

Dundry Parish Council

Minutes of the Meeting held on Wednesday 3rd October, 2012 at 7.30pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Cllrs Nancy Jennings, Ralph Gay, Steve McCarthy, Bee Peters, Duncan Pittaway, Simon Fiddian

District Cllr Hugh Gregor

Claire Dyke (NSC Parish Liaison Officer)

PC Trevor Byford, PCSO Michele Barrett

2 parishioners were in attendance

Clerk: Judith Hoskin

03/10/2012 1245 - Apologies 1245.1. Apologies had been received from Cllrs Keast, Hurford and Thomas	Actions
03/10/2012 1246 - Chair's Introduction 1246.1. The Chairman welcomed all present.	
03/10/2012 1247 - Declarations of Interest by Councillors in items on the Agenda 1247.1. There were no declarations of Interest.	
03/10/2012 1248 - Minutes of the Meeting of Dundry Parish Council 1248.1. The minutes of the meeting held on 5 th September 2012 were agreed as a true record (Proposed Cllr Gay, seconded Cllr Jennings)	
03/10/2012 1249 - Crime Report/Neighbourhood Watch 1249.1. PCSO Barrett reported the following crimes numbers for the previous month: 1 X Failing to keep a dog under control 2 x Non dwelling burglary 1 x Fraud by False representation. 2 x Possession of cannabis 1 X Making off without payment In answer to a question from Councillor Gay she said that this was about average and roughly in line with the crime numbers in Abbot's Leigh which has about the same population. 1249.2. There had recently been some dwelling burglaries in nearby villages and PCSO Barrett reminded residents to secure their property. 1249.3. PC Byford reported that he was still pursuing the topic of used car sales on the verge at 'Alveare' on the A38. 1249.4. PCSO Barrett said that she was about to start a three month attachment in Weston-super-Mare. In her absence PCSO Penelope Gatenby would be covering Dundry. 1249.5. Cllr Peters said she had nothing to report on Neighbourhood Watch .	
03/10/2012 1250 - Public Forum 1250.1. A representative of the NSC Local Access Forum introduced herself and said that the Forum was hoping to send representatives to parish council meetings in the district on a more regular basis. The Local Access Forum is a group of representatives of councils, landowners, ramblers and other interest groups which meets quarterly to discuss matters concerning rights of way. 1250.2. A parishioner asked about the clay pigeon shooting which occurs on Sunday mornings and appears to be getting more frequent. Councillors said that they understood that landowners could hold clay pigeon shoots a maximum of 28 days per annum without planning permission. 1250.3. Councillor Peters said that residents were still concerned about the speed of traffic at the bend by Greenditch Farm on Dundry Lane and there had recently been another incident there. Work had recently been done both by NSC and the village orderly to clear the warning signs of vegetation and Councillors felt that it was difficult to know what further measures could usefully be taken. 1250.4. There had been a small amount of damage to the wall at the hairpin bend on Highridge Road/Dundry Lane. Councillor Gay would assess what work needed to be done to repair it.	Cllr Gay
03/10/2012 1251 - Report by District Councillor Hugh Gregor	

1251.1. Cllr Gregor reported that since the last meeting he had attended the following: 6th September – Children and Young people’s Scrutiny Panel at W-s-M 11th September - briefing on the new arrangements for school funding 12th September – meeting of North Rural Commissioning Network 13th September – Central Area Planning Committee 20th September – Health Overview Scrutiny Panel (discussing immunisation of small children) 25th September – Full council meeting – W-s-M 28th September – Avon Fire and Rescue authority – Bristol. Spoke about deliberately set fires in hay and straw barns. The Fire Authority is starting a new programme of visiting schools to alert young people to the dangers of fire. 1251.2. Cllr Gregor said he had inspected the dip in the road on Dundry Lane. He felt that it was unlikely that this would be a priority for repair by NSC in the current financial climate. 1251.3. Councillors also alerted Councillor Gregor to the continuing problem of blocked drains on Dundry Lane and on the A38. 1251.4. Cllr Gay asked whether Cllr Gregor was aware of a large scale tree survey being undertaken by Tree Wardens on behalf of NSC to estimate the financial value of the trees in the District. This would be done by taking sample areas and counting the trees in them. Councillor Gay did not know what use NSC intended to make of this information.																																																								
03/10/2012 1252 - Finance 1252.1. The Financial Report had been circulated before the meeting and was approved (proposed Cllr Fiddian, Seconded Cllr McCarthy) 1252.2. The Chair signed the Clerk’s time sheet 1252.3. The Notice of Conclusion of Audit had been received 1252.4. Payment of the following Cheques was approved: <table><tr><th>Cheque</th><th>To</th><th>For</th><th>£</th><th>fund</th></tr><tr><td>100456</td><td>Broker Network Ltd</td><td>Insurance</td><td>31.75</td><td>General</td></tr><tr><td>100457</td><td>Mazars</td><td>Audit Fee</td><td>480.00</td><td>General</td></tr><tr><td>100458</td><td>Chew Valley Trees</td><td>Trees</td><td>339.32</td><td>Playground</td></tr><tr><td colspan="3">Cancellation charge cheque 100452 (lost in post)</td><td>10.00</td><td>General</td></tr><tr><td>100459</td><td>J Hoskin</td><td>Sept salary & exp</td><td>372.50</td><td>General</td></tr><tr><td>100460</td><td>CPCL</td><td>Equipment (2nd)</td><td>5,799.68</td><td>Adventure Playground</td></tr><tr><td>100461</td><td>Jody's GS</td><td>V Ord (Aug/Sept)</td><td>120.00</td><td>General</td></tr><tr><td>100462</td><td>N Jennings</td><td>Food 30/09</td><td>34.75</td><td>Playground</td></tr><tr><td>100463</td><td>L de Boer</td><td>Food 30/09</td><td>7.79</td><td>Playground</td></tr><tr><td>100454</td><td>Jewsons</td><td>Tile fixing materials</td><td>99.48</td><td>Playground</td></tr></table>	Cheque	To	For	£	fund	100456	Broker Network Ltd	Insurance	31.75	General	100457	Mazars	Audit Fee	480.00	General	100458	Chew Valley Trees	Trees	339.32	Playground	Cancellation charge cheque 100452 (lost in post)			10.00	General	100459	J Hoskin	Sept salary & exp	372.50	General	100460	CPCL	Equipment (2 nd)	5,799.68	Adventure Playground	100461	Jody's GS	V Ord (Aug/Sept)	120.00	General	100462	N Jennings	Food 30/09	34.75	Playground	100463	L de Boer	Food 30/09	7.79	Playground	100454	Jewsons	Tile fixing materials	99.48	Playground	
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03/10/2012 1253 - ‘Village Orderly’ policy 1253.1. Cllr Jennings had circulated a final proposal for village orderly regular duties for approval. Cllr Jennings also proposed to keep a record of what tasks were being undertaken and how much they were costing. These proposals was accepted (seconded Cllr Fiddian). It was agreed that a pdf version would be put on the village website. 1253.2. It was also agreed that Cllr Jennings could instruct the village orderly to lop the tops from some of the conifers at the far end of the playing field so that there was a view down into the Chew Valley from the top of the play tower.	Cllr Jennings																																																							
03/10/2012 1254 - Reports on meetings attended: 1254.1. PCAA meeting - 25th September. The Clerk had attended this meeting in her role as secretary of the PCAA and had circulated the minutes. The main topic of discussion had been the PCAA response to the Government’s Draft Sustainable Framework for UK Aviation which had been sent to parishes beforehand. This original draft had been circulated to councillors with notes by Councillor Thomas. It had been agreed at the meeting to add some comments which other parishes had made. These related to surface access and damage to communities from noise and disturbance on unsuitable roads and from vehicle emissions and to make a general point about careful positioning of noise monitors and recording of noise events. Councillors supported the response.																																																								

03/10/2012 1255 - Report on North Rural commissioning network (NRCN) 1255.1. The Clerk reported that there had been a meeting of the NRCN on 12th September. She had circulated notes of this meeting to councillors. At the suggestion of Gail Smith (NSC) it had been decided that rather than have two activity days providers should be asked to do preparatory work within schools leading up to an activity day on 14th April 2013 at a venue yet to be decided (depending on the activities on offer). An email had been sent out to providers on the NSC approved list asking for expressions of interest. These would be discussed at a meeting on 17th October after which full tender documentation would be sent out.	
03/10/2012 1256 - Report from Dundry School Governors 1256.1. Cllr Peters reported that over the summer holidays the school had been redecorated and a mezzanine installed in one of the classrooms. 1256.2. Following discussion at the previous meeting (item 1231.2) of a paragraph in a document entitled 'Education Provision in North Somerset – a Commissioning Strategy' the Clerk had, after discussion with Councillor Peters, sent a letter to NSC asking for clarification of the situation with regard to the school and stressing the importance of the school to the village. The response had been that funding of small schools was under review nationally and that 'The purpose of the paragraph was to confirm the support of the Council in working with the staff and governors of Dundry C of E Primary School. The aim is to assist them in exploring new ways of partnership working to ensure that the school is able to continue in its delivery of education in the village of Dundry'. Cllr Peters said that out of context it did appear that small schools like Dundry were under threat but that schools that were prepared to be proactive and share resources such as training days, curriculum expertise, possibly even head teachers, should continue to be able to thrive.	
03/10/2012 1257 - Brief Reports/updates – noted 1257.1. Playground Final Event – Cllr Jennings reported that the Playground Final Event had been held the previous Sunday. There had been bench making workshop, trees had been planted in the playground (thanks to Cllr Gay for overseeing this) and there had been a birthday cake. She felt that the events had helped to make people aware of the new playground. 1257.2. Dundry 'Adventure Playground' was complete and the final report to the funders had been circulated to councillors who had no further comments to add. Councillors said that a huge vote of thanks was due to Cllr Jennings for her vision and hard work on both these projects. 1257.3. The Chris Glover Memorial Bench had been fixed outside the Village Hall. The Clerk was asked to write to thank the parishioner who had done the work.	Clerk
03/10/2012 1258 - Planning 1258.1. Planning Applications received: None 1258.2. Applications Approved by NSC (noted): 12/P/1251/F Grove Cottage, Highridge Road, Dundry, BS41 8JT – Two storey side Extension 12/P/1271/F Royal British Legion, 106 Dundry Lane, Dundry, BS41 8JE - Erection of a single storey extension to west elevation to incorporate disabled access, lobby and toilet 1258.3. Applications Refused by NSC - none (noted): 1258.4. Application found to be invalid by NSC (noted): 2a Crabtree Close, Dundry, BS41 8LW Retrospective application for the erection of a 2mtr high boundary fence 12/P/0959/F 1258.5. Planning Enforcement Issues: 1258.5.1. The Clerk had emailed NSC about application 12/P/0959/F which had been requested by the enforcement department. The Enforcement Officer had replied that the next step would be to issue a Planning Contravention Notice which is a formal request for information. 1258.6. New Government proposals for planning. 1258.6.1. Cllr Thomas had circulated a newspaper article about the proposed Government Policy for relaxing planning restrictions on home extensions. The article had referred to District Councils considering making use of 'Article 4' to put local limitations on Permitted Development. Cllr Gregor said that the policy was currently only a suggestion and that NSC were working to the existing regulations. The article was noted	
03/10/2012 1259 - The Clerk's Report on the past month had been circulated before the	

meeting. The following points were noted/discussed: 1259.1. Pre-school garden – Cllr Laux to remind pre-school again about insurance and agreement. 1259.2. 31 Crabtree Close - Cllr Pittaway to speak to the owners, Claire Dyke to talk to NSC empty properties officer. 1259.3. Broadband – The Clerk said that she had received an update from 'Connecting Devon and Somerset' about improvements to Broadband. Any area not already scheduled for improvement within three years by commercial companies should receive funding for superfast Broadband from this organisation.	Cllr Laux Cllr Pittaway/ Claire Dyke
03/10/2012 1260 - The Streets and Open Spaces Report had been circulated before the meeting. The following points were noted/discussed: 1260.1. Thanks to the NSC Parish Liaison officer some progress was finally being made on work needed to road signs. 1260.2. Cllr Fiddian had again reported blocked gullies on the A38 but had no response. Gullies on Dundry Lane were also still blocked. Claire Dyke suggested that Cllr Fiddian should contact the officer responsible for Streets and Open Spaces. 1260.3. Vegetation on the triangle by the A38 at the end of Dundry Lane had been cut back by NSC so that it no longer overhung the pavement but no other clearance had been done. It was agreed to instruct the village orderly to clear this area once to see how long it took and how much it would cost. 1260.4. The Clerk was asked to report potholes at the bottom of Highridge Road and the bottom of Winford Lane (these are possibly in Winford)	Clerk Cllr Fiddian Cllr Jennings Clerk
03/10/2012 1261 - Correspondence 1261.1. The following items of correspondence were noted: Alliance Homes Sheltered accommodation to let in North Somerset Audit commission Appointment of Grant Thornton as External Auditor NSC Recycling bank reduction briefing note Mazars Notice of conclusion of Audit NSC Dog Fouling campaign 1261.2. There were no comments on the list of other correspondence (circulated before the meeting)	
03/10/2012 1262 - Items to be noted for discussion at next meeting 1262.1. Effect on paragraph 6 of Standing Orders of new code of Conduct 1262.2. Budget meeting	

There being no further business, the meeting ended at 9.20 pm.

Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 3rd October, 2012 can be found on the village notice boards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 7th November, 2012

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Wednesday 31st October**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.