

# Dundry Parish Council, Finance Report, May 2015

NB 2014 - 15 Total Carry Forward was £7959.31, balance of non ring-fenced money at year end was £6565.99

Items in Green are signed/unsigned cheques since last meeting

|                                                         | Budget                                    | April            | May            | Totals          | Balance Available        |
|---------------------------------------------------------|-------------------------------------------|------------------|----------------|-----------------|--------------------------|
| <b>Non Ring-fenced Income:</b>                          |                                           |                  |                |                 |                          |
| Precept                                                 | 8663.26                                   | 0.00             | 4,331.63       |                 |                          |
| Council Tax Support Grant                               | 336.74                                    | 336.74           | 0.00           |                 |                          |
| Village Orderly Grant                                   | 130.00                                    | 0.00             | 123.77         |                 |                          |
| VAT repayment                                           | 150.00                                    | 0.00             | 0.00           |                 |                          |
| <b>Total Non ring Fenced Income</b>                     | <b>9280.00</b>                            | <b>336.74</b>    | <b>4455.40</b> | <b>4,792.14</b> |                          |
| <b>Non Ring-fenced Expenditure;</b>                     |                                           |                  |                |                 |                          |
| <b>Group</b>                                            | <b>Non Ring-fenced Expenditure;</b>       |                  |                |                 |                          |
| <b>Clerk</b>                                            | <b>Clerks Salary</b>                      | <b>4500.00</b>   | <b>375.00</b>  | <b>375.00</b>   | 750.00 3,750.00          |
| Fixed Bills & subscriptions                             | E.ON                                      | 50.00            |                |                 | 0.00 50.00               |
|                                                         | Village Hall                              | 250.00           |                |                 | 0.00 250.00              |
|                                                         | Village Orderly (BC)                      | 130.00           |                |                 | 0.00 130.00              |
|                                                         | Audit Fee                                 | 120.00           |                |                 | 0.00 120.00              |
|                                                         | Floodlight                                | 100.00           |                |                 | 0.00 100.00              |
|                                                         | Parish News                               | 150.00           |                |                 | 0.00 150.00              |
|                                                         | Insurance (including Playground)          | 600.00           |                |                 | 0.00 60.85               |
|                                                         | ALCA                                      | 160.00           | 138.92         | 539.15          | 138.92 21.08             |
|                                                         | CPRE                                      | 30.00            |                |                 | 0.00 30.00               |
|                                                         | PCAA                                      | 50.00            |                |                 | 0.00 50.00               |
|                                                         | Data Protection                           | 35.00            |                | 35.00           | 35.00 0.00               |
|                                                         | Safety check to playground/play sculpture | 230.00           |                |                 | 0.00 230.00              |
|                                                         | Society of Local Council Clerks           | 100.00           |                |                 | 0.00 100.00              |
|                                                         | Somerset Playing Fields Association       | 15.00            |                |                 | 0.00 15.00               |
|                                                         | <b>Total</b>                              | <b>2,020.00</b>  | <b>138.92</b>  | <b>574.15</b>   | <b>713.07 1,306.93</b>   |
| Variable Admin                                          | Welcome packs                             |                  |                |                 | 0.00                     |
|                                                         | Office Expenses                           |                  |                |                 | 0.00                     |
|                                                         | Councillors Exp                           |                  |                | 2.20            | 2.20                     |
|                                                         | Election                                  |                  |                |                 | 0.00                     |
|                                                         | Training                                  |                  |                |                 | 0.00                     |
|                                                         | APM refreshments                          |                  |                | 9.73            | 9.73                     |
| <b>Total</b>                                            |                                           | <b>300.00</b>    | <b>0.00</b>    | <b>11.93</b>    | <b>11.93 288.07</b>      |
| Asset maint                                             | Village Orderly (rest)                    |                  |                |                 | 0.00                     |
|                                                         | Playing Field                             |                  |                | 4.98            | 4.98                     |
|                                                         | Winter Maintenance                        |                  |                |                 | 0.00                     |
|                                                         | Repairs to Notice boards                  |                  |                |                 | 0.00                     |
| <b>Total</b>                                            |                                           | <b>2500.00</b>   | <b>0.00</b>    | <b>4.98</b>     | <b>4.98 2,495.02</b>     |
| Community                                               | Crime Prevention                          |                  |                |                 | 0.00                     |
|                                                         | Parish Plan                               |                  |                |                 | 0.00                     |
|                                                         | Website                                   |                  |                |                 |                          |
|                                                         | Heartstart Training                       |                  |                |                 |                          |
|                                                         | Christmas Tree                            |                  |                |                 | 0.00                     |
| <b>Total</b>                                            |                                           | <b>1000.00</b>   | <b>0.00</b>    | <b>0.00</b>     | <b>0.00 1,000.00</b>     |
| <b>Total</b>                                            |                                           | <b>10,320.00</b> | <b>513.92</b>  | <b>966.06</b>   | <b>1,479.98 8,840.02</b> |
|                                                         | Grit bins from 2011--2012                 | 600.00           | 0.00           | 0.00            | 0.00 600.00              |
| <b>Total Non Ring--fenced Expenditure (X)</b>           |                                           | <b>10,920.00</b> | <b>513.92</b>  | <b>966.06</b>   | <b>1,479.98 9,440.02</b> |
| <b>Actual Reserve** (starts as Carry forward) (NRF)</b> |                                           | 6565.99          | 6388.81        | 9878.15         |                          |
| <b>Budgeted Reserve*</b>                                |                                           | 4925.99          |                |                 |                          |

\*\*Actual reserve equals balance brought forward + actual income - actual expenditure

\*Budgeted Reserve equals balance brought forward + anticipated income - budgeted expenditure

For summary and bank reconciliation see next page

paid at meeting but too late for finance report

# Dundry Parish Council, Finance Report, May 2015

## Summary and bank reconciliation

|                 |                                                             | April           | May              |
|-----------------|-------------------------------------------------------------|-----------------|------------------|
| Ring Fenced     | <b>Ring Fenced</b>                                          |                 |                  |
|                 | Playground                                                  | 540.36          | 540.36           |
|                 | ParishPlan Hospitality                                      | 67.03           | 67.03            |
|                 | Hilltop Walk                                                | 591.42          | 591.42           |
|                 | Chris Glover Fund                                           | 94.51           | 94.51            |
|                 | Frankie' Fund                                               | 100.00          | 100.00           |
|                 | <b>Total Ring fenced (RF)</b>                               | <b>1,393.32</b> | <b>1,393.32</b>  |
|                 | <b>Actual balance (Total carry Forward) (AB) = NRF + RF</b> | <b>7,959.31</b> | <b>7,782.13</b>  |
| Bank Statements | <b>Bank Statements (at 18th of previous month)</b>          |                 |                  |
|                 | <b>Starting Balance (Starts 18/02)</b>                      | 8,658.74        | 8,644.34         |
|                 | Less presented cheques                                      | 14.40           | 422.90           |
|                 | Plus Income showing on statement                            | 0.00            | 4,668.37         |
|                 | <b>End Balance (Starts 18/03)</b>                           | <b>8,644.34</b> | <b>12,889.81</b> |
|                 | Adjustments for checking purposes                           |                 |                  |
|                 | Less Unpresented cheques up to and inc. last meeting        | 685.03          | 776.05           |
|                 | Plus total income since last statement                      | 336.74          | 123.77           |
|                 | Less all unpresented cheques since last meeting (X + Y)     | 513.92          | 966.06           |
|                 | <b>Final Balance (should equal AB and cash book)</b>        | <b>7,782.13</b> | <b>11,271.47</b> |

Items in Green indicate cheques to be signed at meeting

## Details of Ring Fenced items

| Ring Fenced items       | April | May   |
|-------------------------|-------|-------|
| Parish Plan Hospitality |       |       |
| Opening Balance         | 67.03 |       |
| Total income            | 0.00  | 0.00  |
| Total expenditure       | 0.00  | 0.00  |
| PPH remaining (PPH)     | 67.03 | 67.03 |

|                                           |               |               |               |
|-------------------------------------------|---------------|---------------|---------------|
| <b>Frankie' Fund (FF) (December 2012)</b> |               |               |               |
| Opening balance                           | 100.00        |               |               |
| Expenditure                               |               | 0.00          | 0.00          |
| <b>Total remaining</b>                    | <b>100.00</b> | <b>100.00</b> | <b>100.00</b> |

|                                          |               |               |               |
|------------------------------------------|---------------|---------------|---------------|
| <b>Hill Top Walk opening balance</b>     |               |               |               |
| Opening Balance                          | 591.42        |               |               |
| Total Income                             |               | 0.00          | 0.00          |
| Total Expenditure                        |               | 0.00          | 0.00          |
| <b>Total Hill Top Walk Balance (HTW)</b> | <b>591.42</b> | <b>591.42</b> | <b>591.42</b> |

|                                                            |              |              |              |
|------------------------------------------------------------|--------------|--------------|--------------|
| <b>Chris Glover Memorial Fund (CG) (Started July 2011)</b> |              |              |              |
| Opening balance                                            | 94.51        |              |              |
| Total Income                                               |              | 0.00         | 0.00         |
| Total Expenditure                                          |              | 0.00         | 0.00         |
| <b>Total CG</b>                                            | <b>94.51</b> | <b>94.51</b> | <b>94.51</b> |

## Playground (PG)

Note: for ease of Accounting balance of Mediaeval Fun Event (£2.31) has been included with the Millennium Fund Grant

|                           |               |               |               |
|---------------------------|---------------|---------------|---------------|
| <b>Dundry Day (DD)</b>    |               |               |               |
| Opening Balance           | 202.74        |               |               |
| Expenditure               |               | 0.00          | 0.00          |
| <b>Total DD remaining</b> | <b>202.74</b> | <b>202.74</b> | <b>202.74</b> |

|                                   |               |               |               |
|-----------------------------------|---------------|---------------|---------------|
| <b>Millennium Fund Grant (MF)</b> |               |               |               |
| Opening Balance                   | 337.62        |               |               |
| Total Expenditure                 |               | 0.00          | 0.00          |
| <b>Total MF Remaining</b>         | <b>337.62</b> | <b>337.62</b> | <b>337.62</b> |

**Total Playground Balance in bank (PG)(DD + MF)**      **540.36**      **540.36**      **540.36**

**Total Ring fenced balance (RF) (PPH + HTW + CG + AP + PG + FF)**      **1,393.32**      **1,393.32**      **1,393.32**

Ring Fenced Unpresented cheques since last meeting (Y)      0.00      0.00