

Dundry Parish Council

Minutes of the Annual Meeting held on Wednesday 2nd May, 2012 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Cllrs David Hurford, Nancy Jennings, Ralph Gay, Simon Fiddian. Bee Peters, Maggie Keast
PCSO Michele Barrett (part time)

Clerk: Judith Hoskin

02/05/2012 1160 - Election of Chair 1160.1. Cllr Laux was unanimously re-elected as Chairman (proposed Cllr Hurford, seconded Cllr Gay) 1160.2. The Chair's signed the Declaration of Acceptance of Office	Actions
02/05/2012 1161 - Apologies 1161.1. Apologies had been received from Cllrs Thomas and McCarthy, District Councillor Gregor and Claire Dyke	
02/05/2012 1162 - Election of Vice-Chair 1162.1. Cllr Keast was re-elected as vice-chair (purposed Cllr Hurford, seconded Cllr Jennings)	
02/05/2012 1163 - Declarations of Interest by Councillors in items on the Agenda 1163.1. There were no declarations of interest.	
02/05/2012 1164 - The following Appointments were made for 2012 – 2013 1164.1. Working Groups Planning – Cllrs Thomas, Hurford, Keast and Gay Finance - Cllrs Laux, Keast and Hurford Streets and Open Spaces (including Playing field) – Cllrs Pittaway, McCarthy, Jennings and Fiddian General Purposes – Cllrs Thomas, McCarthy, Jennings & Laux	
1164.2. Representatives to the following bodies: Consolidated Charities Trustees – Cllr Keast Parish Councils Airport Association – Cllr Thomas, Cllr Keast Village Hall Committee – Cllr Laux, Cllr McCarthy Playground Group – Cllr Jennings, Cllr Gay	
1164.3. Councillors with special responsibilities for: Neighbourhood Watch – Cllr Peters Care of the Natural Environment – Cllr Peters, Cllr Hurford Health and Wellbeing – Cllr Peters, Cllr Jennings Tree Warden – Cllr Gay	
02/05/2012 1165 - Dundry Consolidated Charities and Symes Charities 1165.1. Cllr Keast presented accounts for the Consolidated Charities and Symes charities (for assisting the needy of the parish). These showed that the current account held £222.30. The committee had not met during the previous year. Councillors were of the opinion that since the fund was so small no attempt should be made to distribute it widely and that it should instead be allowed to accumulate until a suitable recipient was found.	
02/05/2012 1166 - Minutes of the Meeting of Dundry Parish Council – 04/04/2011 1166.1. The minutes of the meeting held on 4th April 2012 were agreed as a true record (Proposed Cllr Fiddian, seconded Cllr Gay)	
02/05/2012 1167 - Crime Report/Neighbourhood Watch 1167.1. Crime report for preceding month 1167.1.1. PCSO Barrett reported that since the last Annual Parish Meeting there had been 86 crimes in the parish as opposed to 90 in the previous year. During the previous month there had been: 1 x Burglary 2 x Possession of cannabis 1 x theft 1 x assault Theft of scrap metal is still on the increase. Thieves are still driving around local areas looking for copper cabling, aluminium and things like old steel baths used as drinking troughs.	

The majority of the messages being sent out to Farm Watch are suspicious vehicles looking for scrap metal. The new 101 non-emergency Police number appears to be working well. Please use this to report any suspicious vehicles or people. Please use 999 if a crime is in progress. She and PC Byford hoped to come to Dundry Day with the skate park and to the beacon lighting. 1167.1.2. PCSO Barrett was asked whether anything could be done about horses being ridden along the grass verge and footpath on the A38. She said that horses generally had priority over motor vehicles and that she had no powers to stop them using the verge. She suggested contacting NSC as the verge and path are part of the highway. 1167.1.3. The question was raised of cars with 'For sale' signs being parked on the grass verge, again on the A38. PCSO Barrett said this was an offence and should be reported to the police. 1167.1.4. PCSO Barrett was asked to check on the progress of the investigation into accident figures at the Dundry Lane/A38 junction, preferably before the consultation on the South Bristol Link which was to start shortly. <i>PCSO Barrett left the meeting at this point</i> 1167.2. Neighbourhood Watch – Cllr Peters said she had nothing to report	PCSO Barrett																																				
02/05/2012 1168 - Public Forum 1168.1. No members of the public were present. 1168.2. Cllr Peters said that she had reported to NSC problems with overflowing gullies on Dundry Lane. This had been particularly bad recently.																																					
02/05/2012 1169 - Report by District Councillor High Gregor 1169.1. Cllr Gregor had sent his apologies and there was no report.																																					
02/05/2012 1170 - Finance 1170.1. The Financial Report had been circulated before the meeting and was approved. (Proposed Cllr Fiddian seconded Cllr Peters). 1170.2. The Chair signed the Clerk's time sheet 1170.3. Payment of the following cheques was approved: <table><tr><td>100422</td><td>Dundry VH</td><td>Hall Hire DD</td><td>48.00</td><td></td><td>P Plan Hospitality</td></tr><tr><td></td><td>Chew Valley</td><td>Bouncy</td><td></td><td></td><td></td></tr><tr><td>100423</td><td>Inflatables</td><td>Castle, DD</td><td>150.00</td><td>Playground</td><td>Sustainability Grant</td></tr><tr><td>100424</td><td>E.ON</td><td>Street light</td><td>10.31</td><td>General</td><td>E.ON</td></tr><tr><td>100425</td><td>J Hoskin</td><td>April salary</td><td>367.50</td><td>General</td><td>Clerk's salary</td></tr><tr><td>100426</td><td>AON Ltd</td><td>Insurance</td><td>6.62</td><td>General</td><td>Insurance</td></tr></table> 1170.4. The Clerk said that she was awaiting some information from the auditors before preparing the Annual return. She would therefore present this for approval at the next meeting. 1170.5. The Clerk tabled the current insurance schedules for the Parish Council and playground insurance. It was agreed that these were correct apart from the addition of the two new noticeboards. The Clerk hoped to find an insurance company prepared to insure the playground with the Parish Council insurance which should result in some savings.	100422	Dundry VH	Hall Hire DD	48.00		P Plan Hospitality		Chew Valley	Bouncy				100423	Inflatables	Castle, DD	150.00	Playground	Sustainability Grant	100424	E.ON	Street light	10.31	General	E.ON	100425	J Hoskin	April salary	367.50	General	Clerk's salary	100426	AON Ltd	Insurance	6.62	General	Insurance	
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02/05/2012 1171 - Jubilee Beacon 1171.1. Arrangements for the Jubilee Beacon were discussed, together with what effect other events happening in the village on the same evening might have on them. It was concluded that these were probably catering to different people. As previously agreed, parking for the beacon event would be at the village hall. It was agreed that the hall would be open from 8 p.m. for anyone who wanted to use the facilities, or sit inside if the weather was bad. At 9.30 the hall would be locked and people would make their way to the beacon site. 1171.2. The Clerk tabled some information from insurance companies about precautions that needed to be taken when organising a beacon event. The following were noted: • Cllr Hurford confirmed that the bonfire would be condoned off with marshals standing by the	Cllr Hurford																																				

rope to ensure that the public did not get too close to the fire. • The Clerk was asked to contact the Fire Brigade to inform them that the event was happening • Cllr Jennings undertook to ask a first-aid qualified parishioner if she would be available to attend. • The police had been informed and would almost certainly be in attendance. • The guideline for number of marshals seemed to be set at 1 per 100 people – although numbers attending were not known it was thought that there would be enough marshals to cover this.	Clerk Cllr Jennings
02/05/2012 1172 - Annual Parish Meeting 1172.1. The agenda for the APM was discussed. It was agreed that it would be similar to the previous year apart from the following: No Parish Plan report Add items on Neighbourhood Plans and the village orderly. The Clerk would ask Cllr Thomas if he wished to make a report on the airport There would be refreshments (tea/coffee/biscuits) beforehand. The Clerk would invite village organisations to attend and give reports if they wished	Clerk Clerk
02/05/2012 1173 - Playing Field 1173.1. The Clerk said she had noticed the village orderly collecting litter in areas other than the playground and play tower. These areas were the responsibility of the Sports and Social Club. It was agreed that the village orderly should be responsible for clearing litter only from inside the playground fence and round the play tower. 1173.2. The Playground Group had received an email from the chair of the village hall drawing attention to the fact that a coping stone had been dislodged from the front wall (to the east of the gates) and was being used as a stepping stone to climb over the wall, despite the sign directing people to the kissing gate. After some discussion it was agreed to repair the wall and monitor the situation. Cllr Gay agreed to assess what work was needed.	Cllr Gay
02/05/2012 1174 - Dundry Day 1174.1. Cllr Jennings updated councillors on arrangements for Dundry Day. There would be a final meeting to discuss it on 3rd May. Cllr Jennings had been approached by PCSO Michele Kennedy from Bristol who wanted to have a display about helping older victims of crimes. She had suggested that PCSO Kennedy liaise with PCSO Barrett and PC Byford who would also be there. The hall would be available for setting up from 11a.m. and Cllr Jennings hoped that some councillors would be available to help. 1174.2. Cllr Laux demonstrated the Parish Council Powerpoint presentation and some alterations were suggested.	Cllr Laux
02/05/2012 1175 - Brief Reports/updates (not requiring discussion) – brought forward at the request of Cllr Peters 1175.1. Dundry School report – Cllr Peters reported that on 16th April the infants had visited Hill House farm and had a wonderful time. On 11th June the older children would be visiting the Houses of Parliament and meeting Dr Liam Fox MP.	
02/05/2012 1176 - Reports on meetings attended 1176.1. Village Hall Committee – 22nd March, VH AGM 17th April 2012 - Cllr Laux The minutes had been circulated before the meeting and were noted. 1176.2. Meeting on NS North Rural Commissioning Network – 16th April – Clerk Notes of this meeting had been circulated before the meeting. The Clerk said that there would soon be a meeting of a smaller group to review the application form for the Innovation Fund, and other documents circulated by NSC. It was proving difficult to find willing and interested parishioners with the time available to take on commissioning of youth activities. 1176.3. Meeting on NSC Sites and Policies development plan – 25th April 2012 - Cllr Keast, Clerk The Clerk had circulated by email information from NSC about this meeting. It had proved not to be very relevant to Dundry and NSC wished to use it to start to identifying sites for development and as an infill village Dundry did not have any likely sites. NSC had been reassuring about the ability of the Green Belt to protect the gap between the	

parish and Bristol. There was a short questionnaire which NSC would like parishes to complete before the end of May. Some of the issues raised before the meeting could usefully be put in this.	Clerk
02/05/2012 1177 - Planning 1177.1. Planning Applications received: 12/P/0552/PDA Willow Cottage, Strawberry Lane, Dundry, BS41 8LB - Erection of a hay storage barn – <i>NSC had confirmed that Prior approval was not required</i> 12/P/0553/F 4 Broadoak Cottages, Wells Road, Dundry, BS41 8NE - Erection of a two-storey rear extension to include first floor balcony and a first floor side extension to include two dormer windows. – <i>No objections</i> 12/P/0575/EIA2 Land to south of Bristol between A370 Long Ashton bypass west of Bristol and Hengrove Park, Bristol - Scoping opinion for an Environmental Impact Assessment for a 5km rapid transport link between A370 Long Ashton bypass west of Bristol and Hengrove Park, Bristol - <i>Marked 'For information' by NSC</i> 1177.2. Applications Approved by NSC: 12/P/0302/F & 12/P/0306/LB Eastgrove, Dundry Lane, Dundry, BS41 8JF - Insert three conservation roof lights to south elevation, erect porch to north elevation, block up vehicle access, replace tarmac drive and construct replacement vehicle access further east 1177.3. Applications Refused by NSC: None	Clerk
02/05/2012 1178 - Planning Enforcement Issues 1178.1. It was agreed to set up a detailed record of planning enforcement queries and responses from NSC 1178.2. A date was suggested for the meeting at Downs Farm. The Clerk was asked to find out if this was convenient.	Clerk/ Cllr Laux Clerk
02/05/2012 1179 - Clerk's Report 1179.1. The Clerk's Report on the past month had been circulated before the meeting and was noted. The Clerk was trying to set up a meeting with the NSC Area Officer to try to clear some of the outstanding items. 1179.2. The Clerk said that maintenance was needed on the Village Hall noticeboard and that there seemed to be water finding its way in to the noticeboard by the church. Cllr Gay to assess what needed doing.	Clerk Cllr Gay
02/05/2012 1180 - Correspondence requiring action/discussion/noting (not dealt with elsewhere on the Agenda) NSC Info on south Bristol Link consultation – Clerk to <i>put on website, advertise on noticeboards</i> NSC Notice of Adoption of Core Strategy - <i>noted</i> NSC Invitation to Parish forum 16 th May – <i>noted</i> HSBC Notice of closure of Chew Magna branch - <i>noted</i> 1180.1. There were no comments or queries arising from the complete correspondence list	Clerk
02/05/2012 1181 - Items to be noted for discussion at next meeting 1181.1. No items were noted for discussion at the next meeting	

There being no further business, the meeting ended at 10.12 pm.

Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 2nd May, 2012 can be found on the village noticeboards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: dundryclerk@tiscali.co.uk
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 6th June, 2012

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Wednesday 30th May**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.