

Dundry Parish Council

Minutes of the Meeting held on Monday, 18th May 2015 at 7.30 pm

(These minutes are subject to approval at the next meeting)

Chair: Cllr Holger Laux

In Attendance: Councillors David Hurford, Ralph Gay, Simon Fiddian, Amanda Scott, Steve McCarthy, Maggie Keast.

Also in attendance: 3 parishioners

Clerk: Judith Hoskin

18/05/2015 - 1825 Election of Chair 1825.1. Cllr Laux was re-elected as Chair (proposed Cllr Hurford, seconded Cllr Keast) and signed the Declaration of Acceptance of the office of Chair. Cllr McCarthy and all Councillors said that his previous work as chair had been much appreciated.	Actions
18/05/2015 - 1826 Election of Vice Chair 1826.1. Cllr Fiddian was re-elected as Vice Chair (Proposed Cllr Hurford, seconded Cllr Gay)	
18/05/2015 - 1827 Apologies had been received from Cllr Nancy Jennings, District Councillor Nick Wilton and PC Martin Faithfull.	
18/05/2015 - 1828 Chair's welcome and introduction. 1828.1. Cllr Laux welcomed all councillors and members of the public to the first meeting after the election. He welcomed Cllr Scott to her first meeting as councillor. . He thanked all his fellow councillors for their work over the previous year and in particular the departing councillors Thomas and Pellowe. Cllr Thomas had served on the parish council for twenty years and his experience and knowledge would be sorely missed. Cllr Pellowe had been on the council for a shorter time but had also made important contributions to the work of the council.	
18/05/2015 - 1829 Signing of Declarations of Acceptance of Office 1829.1. All councillors present signed the Declaration of Acceptance of Office. It was agreed that Councillors Murphy and Jennings could sign this before or at the next meeting. 1829.2. Register of interests - The Clerk asked councillors to check that their entries on the register of interests were up to date. She had previously sent the form to Cllr Scott to complete.	
18/05/2015 - 1830 Declarations of Interest by Councillors in items on the Agenda 1830.1. Cllr Fiddian declared an interest in item 1846.1 planning application 15/P/0916/F	
18/05/2015 - 1831 Minutes of Previous Meeting 1831.1. The minutes of the meeting held on 13 th April 2015 were agreed as a true record (proposed Cllr Gay, seconded Cllr Hurford)	
18/05/2015 - 1832 Crime Report and Neighbourhood Watch 1832.1. No Crime Report had been received. The Clerk reported that PC Faithfull had returned from sick leave. 1832.2. The Clerk said she had nothing to report about Neighbourhood Watch	
18/05/2015 - 1833 Public Forum 1833.1. A parishioner commented that the new Bristol water reservoir appeared to be significantly higher than expected and wondered how it could be satisfactorily landscaped when it was so close to the road. The Clerk was asked to contact Bristol Water for their comments. 1833.2. A parishioner said that he was very pleased to see the work being carried out on the finger posts in the village. 1833.3. Comments were made about signage that had been put on the visibility area at the bottom of Dundry Lane. Cllr Laux would contact the owners of the signs. If this approach was unsuccessful the Clerk would contact NSC.	Clerk Cllr Laux Clerk
18/05/2015 - 1834 Appointment of members to serve on the undermentioned Committees/Working Groups for 2015/2016 Planning – Cllrs Gay and Hurford Finance – Cllrs Laux, Hurford, Keast and Fiddian General purposes – Cllrs Laux, Jennings and McCarthy Playing Field – Cllrs Murphy, Jennings, Scott and Fiddian Streets and Open Spaces – Cllrs Jennings, McCarthy, Fiddian, and Murphy	

18/05/2015 - 1835 Appointment of representatives to the following bodies for 2015/2016: Consolidated Charities Trustees – Cllr Keast Parish Councils Airport Association – Cllr Keast Playground Group – Cllrs Jennings and Gay, Clerk North Rural Network (Forward Activities) - Clerk Village Hall Committee – Cllrs Laux and McCarthy Broadband Initiative Group – Cllrs Laux and McCarthy, Clerk																																				
18/05/2015 - 1836 Appointment of Councillors/others with special responsibilities for: Neighbourhood Watch coordinator - Clerk Care of the Natural Environment and Tree Wardens – Cllrs Gay and Hurford Health and Wellbeing – Cllrs Scott and Laux Website – Cllr Laux																																				
18/05/2015 - 1837 14.0 Dundry Consolidated Charities and Symes Charities – Cllr Keast reported that the Rev Charles Roberts was in agreement that these charities should be wound up and the small amount of money returned to the church. It was agreed that Cllr Keast and the Clerk should search the paperwork for a constitution which might set out the procedure for winding up the charities.	Clerk Cllr Keast																																			
18/05/2015 - 1838 Finance 1838.1. The Financial Report for May was approved (proposed Cllr Keast, seconded Cllr Scott) 1838.2. The Chair signed the Clerk's time sheet 1838.3. Payment of the following Cheques was approved: <table><tr><td>100564</td><td>Holger Laux</td><td>Various expenses</td><td>16.91</td><td>Various</td></tr><tr><td>100565</td><td>Judith Hoskin</td><td>April Salary</td><td>375.00</td><td>Clerk's Salary</td></tr><tr><td>100566</td><td>NSC</td><td>Playground Inspection</td><td>14.40</td><td>Playground inspections</td></tr><tr><td>100567</td><td>Information Comm.</td><td>Data Protection registration</td><td>35.00</td><td>Data Protection</td></tr><tr><td>100568</td><td>Broker Network Ltd</td><td>Insurance</td><td>539.15</td><td>Insurance</td></tr><tr><td>100569</td><td>Nibra Signs</td><td>Car park sign</td><td>198.24</td><td>Community</td></tr><tr><td>100570</td><td>Jody's GS</td><td>V orderly Dec14 – May 15</td><td>290.00</td><td>Asset maintenance</td></tr></table> 1838.4. The Asset Register was agreed and it was agreed to take out a three-year fixed price insurance policy with Came and Co. 1838.5. The Annual Return was approved (proposed Cllr McCarthy, seconded Cllr Hurford and signed. Councillors were very grateful to Peter Whitehead for carrying out the internal audit.	100564	Holger Laux	Various expenses	16.91	Various	100565	Judith Hoskin	April Salary	375.00	Clerk's Salary	100566	NSC	Playground Inspection	14.40	Playground inspections	100567	Information Comm.	Data Protection registration	35.00	Data Protection	100568	Broker Network Ltd	Insurance	539.15	Insurance	100569	Nibra Signs	Car park sign	198.24	Community	100570	Jody's GS	V orderly Dec14 – May 15	290.00	Asset maintenance	Clerk Clerk
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18/05/2015 - 1839 Streets and Open Spaces 1839.1. Broadoak Hill – the Chair reported that District Councillor Wilton had been discussing Broadoak Hill with various councillors and officers at NSC. Meanwhile the Clerk had received an email from the engineer in charge of the remedial works who had told her that clearing of the vegetation, for which the road had been closed off-peak for three days, had not been completed because the ecologist had found an active bird's nest. However, the opportunity was taken to litter pick and patch some of the worst potholes. A specialist had been engaged to help with the design. Work would hopefully start in September after the end of the bird nesting season. Before the election District Councillor Gregor had met David Turner (NSC Director of Development and Environment) who had agreed to attend a Dundry PC meeting. The Clerk was asked to pursue this. No direct response had been received from District Councillor Nigel Ashton to the letter of 1 st April. The Clerk was asked to investigate the process of escalating this matter to the Ombudsman. 1839.2. Speed limit A38 – The Clerk said that, as instructed at the last meeting, she had written to NSC requesting that they review the proposed reduction in speed limit on the A38 to 50 mph and instead consider reducing the limit to 40 mph for the whole length from the outskirts of Bristol to the Airport. She had been told that no decision would be made until after the election. 1839.3. Adopt a kiosk – The Clerk had discovered that BT were planning to re-paint the telephone kiosk sometime soon. They apparently otherwise had no plans for it. She had not been in touch with the landowner but it was agreed to wait until the box was painted before discussing any further decision on whether to adopt it. 1839.4. Finger posts and letter bins. – The finger posts were in the process of being repaired	Clerk Clerk																																			

and painted by NSC. The Clerk had made enquires about litter bins to fix to those at either end of Crabtree Lane. Yellow bins would be available free of charge from NSC. It was agreed that, although not ideal, yellow would be preferable to having to pay for the bins and the Clerk was asked to confirm the request to NSC.	Clerk
18/05/2015 - 1840 High Speed Broadband update 1840.1. Cllr Laux reported that since the Annual Parish Meeting discussions had been taking place with a provider of wireless broadband. At present he had no more to report.	
18/05/2015 - 1841 Sports and Social Club 1841.1. Removal of rail round football pitch. Since the previous meeting there had been some debate in the village about whether it was fair to ask the Sports and Social club to remove the rail over the summer months. Councillors were of the opinion that it was important that the principle of removing the rail should be established so that it did not become a permanent fixture. It was decided that for this year the S & SC should be asked to remove the section in front of the village hall and that they should be required to ask each year whether it could remain. The Clerk was also asked to ask for a proposal for fixing the removable dugouts during matches. 1841.2. Sports and Social Club Accounts - Some clarification of the Sports and Social Club accounts was required. It was agreed that this should be pursued by the new playing field working group.	Clerk Playing field WG
18/05/2015 - 1842 – Bristol 2015 Neighbourhood Arts Project for Dundry View/Dundry Slopes - Duncan Mckellar had given a presentation at the APM on his proposal for an art installation on Dundry Hill. There was some interest in the project among parishioners but he was still in need of funding. It was agreed to wait until further information was received.	
18/05/2015 - 1843 Brief Reports and updates 1843.1. There were no brief reports and updates.	
18/05/2015 - 1844 Future Meetings and Events 1844.1. Heartstart session, 28 th May. The Clerk said that so far 8 people had booked for this. 1844.2. Forward Activities drop-in session, Dundry Village Hall, 1 st June. The Clerk said that Forward Activities were holding a drop- in session in each village to try to encourage more people to participate in running the scheme for children's activities. 1844.3. Proposed village clean-up day – it was thought that there would not be sufficient support for this and that parishioners should instead be encouraged in clearing up litter in their part of the village on a regular basis.	
18/05/2015 - 1845 Meeting Attended 1845.1. Village Hall committee – Cllr Laux had attended the meeting of the village hall committee on 16 th April. He reported that there would be a fund-raising summer ball on 6 th June. <i>Cllr Keast left the meeting at this point</i>	
18/05/2015 - 1846 Planning 1846.1. Applications Received 15/P/0753/ CUPA Farm Building near Dundry, West Dundry Lane, Dundry Prior approval for the change of use from an agricultural building and land to a single dwelling within use class C3, plus associated operational development comprising the insertion of windows/doors to all elevations and the creation of a first floor – <i>no comments</i> 15/P/0916/ F Former Aztec One Service Station, Bridgwater Road, Dundry, BS41 8JW. Erection of 4no. detached dwellings. Creation of a new access driveway - <i>Dundry Parish Council has no objection in principle to this application but would question whether there are too many properties proposed for this site.</i> 1846.2. Applications Approved by NSC 15/P/0061/ F Little Orchard, Ham Lane, Dundry, BS41 8JA Demolition of existing single garage and conservatory. Alteration to existing front retaining walls to accommodate a drive way, off road parking and a double garage adjacent to the property with a garden room and decking over. Erection of two storey side, rear and front extensions and alterations/extension to the roof including the addition of front and rear dormers -	Clerk

1846.3. Applications Refused by NSC 15/P/0603/O 15 Crabtree Close, Dundry, BS41 8LW - Outline application for the erection of detached dwelling following demolition of annexe and detached garage with details of access and layout to be decided and all other details reserved for subsequent approval 15/P/0515/CUPA Dutch Barn at Watercress Farm, Upton Lane, Dundry, BS41 8NS Prior approval for change of use from agricultural building and land to a single dwelling within use class C3 plus associated operational development comprising of works to convert dutch barn into a dwelling with corrugated cladding, doors and windows and replace corrugated roofing sheets <i>Cllr McCarthy left the meeting at this point</i> 1846.4. Appeal against NSC refusal of an application APP/D0121/DI/15/3008342 Carport attached to existing garage - Alveare, Bridgwater Road, Dundry, BS41 8JP	
18/05/2015 - 1847 – Planning Enforcement 1847.1.1. The Clerk reported that NSC were carrying out enforcement action at Downs Farm 1847.1.2. The owner of Oxleaze Farm had appealed against the enforcement notice served on him. The hearing was to be on 7th July in Weston super Mare.	
18/05/2015 - 1848 Clerk's Reports 1848.1. The Clerk's Report and Streets and Open Spaces Report for the previous month had been circulated before the meeting and were noted. 1848.2. The Clerk noted the following: • The vehicle activated sign was still in place on Dundry Lane and had been activated about 600 times. • The car park sign was now installed • A parishioner had reported to the airport an extremely low-flying plane approaching from the north. He had not had a satisfactory response to his complaint and the Clerk was asked to raise this with the Airport Consultative Committee. • A parishioner had had a very unpleasant experience with cattle (cows with calves) while walking her dogs on the footpath across Dundry Down. The Clerk had reported this to the farmer in question and to NSC who had written to him pointing out the Health and Safety Executive advice on keeping cows with calves in fields with footpaths across them. However, it is not illegal to keeps cows with calves where there are footpaths and the parish council could only advise walkers to take extreme care in this situation, particularly when walking with dogs.	Clerk
18/05/2015 - 1849 Correspondence NSC Consultation on Local Planning Application Requirements 2015 - <i>noted</i> Chair DVHT Fuel usage – reminder to turn off heating after using hall - <i>noted</i> Avon & Som. police Invite to PCC police public forum, 3rd June – <i>Cllr Laux may attend</i> South Bristol link South Bristol Link information - Restoring 3 historic lime kilns – <i>noted</i> Metrobus Traffic management round SBL works. <i>Clerk to query speed limits</i> 1849.1. Correspondence list -. Councillors had no further comments on the list of correspondence.	Cllr Laux Clerk
18/05/2015 - 1850 Items from the Public Forum to be noted for discussion at next meeting 1850.1. No items were noted for discussion at next meeting	

There being no further business, the meeting ended at 10.10 p.m.

Copies of the full minutes of the meeting of Dundry Parish Council held on Monday 18th May can be found on the village notice boards, on the parish website (www.dundry.org.uk) or obtained from the Clerk, Mrs Judith Hoskin – Tel: 0117 9642804, email: parishclerk@dundry.org.uk

Abridged versions are available in the Parish News and in the Chew Valley Gazette.

The next meeting of Dundry Parish Council will be held on Monday 8th June

If parishioners would like something to be included on the agenda please notify a councillor or the Clerk by **Monday 1st June**. You can also raise matters in the Public Forum but, depending on what they are, full discussion may have to be left to the following meeting.