</td><td>Office Expenses</td></tr><tr><td>100418</td><td>Village Hall</td><td>Hall hire 2011-2012</td><td>214.80</td><td>General</td><td>Village Hall</td></tr></table>	Cheque	Paid to	For	Payment	Fund	Category	100417	J Hoskin	February wages	350.00	General	Clerk's salary		(total	'Clerk's Manual' insert	32.00	General	Training		£422.82)	Expenses (Meeting W-s-M)	9.00	General	Expenses			Stamps & Ink cartridges	31.82	General	Office Expenses	100418	Village Hall	Hall hire 2011-2012	214.80	General	Village Hall	
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07/03/2012 1132 - Dundry Day – May 13th 1132.1. Cllr Jennings reported that there had been a meeting to discuss Dundry Day. The WI would be providing refreshments paid for by the sustainability Grant and the Playground Group would be organising various activities. Other groups had been invited to take part. The next meeting would be on 26th March. 1132.2. Councillors thought it would be a good idea to have a display of information about the Parish Council. Cllrs McCarthy and Laux would prepare a Powerpoint presentation that could be left running during the afternoon.	Cllrs Laux & McCarthy																																				
07/03/2012 1133 - Report from Dundry School Governors 1133.1. Cllr Peters reported that there had been a meeting between representatives of the School and the PCC to discuss possible uses for the Glebe land as an outdoor resource for the school. Lots of ideas had been put forward and it was hoped that Friends of Dundry School would do some fundraising for fencing to make the area safe. No input was required from the Parish Council at present. Councillors thought the idea was excellent, although Cllr Jennings was concerned that there should still be access for all. FODS were organising an 'Awareness Afternoon' on 24th March from 2 – 5 p.m. when they would be inviting parents of children at the school to see the space and hear about the plans.																																					
07/03/2012 1134 - 'Awards for All' funding bid 1134.1. Cllr Jennings had circulated the final version of the 'Awards for All' application. North Somerset Council had confirmed that planning permission would not be needed as the equipment fell within the scope of permitted development for Local Authorities (including Parish Councils). Cllr Jennings proposed to consult the Sports and Social Club and then send off the application. Councillors were in agreement with this and thanked Cllr Jennings for all her hard work.	Cllr Jennings																																				
07/03/2012 1135 - Report on Meetings attended 1135.1. North Rural Commissioning network for Youth Activities – Feb 13th The Clerk had attended the third meeting of the network and had circulated notes and other information to councillors. Several ideas for activities had been suggested but in order to find out what young people themselves would like a questionnaire had been prepared by the North Somerset Youth Parliament and was being publicised through schools, including those in BANES attended by children from NSC. The next meeting of the network would be in Dundry Village Hall on Monday 16th April (7.00																																					

p.m.) by which time the results of the questionnaire would be known. More ideas and volunteers were needed. Publicity so far had not yielded any results but the Clerk was asked to contact organisations in the village. 1135.2. NSC Neighbourhood Planning event – 21st February 2012 – Clerk CPRE Neighbourhood Planning Workshop – 5th March 2012 – Cllrs Laux & Thomas Both these meetings had been to explain to Parish Councils the basics of preparing a Neighbourhood Plan. Cllr Thomas had circulated notes before the meeting and he now explained that this is a type of very local plan introduced in the recently passed Localism Act and designed to drive planning from the bottom up rather than the top down. The process could take up to two years and at the end the plan would be examined by a planning inspector and then subject to a referendum (these last two stages would be paid for by NSC). Once prepared the plan would have legal status as part of NSC planning policy. In areas which are parished the Parish Council would prepare the Neighbourhood Plan, although it could also decide not to. Cllr Thomas said that NSC were in the process of preparing detailed policies to accompany the new Core Strategy and that these should be available soon. NSC had committed to inviting comments from Parish councils on these. Once the policies were in place it would be necessary to make a decision on whether there would be positive benefit in producing a Neighbourhood Plan. Councillors agreed that whatever decision was made it was vital that all parishioners were aware of the issues and invited to get involved. It was agreed that an agenda item at the Annual Parish Meeting on 23rd May would be a good starting point. <i>Cllr Gregor left the meeting at this point</i>	Clerk Clerk
07/03/2012 1136 - Diamond Jubilee event – beacon lighting 4th June - progress report 1136.1. Cllr Laux said that the deadline for the application to have a Jubilee Beacon was 30th April. The Clerk was asked to send this off. Cllr Hurford said that they would like to keep the event separate from the farm buildings for safety and security. It was therefore agreed that the beacon would be approached on foot, in a guided group, from the village hall where people could park. Cllr Laux had booked the hall for the evening so that people could gather inside if the weather was wet. The beacon lighting would be sometime between 10 and 10.30 p.m. as instructed by the organisers. Cllr Hurford said that the farm's open access insurance would almost certainly cover this event but he would confirm this when he had heard from his insurance company. It was agreed that it would be better to keep publicity local and low key – the Clerk would check what was meant by 'publicity' on the application form.	Clerk Cllr Hurford Clerk
07/03/2012 1137 - Meeting with JB Pearce 1137.1. A representative of JB Pearce had agreed in principle to a meeting to discuss various concerns of parishioners about activities at Downs Farm. It was agreed that Cllrs Laux, Peters and Pittaway should attend and the Clerk was asked to arrange this.	Clerk
07/03/2012 1138 - Planning 1138.1. Planning Applications received: 12/P/0302/F Eastgrove, Dundry Lane, Dundry, BS41 8JF - Insert three conservation roof lights to south elevation, erect porch to north elevation, block up vehicle access, replace tarmac drive and construct replacement vehicle access further east – <i>no objections</i> 1138.2. Applications Approved by NSC: None 1138.3. Applications Refused by NSC: 12/P/0034/O Garden adjacent to 30 Crabtree Close, Dundry, BS41 8LW Outline planning permission for the erection of a dwelling with associated work unit. 1138.4. Planning Enforcement Issues 1138.4.1. The Clerk was asked to write to the NSC Planning Enforcement Manager with some requests for clarification and queries relating to his recent email on planning matters at Downs Farm.	Clerk Clerk
07/03/2012 1139 - Clerk's Report 1139.1. The Clerk's Report on the past month had been circulated with the agenda. She noted in particular the following: 1139.1.1. NSC has appointed a new Area Officer - The Clerk was hoping to arrange a meeting with him soon. 1139.1.2. The hall was booked for the Annual Parish Meeting on 23rd May	Clerk

1139.1.3. After complaints that the combination padlock to the gates to the recreation ground was difficult to close the Clerk had researched alternatives. However, none that she had found seemed to be an improvement as the number dials were generally very small and fiddly and it was agreed not to change it.	
07/03/2012 1140 - Correspondence 1140.1. Correspondence requiring action/discussion/noting (not dealt with elsewhere on the Agenda) NSC NSC supported bus services result of review (no change to 672) -- <i>noted</i> Fay Powell (NSC) Confirmation of new Area Officer - <i>noted</i> Great Weston Ride Bike ride in area 15th July (not actually through Dundry) - <i>noted</i> NSC Positive Activity Provider Database - <i>noted</i> Parishioner Concern about Parish News – lack of Dundry editor. – <i>This concern was noted and councillors agreed that they would be delighted for there to be a new editor as the Parish News is an important part of village life. However, they did not feel that this was within the remit of the Parish Council as the Parish News is produced by the Lakeside Ministry.</i> Parishioner Concern about quality of tree pruning (by Western Power's contractor) opposite 97 Dundry Lane – <i>Cllr Gay said that the trees had been pruned/cut according to the directions of the NSC Tree Officer. He would make known the concerns of the parishioner to the Tree Officer.</i> 1140.2. There were no comments or queries arising from complete correspondence list (circulated with agenda)	Cllr Gay
07/03/2012 1141 - Items to be noted for discussion at next meeting 1141.1. No items were noted for discussion at the next meeting.	

There being no further business, the meeting ended at 10.15 pm.

Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 7th March 2012 can be found on the village noticeboards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: dundryclerk@tiscali.co.uk
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 4th April 2012

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Wednesday 28th March**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.