

Dundry Parish Council

Clerk: Robin Moss, 5-7 Bath Old Road, Radstock, BA3 3HB

Tel: 01761 432224 Email: parishclerk@dundry.org.uk

Notice of Annual Parish Meeting & Annual General Meeting

Dear Sir/Madam,

I hereby give you notice that the next meeting of the Council of the above-named Parish will be held on

Monday 12th May 2025 at 7.00pm.

At Dundry Village Hall BS41 8LN



Robin Moss - Clerk to the Council Dated this day, 2nd May 2025

Supporting documents referred to in this agenda are available from the Clerk

Members of the public are welcome to submit questions at any point before the meeting.

Business to be Transacted

Annual Parish Meeting

Business to be transacted

Note: The order of items may vary. There will be a brief Q & A session after each item. If parishioners have any other points they wish to raise they are invited to use the 'Any other Issues' at the end of the meeting.

- 1 Apologies.
- 3 Introductions
- 4 Speaker: Clare Moody – Avon & Somerset Police & Crime Commissioner
- 5 Chairman's Report.
- 6 Financial Report and Precept Requirements.
- 7 Other speakers of community interest
- 8 Any other business.

Annual General Meeting Followed by Ordinary PC Meeting

1 Apologies

2 Chairman's welcome and introduction

3 2025 AGM

- a. Election of Chair for 2025-26
- b. Election of Vice-Chair 2025-26
- c. Minutes of AGM 10th June 2024
- d. Appointment of members to serve on the undermentioned Committees/Working Groups for 2025-26
 - i. Planning
 - ii. Finance, general purposes and personnel
 - iii. Playing Field
 - iv. Playground
 - v. Other – if required
- e. Appointment of representatives to the following bodies for 2025-26:
 - i. Parish Councils Airport Association
 - ii. Other
- f. Appointment of Councillors/others with special responsibilities for:
 - i. Neighbourhood Watch coordinator
 - ii. Care of the Natural Environment
 - iii. Health and Wellbeing
 - iv. Tree Wardens
 - v. Website
 - vi. Footpaths
 - vii. Other – if required

4 Apologies

5 Declarations of Interest by Councillors in items on the Agenda

Requests for dispensation to take part in discussions on matters where councillors have declared an interest – for pecuniary & financial interests these should be sent to the Clerk in writing as soon as possible after receipt of the agenda and no less than 24 hours before the meeting

6 Minutes of the Meeting of Dundry Parish Council – 14th April 2025

7 Crime Report/Neighbourhood Watch

8 Public Forum - the Council will allow 15 minutes for items raised by members of the public

- a. Noise complaint

9 Councillor items – matters raised by councillors that do not appear elsewhere on the agenda

10 District Councillor Report

11 Finance

- a. Financial Report – to approve
- b. Options for bank accounts
- c. Approve Cheques to be paid:

100905	Robin Moss	April salary £480 & office expenses £75.54	£554.54
100906	Avon Landscapes	April payment village orderly	£316.00
100907	Holger Laux	Website costs	£92.52
100908	PCAA	Annual Subscription	£95.00
DD	ICO	GDPR Data licence	£52.00

12 Meetings Attended

13 Planning

- a. NSC Local Plan
- b. Dundry Neighbourhood Plan
- c. Planning Applications received:

25/P/0868/FUH	17 Dundry Lane BS41 8JH	Retrospective application: front boundary wall, access gate and gate piers.
25/P/0801/AOC	Land At The Junction Of Broadoak Hill And Oxleaze Lane	(Landscape and Ecological Management Plan [LEMP]) from application 24/P/1673/FUL
25/P/0818/LDP	Mendip Villas Crabtree Lane BS41 8LN	Certificate of lawful development for the proposed erection of a single storey rear extension

- d. Planning Applications determined - (previous 3 months)

DPC meeting				DPC comment	NSC decision
April 2025	25/P/0591/LDP	Highridge Farm Oxleaze Lane BS41 8JZ	change of use of existing agricultural barn to form 1no. dwelling with associated hardstanding		
March 2025	24/P/2160/FUH	1 Snowdon Cottages Highridge Road BS41 8JX	two storey rear extension	No Comment	Registered
	24/P/2161/FUH	1 Snowdon Cottages Highridge Road S41 8JX	Demolition of garage and replace garage with first floor	No Comment	Registered
	24/P/2341/TPO	2 Highridge Hamlet Bedminster Down BS13 8AD	Chestnut Tree - Prune	No Comment	Registered
	25/P/0300/FUH	Squares Church Road BS41 8LH	Proposed demolition of existing rear conservatory and erection of a single storey rear extension	No Comment	Registered
Jan 2025	24/P/2676/CQA	Land to South Of Winford Lane Dundry	change of use of an agricultural building to 5no. dwellinghouses	Object	Registered

14 Reports

- a. Clerk's Report
- b. Any other brief reports (not requiring discussion) – Councillors

15 Correspondence requiring action/ discussion/ noting (not dealt with elsewhere on the Agenda)

- a. Weekly newsletters from the Police & Crime Commissioner's Office
- b. Newsletters from CPRE – circulated
- c. Newsletters from VANS – 3rd sector in N.Somerset

16 Date of next meeting – 7.30pm 9th June 2025

Dundry Parish Council – Notice of Meeting 12/5/2025 and Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, and Human Rights.
“The Council acknowledges its continuing duty under the Equalities Act 2010 and resolves that in the provision of its services due regard must be given to (i) the elimination of unlawful discrimination; (ii) the promotion of opportunity”
“No member of the public, job applicant, elected member, or employees shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability”.

Dundry Parish Council Freedom of Information Act 2000.

On 11th December 2002, Dundry Parish Council adopted the Model Publication Scheme for Local Councils (Core Classes only). A copy of the scheme is available from the Clerk to the Council, telephone 01761 432224 - email parishclerk@dundry.org.uk. The documents referred to in the Scheme are held by the Clerk and can be inspected at a mutually convenient date, time and place. Copies of documents can be provided at a cost of 10 pence per A4 sheet plus postage, payable in advance.

Notice of Dundry Village Hall Trustees – Annual Report

- 1 Apologies**
- 2 Welcome and introduction**
- 3 Declarations of Interest by trustees**
- 4 Financial Report**
- 5 AOB**