

# Dundry Parish Council, Finance Report, April 2016

NB 2015 - 2016 Total Carry Forward was £8112.18, balance of non ring-fenced money at year end was £6975.74

Items in Green are signed/unsigned cheques since last meeting

|                                                         |                                           | Budget           | April          | Totals        | Balance Available |
|---------------------------------------------------------|-------------------------------------------|------------------|----------------|---------------|-------------------|
| <b>Non Ring-fenced Income:</b>                          |                                           |                  |                |               |                   |
|                                                         | Precept                                   | 8,651.00         |                |               |                   |
|                                                         | Council Tax Support Grant                 | 349.00           | 349.00         |               |                   |
|                                                         | Village Orderly Grant                     | 130.00           |                |               |                   |
|                                                         | VAT repayment (2014 - 2015)               | 290.00           |                |               |                   |
|                                                         | <b>Total Non ring Fenced Income</b>       | <b>9,420.00</b>  | <b>349.00</b>  | <b>349.00</b> |                   |
| <b>Non Ring-fenced Expenditure;</b>                     |                                           |                  |                |               |                   |
| <b>Group</b>                                            | <b>Non Ring-fenced Expenditure;</b>       |                  |                |               |                   |
| <b>Clerk</b>                                            | Clerks Salary                             | 4,500.00         | 375.00         | 375.00        | 4,125.00          |
| <b>Fixed Bills &amp; subscriptions</b>                  | E.ON                                      | 50.00            | 12.14          | 12.14         | 37.86             |
|                                                         | Village Hall                              | 250.00           |                | 0.00          | 250.00            |
|                                                         | Village Orderly (BC)                      | 120.00           |                | 0.00          | 120.00            |
|                                                         | Audit Fee                                 | 120.00           |                | 0.00          | 120.00            |
|                                                         | Floodlight                                | 100.00           |                | 0.00          | 100.00            |
|                                                         | Parish News                               | 150.00           |                | 0.00          | 150.00            |
|                                                         | Insurance (including Playground)          | 600.00           |                | 0.00          | 600.00            |
|                                                         | ALCA                                      | 160.00           |                | 0.00          | 160.00            |
|                                                         | CPRE                                      | 36.00            |                | 0.00          | 36.00             |
|                                                         | PCAA                                      | 50.00            |                | 0.00          | 50.00             |
|                                                         | Data Protection                           | 35.00            |                | 0.00          | 35.00             |
|                                                         | Safety check to playground/play sculpture | 230.00           |                | 0.00          | 230.00            |
|                                                         | Society of Local Council Clerks           | 103.00           |                | 0.00          | 103.00            |
|                                                         | Somerset Playing Fields Association       | 15.00            |                | 0.00          | 15.00             |
|                                                         | <b>Total</b>                              | <b>2,019.00</b>  | <b>12.14</b>   | <b>12.14</b>  | <b>2,006.86</b>   |
| <b>Variable Admin</b>                                   | Welcome packs                             |                  |                | 0.00          |                   |
|                                                         | Office Expenses                           |                  |                | 0.00          |                   |
|                                                         | Councillors Exp                           |                  |                | 0.00          |                   |
|                                                         | Election                                  |                  |                | 0.00          |                   |
|                                                         | Training                                  |                  |                | 0.00          |                   |
|                                                         | APM refreshments                          |                  |                | 0.00          |                   |
| <b>Total</b>                                            |                                           | <b>300.00</b>    | <b>0.00</b>    | <b>0.00</b>   | <b>300.00</b>     |
| <b>Asset maint</b>                                      | Village Orderly (rest)                    |                  |                | 0.00          |                   |
|                                                         | Playing Field (legal expenses)            |                  |                | 0.00          |                   |
|                                                         | Winter Maintenance                        |                  |                | 0.00          |                   |
|                                                         | Fixing for litter bins                    |                  |                | 14.09         |                   |
|                                                         | Repairs to Notice boards                  |                  |                | 0.00          |                   |
| <b>Total</b>                                            |                                           | <b>2500.00</b>   | <b>0.00</b>    | <b>0.00</b>   | <b>2,500.00</b>   |
| <b>Community</b>                                        | Crime Prevention                          |                  |                | 0.00          |                   |
|                                                         | Parish Plan                               |                  |                | 0.00          |                   |
|                                                         | Website                                   |                  |                | 0.00          |                   |
|                                                         | Heartstart Training                       |                  |                | 0.00          |                   |
|                                                         | Car park sign                             |                  |                | 0.00          |                   |
| <b>Total</b>                                            |                                           | <b>1000.00</b>   | <b>0.00</b>    | <b>0.00</b>   | <b>1,000.00</b>   |
| <b>Total Budget</b>                                     |                                           | <b>10,319.00</b> |                | <b>0.00</b>   | <b>10,319.00</b>  |
| <b>Ear-marked Reserves</b>                              | Grit bins from 2011--2012                 | 600.00           |                | 0.00          | 600.00            |
|                                                         | Village Hall from 2015 - 2016             | 250.00           |                |               |                   |
|                                                         | Legal Fees from 2015 - 2016               | 250.00           |                |               |                   |
|                                                         | <b>Total</b>                              | <b>1100.00</b>   | <b>0.00</b>    |               |                   |
| <b>Total Non Ring-fenced Expenditure (X)</b>            |                                           | <b>11,419.00</b> | <b>387.14</b>  | <b>387.14</b> | <b>11,031.86</b>  |
| <b>Actual Reserve** (starts as Carry forward) (NRF)</b> |                                           | <b>6975.74</b>   | <b>6937.60</b> |               |                   |
| <b>Budgeted non-earmarked Reserve*</b>                  |                                           | <b>4976.74</b>   |                |               |                   |

\*\*Actual reserve equals balance brought forward + actual income - actual expenditure

\*Budgeted Reserve equals balance brought forward + anticipated income - budgeted expenditure

For summary and bank reconciliation see next page

Paid at meeting but too late for finance report

## Dundry Parish Council, Finance Report, April 2016

### Summary and bank reconciliation

|                 |                                                             | April                    |
|-----------------|-------------------------------------------------------------|--------------------------|
| Ring Fenced     | Ring Fenced                                                 |                          |
|                 | Playground                                                  | 333.48 333.48            |
|                 | ParishPlan Hospitality                                      | 67.03 67.03              |
|                 | Hilltop Walk                                                | 591.42 591.42            |
|                 | Chris Glover Fund                                           | 44.51 44.51              |
|                 | Frankie' Fund                                               | 100.00 100.00            |
|                 | <b>Total Ring fenced (RF)</b>                               | <b>1,136.44 1,136.44</b> |
|                 | <b>Actual balance (Total carry Forward) (AB) = NRF + RF</b> | <b>8,112.18 8,074.04</b> |
| Bank Statements | <b>Bank Statements (at 18th of previous month)</b>          |                          |
|                 | <b>Starting Balance (Starts 18/02)</b>                      | 9,868.37                 |
|                 | Less presented cheques                                      | 1,275.00                 |
|                 | Plus Income showing on statement                            | 0.00                     |
|                 | <b>End Balance (Starts 18/03)</b>                           | <b>8,593.37</b>          |
|                 | Adjustments for checking purposes                           |                          |
|                 | Less Unpresented cheques up to and inc. last meeting        | 481.19                   |
|                 | Plus total income since last statement                      | 349.00                   |
|                 | Less all unpresented cheques since last meeting (X + Y)     | 387.14                   |
|                 | <b>Final Balance (should equal AB and cash book)</b>        | <b>8,074.04</b>          |

Items in Green indicate cheques to be signed at meeting

### Details of Ring Fenced items

|                                                                       | April                    |
|-----------------------------------------------------------------------|--------------------------|
| <b>Parish Plan Hospitality</b>                                        |                          |
| Opening Balance                                                       | 67.03                    |
| Total income                                                          | 0.00                     |
| Total expenditure                                                     | 0.00                     |
| PPH remaining (PPH)                                                   | 67.03 67.03              |
| <b>Frankie' Fund (FF) (December 2012)</b>                             |                          |
| Opening balance                                                       | 100.00                   |
| Expenditure                                                           | 0.00                     |
| Total remaining                                                       | 100.00 100.00            |
| <b>Hill Top Walk opening balance</b>                                  |                          |
| Opening Balance                                                       | 591.42                   |
| Total Income                                                          | 0.00                     |
| Total Expenditure                                                     | 0.00                     |
| Total Hill Top Walk Balance (HTW)                                     | 591.42 591.42            |
| <b>Chris Glover Memorial Fund (CG) (Started July 2011)</b>            |                          |
| Opening balance                                                       | 44.51                    |
| Total Income                                                          | 0.00                     |
| Total Expenditure                                                     | 0.00                     |
| Total CG                                                              | 44.51 44.51              |
| <b>Playground (PG)</b>                                                |                          |
| <b>Dundry Day (DD)</b>                                                |                          |
| Opening Balance                                                       | 202.74                   |
| Expenditure                                                           | 0.00                     |
| Total DD remaining                                                    | 202.74 202.74            |
| <b>Millennium Fund Grant (MF)</b>                                     |                          |
| Opening Balance                                                       | 130.74                   |
| Total Expenditure                                                     | 0.00                     |
| Total MF Remaining                                                    | 130.74 130.74            |
| <b>Total Playground Balance in bank (PG)(DD + MF)</b>                 | <b>333.48 333.48</b>     |
| <b>Total Ring fenced balance (RF) (PPH + HTW + CG + AP + PG + FF)</b> | <b>1,136.44 1,136.44</b> |
| Ring Fenced Unpresented cheques since last meeting (Y)                | 0.00                     |