

Dundry Parish Council - Register of Assets

Note: prices shown without VAT as this can be reclaimed

	Ref	Description	No	Identification/serial no	Date acquired	Cost to DPC	Value insured if applicable	Value for Audit	Running Totals	Notes
Up to March 31st 2011	1	Recreation ground			1978?	5,000.00		5,000.00		Nominal value as can't be sold
	2	Grit bins	13		various	0.00	0.00	1,950.00		1 No replaced by Item 24
	3	Laptop including software	1	Advent 7088	2006?	?	600.00	600.00		
	4	Printer	1	HP	2006?	?	50.00	50.00		
	5	Litta pickas	?		?	77.00	0.00	77.00		
	6	Hi vis jackets	?			18.00	0.00	18.00		
	7	Noticeboard	1	Village hall	?	?	690.56	690.56		
	8	Noticeboard	1	Garage	?	?	400.00	400.00		
	9	Grit bins	3		03/03/2010	342.00	0.00	342.00		
	10	Play tower			Jan-11	0.00	6,583.54	6,583.54		Not paid for by DPC - donated by NSC
		Total to March 31st 2011						15,711.10	15,711.10	
2011 - 2012	11	Noticeboard	1	Village Centre	Oct-11	684.00	700.00	700.00		
	12	Noticeboard	1	East Dundry	Oct-11	684.00	700.00	700.00		
		Optoma ES521 Projector with VGA cable & remote	1	Q8LG138AAAAAC0609	Dec-11	100.00	300.00	300.00		Part of a package bought from NSC for £100. Insured as part of office equipment All Risks
	18	Projection screen - Optoma DP-3072MWL - 1460X1097		1394941	Dec-11		125.00	125.00		
	19	HP Officejet 4500 wireless printer	1	CN12MH71W6	Dec-11		80.00	80.00		
		Total to March 31st 2012						1,905.00	17,616.10	
	13	Grit bin	1	East Dundry lane	Nov-11	150.00	0.00			Not yet invoiced
	14	Grit bin	1	The Mead	Nov-11	150.00	0.00			Not yet invoiced
	15	Grit bin	1	Yanleigh Close	Nov-11	150.00	0.00			Not yet invoiced
	16	Grit bin	1	Downs Road/Crabtree Lane	Nov-11	150.00	0.00			Damaged - replaced by item 23
2012 - 2013	20	Monkey Bars	1	Playing field	Sep-12	9,666.15	9,666.15	9,666.15		Includes installation, matting etc
	21	Pendular see-saw	1	(Adventure playground)	Sep-12					
		Total to March 31st 2013						9,666.15	27,282.25	
2013 - 2014	22	Litter pickers/hi vis jackets	5		12/02/2014	92.82		92.82		
	23	Grit bin	1	Downs Road/Crabtree Lane (20)	Nov-13	150.00		150.00		
	24	Grit bin	1	Highridge Road (9)	Nov-13	150.00		150.00		
	25	Grit bin	1	Castle Farm Lane	Nov-13	150.00		150.00		
		Total To March 31st 2014						542.82	27,825.07	
2014 - 2015		Nothing added								
		Playground Equipment					50,000.00			Strictly speaking doesn't belong to DPC at the moment but have arranged joint insurance with the Playground Group
		Totals for insurance (Note: insurers have indexed by 3% (three times) - hence value insured is different)						Value Insured		
		Playground Equipment (includes adventure playground)					66,249.69	72,392.66		
		Office Equipment					1,155.00	5,000.00		
		Street furniture (noticeboards)					2,490.56	2,721.51		

Dundry Parish Council

Cash Book 2014 - 2015

Opening balance

6,823.71

Receipts

Month reported	Date received/ advised	Ref	From	For	Receipt	Fund	Category	Running Total	On bls?
May	16/04/2014	300145051	NSC	Precept (half)	4,299.40	General	Precept		✓
	23/04/2014	300145157	NSC	Council Tax Support Grant	401.21	General	CT support Grant		✓
		300162942	NSC	Precept (half)	4,299.40	General	Precept		✓
	03/10/2014	300166452	NSC	Village orderly grant	123.77	General	Village orderly Grant		✓
	11/11/2014		HMRC	VAT refund	137.93	General	VAT refund		✓
Total So Far					9,261.71			16,085.42	

Payments

Month reported	Date of cheque	Cheque no	Paid to	For	Payment (gross)	Fund	Category	VAT	claimed?	Cleared?
April	02/04/2014	100526	ALCA	Annual subscription	138.12	General	ALCA	0.00		✓
	02/04/2014	100527	J Hoskin (Total 398.90)	March Salary	375.00	General	Clerk's salary	0.00		✓
				Ink Cartridge	23.90	General	Office supplies	3.98	X	
May	23/04/2014	D/D	E,ON	Electricity (street light)	10.16	General	Fixed bills & subscriptions	0.48	✓	✓
	07/05/2014	100528	Broker network Ltd	Insurance	552.38	General	Fixed bills & subscriptions	0.00		✓
	07/05/2014	100529	J Hoskin (Total 388.80)	April Salary	375.00	General	Clerk's salary	0.00		✓
				Stamps	13.80	General	Office supplies	0.00		
	07/04/2014	100530	Information Commissioner	Data protection Registration	35.00	General	Fixed bills & subscriptions	0.00		✓
June	04/06/2014	100531	CPRE	Subscription	36.00	General	Fixed bills & subscriptions	0.00		✓
	04/06/2014	100532	J Hoskin	May salary	375.00	General	Clerk's salary	0.00		✓
	04/06/2014	100533	Jody's Garden Services	Village orderly April May	245.00	General	Village Orderly (rest)	0.00		✓
	04/06/2014	100534	PCAA	Subscription 2014 - 2015	50.00	General	Fixed bills and subscriptions	0.00		✓
	04/06/2014	100535	Ralph Gay	Pins for fixing playground tiles	6.50	General	Asset maintenance	1.08	✓	✓
July	02/07/2014	100536	SLCC	Subscription	101.00	General	Fixed bills and subscriptions	0		✓
	02/07/2014	100537	Grant Thornton UK LLP	Audit Fee	120.00	General	Fixed bills and subscriptions	20.00	✓	✓
	02/07/2014	100538	J Hoskin (total 773.43)	June/July salary	750.00	General	Clerk's salary	0.00		✓
				Printer cartridge	23.43	General	Office supplies	3.90	✓	
	02/07/2014	100539	Playsafety limited	ROSPA playground inspection	110.40	General	Fixed bills and subscriptions	18.40	✓	✓
	02/07/2014	100540	Heartstart Bristol	Emergency life support training	50.00	General	Community	0.00		✓
September	22/07/2014	D/D	E,ON	Electricity (street light)	10.28	General	Fixed bills & subscriptions	0.49	✓	✓
	03/09/2014	100541	North Somerset Council	Playground inspections	36.00	General	Fixed bills & subscriptions	6.00	✓	✓
	03/09/2014	100542	J Hoskin	August salary	375.00	General	Clerk's salary	0.00		✓
	03/09/2014	100543	Steve Tucker	Village Orderly (bc)	120.00	General	Fixed bills & subscriptions	0.00		✓
	03/09/2014	100544	Jody's Garden Services	Village orderly July/August	315.00	General	Village Orderly (rest)	0.00		✓
October	01/10/2014	100545	North Somerset Council	Playground inspections	12.00	General	Fixed bills & subscriptions	2.00	✓	✓
	01/10/2014	100546	J Hoskin (Total 387.00)	September Salary	375.00	General	Clerk's salary	0.00		✓
				Land Registry Fees	12.00	General	Office Expenses	0.00		
	01/10/2014	100547	Philip Britton	Replacng perspex on			Asset maintenance	0.00		✓
	22/10/2014	D/D	E,ON	plev garage noticeboard	40.00	General	Fixed bills & subscriptions	0.50	✓	✓
November	10/11/2014	100548	North Somerset Council	Electricity (street light)	10.40	General	Fixed bills and subscriptions	2.40	✓	✓
	10/11/2014	100549	Holger Laux	Playground inspections	14.40	General	Fixed bills and subscriptions	2.40	✓	✓
				Domain name	7.18	General	Website	1.20	✓	✓

	Date	Ref	Supplier	Amount	Category	Description	Balance	Notes	✓
December	10/11/2014	100550	J Hoskin	375.00	General	Clerk's salary	0.00		✓
	08/12/2014	100551	Somerset Playing Fields Assoc	15.00	General	Fixed bills and subscriptions	0.00		✓
	08/12/2014	100552	J Hoskin (Total 428.93)	375.00	General	Clerk's salary	0.00		
				13.80	General	Office expenses	0.00		
				40.13	General	Office Expenses	6.69	✓	✓
	08/12/2014	100553	Jody's Garden Services	865.00	General	Village Orderly (rest)	0.00		✓
	08/12/2014	100554	St Michael's Dundry PCC	250.00	General	Fixed bills and subscriptions	0.00		✓
January	12/01/2015	100555	North Somerset Council	14.40	General	Fixed bills and subscriptions	2.40	✓	✓
	12/01/2015	100556	J Hoskin	375.00	General	Clerk's salary	0.00		✓
February	23/01/2015	D/D	E,ON	10.40	General	Fixed bills & subscriptions	0.50	✓	✓
	09/02/2015	100557	J Hoskin	375.00	General	Clerk's salary	0.00		✓
March	09/02/2015	100558	J Hoskin	375.00	General	Clerk's salary	0.00		✓
	09/02/2015	100559	North Somerset Council	14.40	General	Fixed bills and subscriptions	2.40	✓	✓
April	24/03/2015	100560	Dundry Village Hall Trust	262.13	General	Fixed bills and subscriptions	0.00		
	25/03/2015	100561	J Hoskin	47.90	General	Office expenses	7.99	✓	✓
Total So Far				8,126.11			80.41		7,959.31
						VAT reclaimed 30/11/2015	76.43		

Dundry Parish Council, Finance Report, year end 2015

NB 2013 - 14 Total Carry Forward was £6823.71, balance of non ring-fenced money at year end was £5430.39

Items in Green are signed/unsigned cheques since last meeting

	Budget	April	May	June	July	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	Yr End	Totals	Balance Available
Non Ring-fenced Income:															
Precept	9,000.00	0.00	4,299.40	0.00	0.00	0.00	4,299.40	0.00	0.00	0.00	0.00	0.00	0.00		
Council Tax Support Grant		0.00	401.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Village Orderly Grant	130.08	0.00	0.00	0.00	0.00	0.00	0.00	123.77	0.00	0.00	0.00	0.00	0.00		
VAT repayment	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137.93	0.00	0.00	0.00	0.00		
Total Non ring Fenced Income	9,350.08	0.00	4,700.61	0.00	0.00	0.00	4,299.40	123.77	137.93	0.00	0.00	0.00	0.00	9,261.71	
Non Ring-fenced Expenditure;															
Group Non Ring-fenced Expenditure;															
Clerk	4,500.00	375.00	375.00	375.00	750.00	375.00	375.00	375.00	375.00	375.00	375.00	375.00	0.00	4,500.00	0.00
Clerks Salary	4,500.00	375.00	375.00	375.00	750.00	375.00	375.00	375.00	375.00	375.00	375.00	375.00	0.00	4,500.00	0.00
Fixed Bills & subscriptions															
E.ON	50.00		10.16			10.28		10.40			10.40			41.24	8.76
Village Hall	250.00												262.13	262.13	-12.13
Village Orderly (BC)	130.00					120.00								120.00	10.00
Audit Fee	120.00				120.00									120.00	0.00
Floodlight	100.00								100.00					100.00	0.00
Parish News	150.00								150.00					150.00	0.00
Insurance (including Playground)	600.00		552.38											552.38	47.62
ALCA	160.00	138.12												138.12	21.88
CPRE	30.00			36.00										36.00	-6.00
PCAA	50.00			50.00										50.00	0.00
Data Protection	35.00		35.00											35.00	0.00
Safety check to playground/play sculpture	230.00				110.40	36.00	12.00	14.40		14.40		14.40		201.60	28.40
Society of Local Council Clerks	100.00				101.00									101.00	-1.00
Somerset Playing Fields Association	10.00								15.00					15.00	-5.00
Total	2,015.00	138.12	597.54	86.00	331.40	166.28	12.00	24.80	265.00	14.40	10.40	14.40	262.13	1,922.47	92.53
Variable Admin															
Welcome packs														0.00	
Office Expenses		23.90	13.80		23.43		12.00		53.93				47.90	174.96	
Councillors Exp														0.00	
Election														0.00	
Training														0.00	
Parish Online (mapping software)														0.00	
APM refreshments														0.00	
Total	300.00	23.90	13.80	0.00	23.43	0.00	12.00	0.00	53.93	0.00	0.00	0.00	47.90	174.96	125.04
Asset maint															
Village Orderly (rest)				245.00		315.00			865.00					1,425.00	
Playing Field														0.00	
Winter Maintenance														0.00	
Repairs to Notice boards							40.00							40.00	
Pins for playground tiles				6.50											
Litter pickers														0.00	
Total	2,500.00	0.00	0.00	251.50	0.00	315.00	40.00	0.00	865.00	0.00	0.00	0.00	0.00	1,471.50	1,028.50
Community															
Crime Prevention														0.00	
Parish Plan														0.00	
Website								7.18							
Heartstart Training					50.00										
Christmas Tree														0.00	
Total	1,000.00	0.00	0.00	0.00	50.00	0.00	0.00	7.18	0.00	0.00	0.00	0.00	0.00	57.18	942.82
Total	10,315.00	537.02	986.34	712.50	1,154.83	856.28	439.00	406.98	1,558.93	389.40	385.40	389.40	310.03	8,126.11	2,188.89
Grit bins from 2011--2012	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Total Non Ring-fenced Expenditure (X)	10,915.00	537.02	986.34	712.50	1,154.83	856.28	439.00	406.98	1,558.93	389.40	385.40	389.40	310.03	8,126.11	2,788.89
Actual Reserve** (starts as Carry forward) (NRF)	5,430.39	4,893.37	8,607.64	7,895.14	6,740.31	5,884.03	9,744.43	9,461.22	8,040.22	7,650.82	7,265.42	6,876.02	6565.99		
Budgeted Reserve*	3,865.47														

**Actual reserve equals balance brought forward + actual income - actual expenditure

*Budgeted Reserve equals balance brought forward + anticipated income - budgeted expenditure

For summary and bank reconciliation see next page

paid at meeting but too late for finance report

Summary and bank reconciliation

Items in Green indicate cheques to be signed at meeting

[illegible]

Playground (PG)

Note: for ease of Accounting balance of Mediaeval Fun Event (£2.31) has been included with the Millennium Fund Grant

[illegible]