

Dundry Parish Council

Minutes of the Meeting held on Wednesday 5th September, 2012 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Cllrs David Hurford, Maggie Keast, Nancy Jennings, Richard Thomas,
District Cllr Hugh Gregor (part time)

Clerk: Judith Hoskin

05/09/2012 1225 - Apologies 1225.1. Apologies had been received from Cllrs McCarthy, Fiddian, Gay and Peters, PCSO Michele Barrett, PC Trevor Byford.	Actions
05/09/2012 1226 - Chair's Introduction 1226.1. The Chairman welcomed all present to the first meeting after the summer break.	
05/09/2012 1227 - Declarations of Interest by Councillors in items on the Agenda 1227.1. There were no declarations of Interest.	
05/09/2012 1228 - Minutes of the Meeting of Dundry Parish Council 1228.1. The minutes of the meeting held on 4th July 2012 were agreed as a true record (Proposed Cllr Hurford, seconded Cllr Laux)	
05/09/2012 1229 - Crime Report/Neighbourhood Watch 1229.1. PCSO Barrett had sent the following crime report for the previous month: • 2 x Making off without payment (Bilking) • 1 x Theft from Person • 1 x Assault occasioning ABH (Domestic, declined to prosecute) • 1 x Theft from Motor vehicle • 2 x Dwelling burglary • 1 x Criminal damage (Bridgwater Services) • 1 x Theft (Bridgwater Services) • 2 x Sexual assault on a female. Reported happening at the turning circle, currently being investigated, patrols increased. Councillors noted with sadness the death of a cyclist on Dundry Lane 1229.2. Neighbourhood Watch Report. In the absence of Cllr Peters there was no Neighbourhood Watch report 1229.3. A parishioner had sent Information on how to put questions to candidates for Police and Crime Commissioner for Avon & Somerset for a Question Time event at the Council House, Bristol, on 18th October between 7 and 9 p.m. Questions can be submitted online at www.tinyurl.com/PCCquestions before 11th October.	
05/09/2012 1230 - Public Forum – no members of the public were present but the following matters had been raised with councillors: 1230.1. Complaints had been received about a hedge growing over the footpath at the end of Crabtree Close. This had been cut back that day so was no longer a problem. It was noted that in general it was the responsibility of the owner of a hedge to keep it trimmed. Cllr Laux read out a template letter he had drafted to be sent to landowners in the case of complaints, requesting that they cut their hedges back. Councillors agreed the wording	
05/09/2012 1231 - Report by District Councillor Hugh Gregor 1231.1. Cllr Gregor reported that since the last meeting he had attended the following: • July 5th – A presentation to the Children and Young People's Scrutiny Panel (CYPS) on vulnerable children and children with special education needs. • July 9th - A 'youth transport' working group. • July 11th – CYPS 'schools reorganisation' group • July 17th – full council meeting • July 23rd – substitute member on NSC licensing committee • July 26th – 'Health overview' scrutiny panel. • July 30th - CYPS 'youth activities' working group • August 3rd – As above to hear results of funding bids from networks.	

• August 13th – presentation on ‘safeguarding and promoting children’. 1231.2. Cllr Gregor read out an extract from a document entitled ‘Education Provision in North Somerset – a Commissioning Strategy’ which indicated that NSC was in discussion with the Governors of Dundry School to investigate ways of ‘continuing to be sustainable within a decreasing roll situation’ Councillors were concerned to hear this as the primary school is an integral part of the village. It was agreed to send a letter to NSC in support of the school and to discuss the matter further at the next meeting.	Clerk																																																																	
05/09/2012 1232 - Finance 1232.1. The Financial Report was approved (proposed Cllr Keast, Seconded Cllr Thomas) 1232.2. The Chair signed the Clerk’s time sheet 1232.3. Payment of the following Cheques was approved: <table><tr><th>Cheque</th><th>To</th><th>For</th><th>Amount</th><th>Fund</th></tr><tr><td>100445</td><td>E.ON</td><td>Street light</td><td>10.28</td><td>General</td></tr><tr><td>100446</td><td>Kate Rush</td><td>Refreshments pottery event</td><td>55.07</td><td>Playground</td></tr><tr><td>100447</td><td>CPCL</td><td>5% retention money</td><td>2,600.72</td><td>Playground</td></tr><tr><td>100448</td><td>Dundry Village Hall</td><td>Hall September 30th</td><td>48.00</td><td>Playground</td></tr><tr><td>100449</td><td>The Story Group Ltd</td><td>Barbecue 30th Sept</td><td>400.00</td><td>Playground</td></tr><tr><td>100450</td><td>J Hoskin (Total 405.62)</td><td>August salary</td><td>367.50</td><td>General</td></tr><tr><td></td><td></td><td>Office supplies</td><td>38.12</td><td>General</td></tr><tr><td>100451</td><td>Jody's garden services</td><td>Village Orderly (July)</td><td>172.50</td><td>General</td></tr><tr><td>100452</td><td>Chew Valley Trees</td><td>Trees for playground</td><td>339.32</td><td>Playground</td></tr><tr><td>100453</td><td>Touch Wood</td><td>Bench Workshop</td><td>798.00</td><td>Playground</td></tr><tr><td>100454</td><td>Steve Tucker</td><td>Mowing</td><td>120.00</td><td>General</td></tr><tr><td>100455</td><td>Getmapping PLC</td><td>Parish online Mapping</td><td>12.00</td><td>General</td></tr></table>	Cheque	To	For	Amount	Fund	100445	E.ON	Street light	10.28	General	100446	Kate Rush	Refreshments pottery event	55.07	Playground	100447	CPCL	5% retention money	2,600.72	Playground	100448	Dundry Village Hall	Hall September 30th	48.00	Playground	100449	The Story Group Ltd	Barbecue 30th Sept	400.00	Playground	100450	J Hoskin (Total 405.62)	August salary	367.50	General			Office supplies	38.12	General	100451	Jody's garden services	Village Orderly (July)	172.50	General	100452	Chew Valley Trees	Trees for playground	339.32	Playground	100453	Touch Wood	Bench Workshop	798.00	Playground	100454	Steve Tucker	Mowing	120.00	General	100455	Getmapping PLC	Parish online Mapping	12.00	General	
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05/09/2012 1233 - ‘Village Orderly’ policy 1233.1. Cllrs Laux, Jennings, Peters and Gay had recently toured the village and discussed locations where the village orderly’s attentions were needed. Cllr Laux would mark these locations on a map of the village and Cllr Jennings would produce a numbered list of jobs and how often they needed doing for agreement at the next meeting.	Cllr Laux, Jennings																																																																	
05/09/2012 1234 - New code of conduct 1234.1. The regulations about the Code of Conduct for councillors had changed, meaning that it was necessary to adopt a new Code. The Clerk had circulated two suggested wordings – one adopted by NSC and one drafted by the National Association of Local Councils. After some discussion it was agreed to adopt the NSC version (proposed Cllr Thomas, seconded Cllr Jennings) The Clerk reminded councillors that it would now be necessary to update their declarations of interest in accordance with the new regulations so that they could be sent to NSC within 28 days. 1234.2. NSC had requested that councils nominate a councillor for occasional service on the new standards committee. Cllr Laux was nominated (proposed Cllr Hurford, seconded Cllr Thomas)	All																																																																	
05/09/2012 1235 - Reports on meetings attended 1235.1. NSC Electoral Review Briefing – 16th July – Cllr Laux and the Clerk had attended this meeting and a report had been circulated shortly afterwards. They noted that the review was of ward boundaries with the intention of ensuring that each district councillor represented roughly the same number of electors. It was not a review of parish boundaries. <i>Cllr Gregor left the meeting at this point</i> 1235.2. Village Hall Committee – 19th July - Cllr Laux had emailed councillors about issues that had been raised. These were now noted/discussed as follows: 1235.2.1. The Chris Glover memorial bench was to be installed shortly. 1235.2.2. Councillors were not in favour of proposals to install a permanent brick built barbecue and unfixed picnic benches somewhere in the area between the pre-school garden and the playground. They were concerned about difficulties in maintenance (including mowing) possible theft of the benches, and potential extra rubbish. 1235.2.3. A review of village orderly tasks was underway (see item 1233) 1235.2.4. Cllr Jennings said that queries about the height of the trees and shrubs in the playground had already been addressed by the Playground Committee and changes made. 1235.2.5. The pre-school now proposed to have a more permanent roof over their garden as they had been advised that the location was too windy for the canvas awning originally proposed. Councillors said they would need to see definite proposals before commenting. Cllr Thomas thought that planning permission would be needed because of the original conditions on use of																																																																		

the area as a playing field. Cllr Laux to respond to VH committee and pre-school 1235.3. During August Cllrs Laux, Peters and Gay had met Michael Pearce (one of the owners of Downs Farm) to discuss various issues raised by parishioners. Cllr Laux had circulated notes of the meeting to councillors. He felt that it had been a useful meeting and that Mr Pearce was now more aware of parishioners' concerns, and although he was not necessarily able to resolve every issue (for example the 'beeping' noise is from a fork lift truck and is a legal requirement when these are reversing) he would try to address problems when they were raised with him.	Cllr Laux
05/09/2012 1236 - Report on North Rural commissioning network (NRCN) 1236.1. The Clerk reported that the NRCN had received £17,000 in funding towards youth activities in Dundry, Winford, Regil and Felton. It had been decided to hold the first of two activity and consultation days in the spring as there were already several other events being held in the villages before Christmas. There would be a tendering process to find an organisation to run these events. The next meeting of the NRCN would be in Winford cricket pavilion on 12th September.	
05/09/2012 1237 - Brief Reports/updates (not requiring discussion) – To note 1237.1. Playground Final completion – Cllr Jennings reported that a Certificate of Final Completion had been issued by the Lead professional and the retention money released. The final playground event (Tree planting and bench workshop) would be held on 30th September 1237.2. Dundry 'Adventure Playground' – construction had started that day and the equipment should be ready for play the following week. (Clerk to organise insurance)	Clerk
05/09/2012 1238 - Planning 1238.1. Planning Applications received:	
12/P/1251/F Grove Cottage, Highridge Road, Dundry, BS41 8JT – Two storey side Extension – <i>No comment</i> 12/P/1271/F Royal British Legion, 106 Dundry Lane, Dundry, BS41 8JE - Erection of a single storey extension to west elevation to incorporate disabled access, lobby and toilet – <i>No Objection</i> 12/P/1453/F 4 Broad Oak Cottages, Wells Road, Maiden Head, Dundry, BS41 8NE Erection of two storey rear and side extension at first floor level over existing kitchen – <i>No objection</i> 1238.1.1. Applications Approved by NSC (noted): None 1238.1.2. Applications Refused by NSC (noted): 12/P/0934/F Highridge farm, Oxleaze Lane, Dundry, BS41 8JZ Extension of garage to form residential dwelling with raised decking to front elevation 12/P/0991/F 11 Yanleigh Close, Dundry, BS13 8AQ Erection of a single storey side and rear extension and the creation of a dormer window with balcony. Erection of detached garage. 12/P/1025/F Spar Cottage, Church Road, Dundry, BS41 8LG Erection of a rear extension at first floor level over existing Kitchen 05/09/2012 1239 - Application withdrawn by applicant (noted): 12/P/1041/F 3 Dundry Lane, Dundry, BS41 8JH – erection of an annexe and relocation of a garage 05/09/2012 1240 - Planning Enforcement Issues 1240.1. It was noted that as yet there had been no result received for the application to retain the high timber fence at the end of Crabtree Close.	
05/09/2012 1241 - Clerk's Report 1241.1. The Clerk's Report on the past month had been circulated before the meeting. The following points were noted/discussed: 1241.1.1. Pre-school garden – Cllr Laux to remind pre-school about insurance and agreement. 1241.1.2. Village orderly bin at village hall has now been emptied. Clerk to speak to NSC about options for recycling. 1241.2. The Streets and Open Spaces Report had been circulated before the meeting. The	Cllr Laux Clerk

following points were noted/discussed: 1241.2.1. No response had yet been received from the NSC officer in charge of road signs despite several reminders. 1241.2.2. The dip in the road on Dundry Lane by the top of Highridge Road had been reported again to NSC whose response had been: "We have inspected the problem you reported. This request has been sent to our highways engineers, for possible future works" Councillors felt that this did not seem to be a definite promise of action and that the problem was getting worse. Clerk to ask Councillor Gregor to take this matter up with officers. 1241.2.3. Blocked gullies on Dundry Lane were apparently still on the list for jetting as they could not be dug out by hand. 1241.2.4. Vegetation on the A38 at the end of Dundry Lane (on the Bristol side) had been cut. 1241.2.5. Some small repairs had been done by NSC to the pedestrian access at the end of Crabtree Close. It seemed unlikely that complete re-surfacing would be done and the problem had been eased by the introduction of some lighting on properties adjoining the path. It was agreed to remove this item from the report. 1241.2.6. The Japanese knotweed on Oxleaze Lane had been sprayed by NSC who would continue a programme of spraying until the knotweed was eradicated. 1241.2.7. The Clerk was asked to report potholes on Andruss Drive, Castle Farm Lane, Winford Lane and Highridge Road.	Clerk Clerk												
05/09/2012 1242 - Correspondence 05/09/2012 1243 - The following items of correspondence were noted: <table border="0"> <tr> <td>NSC</td><td>North Somerset Town and Parish Council Charter</td></tr> <tr> <td>Parishioner</td><td>Wells road heavy traffic</td></tr> <tr> <td>A & S police Senior</td><td>Offer of presentation on home and personal safety for the older adult</td></tr> <tr> <td>Citizen Liaison Team</td><td></td></tr> <tr> <td>John Ives</td><td>A parish council guide to public rights of way</td></tr> <tr> <td>ALCA</td><td>Notification of AGM 6th October</td></tr> </table> 1243.1. There were no comments on the list of other correspondence (circulated before the meeting)	NSC	North Somerset Town and Parish Council Charter	Parishioner	Wells road heavy traffic	A & S police Senior	Offer of presentation on home and personal safety for the older adult	Citizen Liaison Team		John Ives	A parish council guide to public rights of way	ALCA	Notification of AGM 6 th October	
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05/09/2012 1244 - Items to be noted for discussion at next meeting 1244.1. The Sustainable Framework for Aviation Consultation was noted to be discussed at the next meeting													

There being no further business, the meeting ended at 10.15 pm.

Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 5th September, 2012 can be found on the village notice boards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 3rd October, 2012

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Wednesday 26th September**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.