

Dundry Parish Council

Minutes of the Meeting held on Wednesday, 4th December 2013 at 7.30 pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Councillors Simon Fiddian, Gordon Murphy, Ralph Gay, Jane Pellowe, Nancy Jennings, Richard Thomas, David Hurford, Maggie Keast.

Clerk: Judith Hoskin

Also in attendance: District Councillor Hugh Gregor, Claire Dyke (NSC Parish Liaison Officer)

04/12/2013 - 1530 Apologies 1530.1. Apologies had been received from PCSO Pen Gatenby, and PC Peter Rooke,	Actions
04/12/2013 - 1531 Chair's Introduction 1531.1. Cllr Laux welcomed all to the meeting. 1531.2. Cllr Laux said that sadly an ex-member of the Parish Council, Sue Bridgstock, had recently died. Councillors observed a minute's silence.	
04/12/2013 - 1532 Declarations of Interest by Councillors in items on the Agenda 1532.1. There were no declarations of interest.	
04/12/2013 - 1533 Minutes of the Meeting of Dundry Parish Council – 6th November 2013 1533.1. The minutes of the meeting held on 6 th November 2013 were agreed as a true record (Proposed Cllr Fiddian, seconded Cllr Keast)	
04/12/2013 - 1534 Crime Report and Neighbourhood Watch 1534.1. Crime Report: 1534.1.1. PC Rooke had sent a list of crimes committed in the parish since the previous meeting. Recorded Crimes: 7th Nov – Attempted Burglary – Unknown person attempted to force rear door of property 10th & 16th November – Individuals caught in possession of cannabis – Hill Road 22nd November – Fuel not paid for at petrol station 29th November – Criminal damage to trees 29th November – Assault 1st December - Assault 1534.1.2. Calls received included: Seven horses in road near East Dundry lane, Fly tipping East Dundry, broken down lorry, junction of West and East Dundry Lane, horse clipping vehicle wing mirror, abandoned vehicle, Hill Road, Dundry, car on fire, East Dundry Lane 1534.2. Neighbourhood Watch 1534.2.1. The Clerk Reported that Avon and Somerset police now had a new Neighbourhood Watch Schemes administrator for the area.	
04/12/2013 - 1535 Invited Guest – Clive Setter (of Setter and Lee) to talk about defibrillators. 1535.1. Mr Setter explained that Cardiac Arrest (CA) is the biggest single killer in the UK, causing 80,000 deaths per annum. He said that speedy use of a defibrillator (or AED – Alternated External Defibrillator), an electronic device which restarts the heart, combined with effective CPR (chest compressions) can improve the chances of surviving a CA from less than 4% to around 50 – 70%. AEDs installed round the Chew Valley have been used about 40 times. Mr Setter showed councillors a type of defibrillator which is built for a lay person to use and which not only delivers a shock to the heart but also monitors and instructs on CPR to ensure that it is effective. The defibrillator, which would cost around £2,500 to buy and install, would be kept in a special box in a prominent place. It would need an electricity supply costing about £60 p.a. and there would be a cost of about £95 every four years to replace the cassette inside the machine. There would be some additional cost if it were decided to purchase a child's version of the cassette although the adult version could be used on a child if necessary. A 'guardian' from the village would be needed to check the installation fortnightly. In an emergency the box is opened with a code obtained by ringing 999. Instructions are given by the 999 operator.	

Mr Setter said that there would be some free CPR lessons at Chew Valley School in the new year. Councillors thanked Mr Setter for his very useful talk and he left the meeting.																																											
1535.2 Cllr Pellowe said that by coincidence a parishioner had contacted the Clerk to ask whether the Parish Council had considered purchase of a defibrillator and there seemed to be some interest in the village. Cllr Pellowe suggested that village organisations should be asked whether they supported the installation of (and would be prepared to fundraise for) a device. Cllr Laux would raise the matter at the Village Hall Committee on the following day. It was agreed to discuss the matter further at the next meeting.	Cllr Laux Cllr Pellowe																																										
04/12/2013 - 1536 Public Forum 1536.1. Cllr Gay said that he had been approached by a new resident about the ban on overnight parking in the village car park. The Clerk would renew the sign on the noticeboard about this ban not applying to residents. 1536.2. Cllr Hurford said that he has been asked whether a grit bin could be installed down Winford Lane near Elwell Farm. It was agreed to put this request on the list for the following year.	Clerk Cllr McCarthy																																										
04/12/2013 - 1537 Report from District Councillor Hugh Gregor 1537.1. Cllr Gregor reported that he had attended the following meetings: 7th November – Central Planning Committee which discussed and approved the South Bristol Link. He was able to put forward DPC’s concerns about the knock-on effect of the link on roads in Dundry – particularly the junction of Dundry Lane with the A38. 12th November Full Council meeting 5th November – Children and Young People’s Scrutiny panel 26th November – Community and Corporate Organisation Committee with particular interest in the Council’s proposed policy on having a 20 mph speed limit round schools.																																											
04/12/2013 - 1538 Finance 1538.1. The Financial Report was approved (proposed Cllr Thomas, seconded Cllr Pellowe) 1538.2. The Chair signed the Clerk’s time sheet 1538.3. Budget: The finance working group had met on 27th November to do preliminary work on the budget for 2014 - 2015. Their proposals had been circulated to councillors before the meeting. The main points were that the fixed costs would be slightly lower next year because the audit fees would be less (no playground grants) The finance group suggested leaving the variable admin budget at £300 and the asset management budget (including the village orderly) at £2,500 to allow for contingencies that might arise. However, they suggested an increase of £500 in the community budget to allow for potential expenditure on the website. The suggested Precept (including the Council Tax Support Grant) would remain the same (£9,000). The budgeted reserve would be £3,453.99. The proposals were agreed in principle (proposed Cllr Thomas, seconded Cllr Murphy) but final setting of the Precept was postponed until the January meeting to allow for any last minute changes in circumstances. 1538.4. Payment of the following Cheques was approved: <table><tr><td colspan="6">Somerset PF</td></tr><tr><td>100508</td><td>Assoc</td><td>SPFA</td><td>10.00</td><td>General</td><td>SPFA</td></tr><tr><td>100509</td><td>J Hoskin</td><td>November salary</td><td>375.00</td><td>General</td><td>Clerk’s salary</td></tr><tr><td></td><td>(Total 416.35)</td><td>printer cartridges</td><td>41.35</td><td>General</td><td>Office supplies</td></tr><tr><td>100510</td><td>Jody’s G S</td><td>Village orderly (Nov)</td><td>82.50</td><td>General</td><td>Village orderly (rest)</td></tr><tr><td>100511</td><td>H Laux</td><td>Domain Name</td><td>5.98</td><td>General</td><td>Website</td></tr><tr><td></td><td>(Total 20.37)</td><td>Web diversion</td><td>14.37</td><td>General</td><td>Website</td></tr></table>	Somerset PF						100508	Assoc	SPFA	10.00	General	SPFA	100509	J Hoskin	November salary	375.00	General	Clerk’s salary		(Total 416.35)	printer cartridges	41.35	General	Office supplies	100510	Jody’s G S	Village orderly (Nov)	82.50	General	Village orderly (rest)	100511	H Laux	Domain Name	5.98	General	Website		(Total 20.37)	Web diversion	14.37	General	Website	
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04/12/2013 - 1539 Road Safety 1539.1. Wells Road – The Clerk reported that as yet nothing further had been heard from NSC about proposals for reducing speed on Wells Road. 1539.2. Dundry Lane – Dundry Lane was due to be closed for surface patching later in December. The Clerk had been assured that safety measures would be installed at the Greenditch Farm bend as part of this work. <i>Cllr Gregor left the meeting at this point</i>																																											
04/12/2013 - 1540 Website 1540.1. Cllr Laux had circulated a report explaining that he had now taken control of the website in order to relieve the volunteer who had created it and maintained it for several years of further																																											

responsibility as he had now moved away from the village. Councillors agreed that an enormous debt was owed to this ex-parishioner for his hard work and the Clerk was asked to write a formal letter of thanks. 1540.2. Cllr Laux said that he could do some updating of the website as it stands but that now seemed to be the time to have a thorough review of what was wanted from it and how it should be run and updated. He suggested a small working group, not necessarily made up entirely of councillors, to carry this forward.	Clerk
04/12/2013 - 1541 Christmas Tree 1541.1. The Clerk said the Christmas tree would be delivered on 9 th December. Cllrs Hurford and Gay would arrange to put it up.	Cllrs Gay & Hurford.
04/12/2013 - 1542 Update on litter pickers for the use of residents. 1542.1. Cllr Pellowe reported that she now had a complete list of parishioners prepared to hold litter pickers for use of residents and this list would appear in the parish news. The clerk was asked to order 5 litter pickers and some high visibility wear.	Cllr Pellowe Clerk
04/12/2013 - 1543 'Welcome' cards 1543.1. Cllr Jennings circulated some proofs of designs for a 'Welcome' card. These had been produced by a photographer living in the village. After some discussion a preferred design consisting of six views of the village was agreed, with the addition of a picture of the school and reduction of pictures of the church from two to one. Cllr Jennings would order 30 cards at £1 each.	Cllr Jennings
04/12/2013 - 1544 PCAA draft response to Bristol international Airport Noise Action Plan. 1544.1. This document had been circulated before the meeting and councillors agreed to support it (proposed Cllr Thomas, seconded Cllr Jennings)	Clerk
04/12/2013 - 1545 Brief Reports/updates 1545.1. The Clerk reported that a Village Agent scheme had started in North Somerset. The Village Agents scheme is 'a project which aims to help isolated people in rural areas gain access to information and services that will enhance their wellbeing, safety or security. The emphasis is on independent living for as long as possible'. The new Village agent for Dundry is Lyndsay Newman. Lyndsay is based in Chew Magna and can be contacted on 07552 206848 or via the office on 01275-333700 or email lyndsay@wern.org.uk . She was hoping to attend the next meeting in January to introduce herself. 1545.2. North Rural Network (now called 'Forward Activities') next event. The Clerk said that Michael Loader, the storyteller who had taken part in the Playground Mediaeval Fun Event, would be running some sessions in Regil Village Hall on 3 rd January. Flyers had been distributed at the school and advertising would be circulated elsewhere soon. 1545.3. Cllr Laux reported that he had attended a meeting of the Chew Medical Practice Patients' Reference Group. He had circulated the minutes to councillors. A draft of a new patient survey for giving feedback to the surgery is presently under discussion.	
04/12/2013 - 1546 Planning 1546.1. Applications Received 13/P/2137/CONNA 131 Bridgwater Road, Bristol , BS13 8AE -Consultation request from Bristol City Council for their application 13/P/04789/F (Erection of 14 No. dwellings with associated vehicular and pedestrian access and cycle and bin storage) – <i>no objections</i> 13/P/2269/F Land adjacent to Downs Road, Dundry, Erection of telecommunications mast, associated equipment, engineering works and alterations to access from Crabtree Lane/Downs Road junction.- <i>No objection but feel that proposed appearance of the building is poor given its rural location.</i> 1546.2. Applications Approved by NSC – (To note): 13/P/1125/F Windermere, Bridgwater Road, Dundry, BS41 8JP - Retrospective application for the erection of a single storey front porch. 13/P/1204/F2 Land between the A370 Long Ashton Bypass in North Somerset and the Cater Road Roundabout in Hartcliffe, South Bristol - South Bristol Link: Proposed highway and bus only link including bridges, structures, construction compounds drainage and	Clerk

landscaping; Traffic signs, lighting and bus shelters; shared cycleway and footway; Works to existing highways and provision of replacement Highridge Common Land 1546.3. Applications Refused by NSC – none 1546.4. Other Planning Issues 1546.4.1. The Clerk updated councillors on various planning enforcement issues. 1546.4.2. North Somerset Strategic Housing Land Availability Assessment 2013. This document lists all land put forward for housing development in the district, whether or not it has planning permission or is thought to be suitable. Sites have not necessarily been assessed yet but accompanying maps do show land which has been discounted for various reasons. Discounted land includes Greenbelt land such as that proposed for housing at 'Ashton Park'. More information can be found at: http://www.n-somerset.gov.uk/Environment/Planning_policy_and-research/localplanning/Pages/Strategic-housing-land-availability-assessment-FAQs.aspx#e											
04/12/2013 - 1547 Clerk's Reports 1547.1.1. The Clerk's Report for the previous month had been circulated and was noted. The Clerk noted that NSC had told her that protection of property from flooding was at present taking priority over road flooding so that work might not take place to improve flooding on the A38 for some time. 1547.1.2. The Streets and Open Spaces Report for the previous month had not been circulated but most new items were covered on the Clerk's report or elsewhere on the agenda.											
04/12/2013 - 1548 Correspondence 1548.1. The following items of correspondence were noted/discussed <table border="0"> <tr> <td>Dundry AFC</td><td>Sunday league fixtures – <i>some concern that field becoming less available to parishioners at weekends because of football. Clerk to circulate licence agreement.</i></td></tr> <tr> <td>Avon cycle network</td><td>Proposal for the protection of vulnerable road users on Highridge Road ('ghost' pavement) - <i>noted</i></td></tr> <tr> <td>Parishioner</td><td>Village orderly requests – <i>in hand</i></td></tr> <tr> <td>NSC</td><td>Area officer changes - <i>noted</i></td></tr> <tr> <td>Frack Free Somerset</td><td>THE TRUTH BEHIND THE DASH FOR GAS Fri 6th Dec Ubley, film showing and local meeting - <i>noted</i></td></tr> </table> 1548.2. Correspondence list -. Councillors had no further comments on the list of correspondence.	Dundry AFC	Sunday league fixtures – <i>some concern that field becoming less available to parishioners at weekends because of football. Clerk to circulate licence agreement.</i>	Avon cycle network	Proposal for the protection of vulnerable road users on Highridge Road ('ghost' pavement) - <i>noted</i>	Parishioner	Village orderly requests – <i>in hand</i>	NSC	Area officer changes - <i>noted</i>	Frack Free Somerset	THE TRUTH BEHIND THE DASH FOR GAS Fri 6th Dec Ubley, film showing and local meeting - <i>noted</i>	Clerk
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04/12/2013 - 1549 Items to be noted for discussion at next meeting 1549.1. It was agreed to discuss defibrillators further at the next meeting.											

There being no further business, the meeting ended at 10.33 pm.

Copies of the full minutes of the meeting of Dundry Parish Council held on Wednesday 4th December, 2013 can be found on the village notice boards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk
Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Wednesday 8th January, 2014

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Wednesday 1st January**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.